



LEGISLATIVE  
ASSEMBLY

# Annual Report

2023–2024



# Acknowledgement of Country

The Parliament of NSW acknowledges the Gadigal people as the traditional custodians of the land on which the Parliament of New South Wales stands. We pay our respects to Elders past and present. We celebrate the diversity of Aboriginal peoples and their ongoing cultures and connections to the lands, waters and sky of NSW.

In this report we showcase photos of NSW to highlight the range of electorates represented by the Members of the Legislative Assembly.

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Welcome to the Legislative Assembly's Annual Report which informs the NSW community about our Department, our objectives and achievements.

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# Letter of Transmittal



## LEGISLATIVE ASSEMBLY

Office of the Clerk

The Hon. Greg Piper MP  
Speaker of the Legislative Assembly  
Parliament House  
Macquarie Street  
SYDNEY NSW 2000

Dear Mr Speaker,

I am pleased to submit to you for tabling the annual report of the Department of the Legislative Assembly for the reporting year ended 30 June 2024. While the Legislative Assembly is not legislatively required to table an annual report, I welcome the opportunity to provide information on the performance of the Department. The content of the report incorporates the requirements of the *Government Sector Finance Act 2018* and the *Government Sector Audit Act 1983*, especially regarding the Department's operations and financial performance.

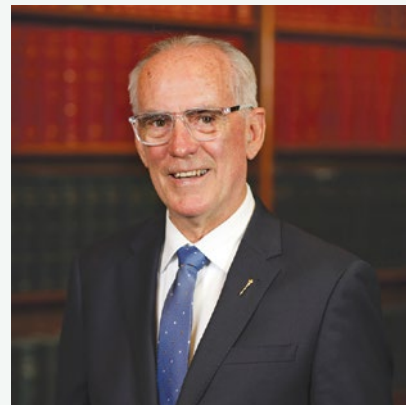
I commend this report to you and thank you for your ongoing support.

Yours sincerely,

**Helen Minnican**

Clerk of the Legislative Assembly

# Speaker's Foreword



## I'm very pleased to accept the annual report of the Department of the Legislative Assembly for the year ending 30 June 2024.

This report covers my first full reporting period as Speaker of the Legislative Assembly for the 58th Parliament. It details the achievements of the Department over a busy year in which it has continued to rise to the challenges of supporting Members in a complex and unpredictable parliamentary environment. The composition of the Legislative Assembly in a minority government and large crossbench, provides a forum for a diversity of voices from across the State. The diligent and apolitical work of the Department enables those voices to be heard and to make an impact in the Chamber and through the committee system.

The Department's work has been impacted by the current composition of the House in many ways. This past year has seen more legislative activity, an increased number of committee inquiries, and a greater focus on regional issues. When compared to previous annual reports of the Department, the stories and statistics in this report clearly show the significant increase in demand for complex procedural advice during the 58th Parliament. I am proud of the way in which the Department's staff have adapted to these challenges and continue to provide the highest standard of professional support to Members of the Legislative Assembly.

I am particularly committed to ensuring the wellbeing of the Department's staff during this period of growth and change. Since my election as Speaker, I have formed a close working relationship with the Department's leadership team and appreciate the great work they continue to do in promoting the Department's values and encouraging the professional growth of their staff.

This is a purpose-driven workplace, made up of staff with a genuine commitment to delivering parliamentary democracy and promoting community engagement. I recognise the contributions of all staff in maintaining a supportive workplace culture.

As part of my role as Speaker, I am honoured to represent the Legislative Assembly in welcoming foreign delegations to the Parliament of NSW and developing relationships with parliaments throughout the Commonwealth. This past year has seen the number of visiting delegations rise again from previous reporting periods which were impacted to varying degrees by pandemic-related travel restrictions. I have greatly valued the opportunities to connect with my counterparts from other jurisdictions in the past year to discuss the many issues that we have in common and to learn from each other. These conversations are a vital part of advancing our shared goal of promoting best practice in parliamentary democracy.

I congratulate the Clerk of the Legislative Assembly, Helen Minnican, and all staff of the Department of the Legislative Assembly on another successful year. On behalf of all Members I thank the Department for the support they provide to Members in discharging their parliamentary duties on behalf of their constituents. I look forward to another year of serving the Legislative Assembly as Speaker, with the support and assistance of members of the Speaker's panel, to preserve and progress the institution of Parliament.

**The Hon. Greg Piper MP**  
Speaker of the Legislative Assembly

# Clerk's Review



## The 58th Parliament has been an unprecedented period in the development of the NSW Legislative Assembly.

This report indicates the breadth of that change and its impact on the Department. For instance, the number of active committee inquiries for this reporting period has doubled since 2022-23 and there are five times the number of non-Government chairs. The number of bills introduced has almost doubled. Overall, the complexity and volume of our work has increased significantly.

### Workforce planning and ongoing human resource management

Prior to March 2023, the Department commissioned an external study to evaluate a range of possible election outcomes and corresponding resource levels. Projections informed our budget submissions and enabled the Department to meet the initial demands of the new Parliament. However, with the continued increase in legislative activity, referrals to committees and the expansion of committees, the Department has grown to meet ongoing demand.

The way in which my colleagues have adapted to developments in the Assembly is testament to their flexibility, commitment and agility, and I commend them for their professionalism and dedication. While strategic planning has been essential, risk management, adaptability and a strong commitment to capacity building has proven critical to delivering on core business while continuing to progress the Department's more long-term strategic projects and goals.

### Communication, engagement and direct participation

The Department's support for members on engagement with the wider community about the work of the Assembly, and for individuals and groups directly participating in parliamentary proceedings, has been enhanced by dedicated resourcing. Work to refine the Assembly's engagement strategy continues and the increased committee activity has given a regional focus to some of this work. Working with the Parliament's Aboriginal liaison officer also has provided valuable lessons in the context of committee inquiries.

### Tradition, ceremony and history

Parliament is a place for ceremony, commemoration and reflection. In this reporting period, the House made an apology to individuals convicted under laws that criminalised homosexuality.

The start of 2024 also marked 200 years since the establishment of the first Legislative Council in New South Wales. My congratulations to the President, the Hon. Ben Franklin, and the Clerk of the Parliaments, David Blunt AO, on the program of events, the dialogues and the scholarship delivered to date as part of the commemorations. Their vision, and the inclusive and thoughtful approach taken on the Council's Bicentenary program has created an experience in which we have all shared.

### A safe and respectful workplace

The Department of the Legislative Assembly is committed to ensuring our working environment is safe, respectful and inclusive for all parliamentary workplace participants. Our current workforce is diverse and inclusive, and I thank all of my colleagues for their professionalism and for upholding the Department's values.

Safety and well-being are a priority for the Parliament's Executive and the Speaker has taken a lead role in reviewing Parliament's security, in the context of specific incidents within both the Assembly Chamber and the parliamentary precincts, but also at electorate offices. Insights obtained by the Speaker from the Presiding Officers and security personnel in other jurisdictions, including British Columbia, Ontario, Westminster and Scotland, have informed the current review and provided valuable advice. Assembly-related measures taken to date include more strategic security management of the public galleries and the Chamber; security risk assessments of individual electorate offices; and closer support from local police to members and their staff.

### **Inter-parliamentary relations**

The Department also participated in inter-parliamentary activities in support of the Commonwealth Parliamentary Association (CPA), and the relationship between the NSW Parliament and the twinned jurisdictions of the House of Representatives in the Autonomous Region of Bougainville and the National Parliament of the Solomon Islands (NPSI). In addition to attending the July 2023 the Presiding Officers and Clerks Conference hosted by the NPSI, members and staff of the Assembly welcomed visiting delegations and supported the NPSI's induction program for new members.

We greatly value the experience and privilege of working with our twinned colleagues and are committed to maintaining strong ties with Commonwealth member jurisdictions.

Our staff also have worked collaboratively with their colleagues in the Department of the Legislative Council and the CPA in preparation for the Commonwealth Parliamentary Conference to be held in Sydney in November 2024.

### **New technologies – opportunities and challenges**

The advice I have provided in my capacity as Clerk, and that given by senior officers of the House, has covered wide-ranging questions of parliamentary law, practice and procedure. In some instances, negotiations between members have led to unprecedented or infrequent outcomes not seen for decades or the adoption of new procedures by the House. Consequently, our system for capturing significant precedents and procedures is key to supporting the efficient conduct of business in both the Chamber and Committees.

Most importantly, the time critical nature of decision-making in the Chamber necessitates access for the Clerks to a reliable precedents information system. Such a system facilitates the compilation of new and revised procedural resources and authorities. It also enables knowledge capture to support individuals being introduced to the role of the clerks-at-the-Table.

We anticipate delivery of the Department's new precedents system in the next reporting period. In an institutional setting where important constitutional and legal principles underpin the observance of custom and tradition, and the rules of parliamentary practice and procedure, an effective system is fundamental to the provision of authoritative and considered advice.

### **Conclusion**

The support and generous leadership received by the Department from the Speaker, the Hon. Greg Piper MP, is greatly appreciated as is the assistance we receive from his Chief of Staff, Jason Gordon, and Jodi Rahme and Shu-Fang Wei in the Speaker's Office.

I would like to thank the President of the Legislative Council, the Hon. Ben Franklin MLC, his Chief of Staff, Will Coates, my fellow Clerk, David Blunt AO, and the Chief Executive of DPS, Mark Webb, for their collegiality and cooperation on the Parliament's executive.

Finally, I am immensely proud of the staff of the Department for how they undertake their roles and the contribution they make to the work of the Legislative Assembly and its members. I am indebted to the Deputy Clerk, Carly Maxwell, and the Clerks-Assistant, Jonathan Elliott, Simon Johnston and Sam Griffith, for the abiding support they have given me as Clerk, and for their support of each other and the staff. As a senior leadership group, they have fostered and maintained the ethos of the Department, and instilled in Team LA a strong sense of purpose about what it means to be a parliamentary officer.

### **Helen Minnican**

Clerk of the Legislative Assembly

# About Us

## The Department

The staff of the Department of the Legislative Assembly demonstrate a strong ongoing professional commitment to upholding parliamentary democracy and safeguarding the institution to meet the high level of trust and expectations placed on us by the Members and the communities they represent.

## The Parliament

The Department of the Legislative Assembly is one of three departments responsible for supporting the two Houses of the Parliament and the Parliament as a whole.

## The Legislative Assembly

The Parliament of NSW is comprised of two separate Houses – the Legislative Assembly and the Legislative Council – and the Governor, as the King’s representative. The Legislative Assembly is made up of 93 Members, each representing an individual electorate in NSW. It is the party or coalition of parties and Members, which can command the support of the majority of Members in the Legislative Assembly that forms the Government.

While both Houses have the power to make laws ‘for the peace, welfare, and good government’ of NSW, all ‘bills appropriating any part of the public revenue, or imposing any new rate, tax or impost’ must be initiated in the Legislative Assembly. The legislative powers of both Houses are set out in the *Constitution Act 1902*.

## Vision

To be leaders in the delivery of parliamentary democracy and community engagement.

## Purpose

WORKING FOR THE PEOPLE OF  
NEW SOUTH WALES BY PROVIDING:

## Values

### INTEGRITY

We are honest and ethical.  
We are impartial and apolitical.

### EXCELLENCE

We are professional and work efficiently and effectively to deliver results.  
We are always looking to add value, improve and innovate.

## Operating Principles

### STRONG GOVERNANCE

Our services meet community expectations and public sector standards of accountability and good governance.

### CULTURE OF LEARNING

Our people work in an environment that recognises and values their contribution and the development of their potential.



## What we do

We diligently and apolitically support the House, its committees and Members, providing accurate information to the public about the work of the Legislative Assembly, and facilitating community engagement.

### Our ongoing core business is to:

- facilitate and support the sittings of the House
- support Members in the performance of their parliamentary duties as legislators and elected representatives
- provide secretariat and research services to parliamentary committees
- advise on parliamentary law, practice and procedure
- produce, publish and maintain the records of the House and its committees
- publish information on the Legislative Assembly, its work and parliamentary procedure
- promote the work of parliamentary committees
- engage with the community about the Legislative Assembly and the Parliament
- manage inter-parliamentary relations with other parliaments within our region, the Commonwealth and around the world
- facilitate meetings and events held in the parliamentary precinct.

Impartial advice, support and information to the House and its committees, and to Members so they can perform their representative and parliamentary duties.

Community access to the Legislative Assembly and its proceedings so the people of NSW can fully participate in Parliament.

## RESPECT

We are respectful to one another, to Members and to our stakeholders.

We respect the institution of Parliament, which we act to preserve and progress for the lasting benefit of the people of New South Wales.

## CONTEMPORARY WORKPLACE

Our workplace promotes agility, new ideas, collaboration, diversity and inclusion.

## SEAMLESS ICT

Our information, communication technologies and systems connect Members and the community to the information and services they need.

**Our stakeholders**

Our primary stakeholders are:

- the Speaker, the Members and their staff, and the NSW communities they represent
- the Executive Government and public sector agencies that are subject to scrutiny by the House and its committees
- individuals and organisations that engage with the Assembly and its committees and rely on our impartial advice and accurate information.

**Overview of stakeholders**

<p><b>The Speaker</b></p>	<p>The Clerk is the principal procedural advisor to the Speaker and to any occupant of the Speaker’s Chair during parliamentary sittings on parliamentary law, practice and procedure. The position is responsible for the administration of the Department and reports directly to the Speaker on the Department’s performance against its Corporate Objectives. The Clerk and the Speaker are both members of the Parliamentary Executive Group.</p> <p>The Department, in support of the Clerk, is also available for any occupants of the Speaker’s Chair to access timely, accurate procedural advice.</p>
<p><b>Members and Electorate Office staff</b></p>	<p>The Department provides procedural support and guidance to Members and their electorate office staff, both on sitting and non-sitting days.</p> <p>The Department also provides support and advice to Members regarding their pecuniary interest disclosure obligations and facilitates their involvement in Commonwealth Parliamentary Association (CPA) activities.</p>
<p><b>The public</b></p>	<p>The Department publishes House papers on its public website and facilitates public access to parliamentary proceedings. The Department also provides education and information to members of the public both in person and online. We provide regular tours for the public, school and community groups as well as responding to inquiries.</p>
<p><b>Governor</b></p>	<p>The Department has regular contact with the Governor and Government House staff to facilitate the assent of Bills and, in collaboration with Department of the Legislative Council colleagues, to liaise on matters of protocol.</p>
<p><b>Commonwealth Parliamentary Association (CPA) Branches and Headquarters</b></p>	<p>The Department, in collaboration with colleagues in the Department of the Legislative Council, provides administrative support for the CPA NSW Branch, which is part of a global network of CPA Branches working to promote parliamentary democracy.</p>



The Speaker of the Legislative Assembly, the Hon. Greg Piper MP with Department staff member Eline Saleuesile bearing the Mace

<b>Other Parliamentary Departments in Australia and overseas</b>	<p>The Department maintains relations with other parliamentary departments in Australia and overseas through forums such as the Australasian Study of Parliament Group, the Presiding Officers and Clerks Conference, and the Australia and New Zealand Association of Clerks-at-the-Table. These forums allow parliamentary staff to promote their profession and share knowledge and good practice.</p>
<b>Official delegations</b>	<p>The Department helps to organise and host various official guests to the Legislative Assembly. The Serjeant-at-Arms is often on hand to formally welcome distinguished guests.</p>
<b>Twinned Parliaments</b>	<p>Every Australian state and territory parliament is twinned with one or more parliaments in the Pacific region. The Parliament of NSW is twinned with the Autonomous Region of Bougainville (the Bougainville House of Representatives) and the Solomon Islands (the National Parliament of Solomon Islands). The Department works with colleagues in the Legislative Council and Parliamentary Services to organise activities with Members and staff from all three parliaments.</p>
<b>NSW Government departments</b>	<p>The Department liaises regularly with many NSW Government departments and Government Ministers, to facilitate the Legislative Assembly's core functions of making laws and representing the people of the state.</p>
<b>Parliamentary Counsel's Office</b>	<p>The Department works closely with the Parliamentary Counsel's Office (PCO) to facilitate the passage of legislation from the giving of notices to the introduction, amendment and assent of bills.</p>
<b>Department of the Legislative Council and Department of Parliamentary Services</b>	<p>The Department works with the other two parliamentary departments to facilitate parliamentary sittings and inter-departmental projects. The Clerk sits with the leaders of the other parliamentary departments on the Parliament's peak management bodies, the Parliamentary Executive Group and Senior Management Group.</p>
<b>Former Members</b>	<p>The Department regularly updates a register of all former Members on its website and maintains connections with the Former Members' Association.</p>

# Progress against Corporate Plan 2023-2027



# New corporate objectives for the 58th Parliamentary term

Following the 2023 general election and under the leadership of the Presiding Officers, the three Parliamentary Departments have set the strategic priorities for the 58th Parliament for 2023-2027. The Department of the Legislative Assembly has aligned its corporate objectives for the next four years to these overarching strategic aims.

Parliament's Strategic Priorities	The Department of Legislative Assembly's Corporate Objectives	
<p>Encouraging Participation in the People's Parliament</p> 	<p><b>Strengthening engagement</b></p> 	<p>The community is informed, involved and can easily recognise and understand the role we play and the institution of the Legislative Assembly.</p>
<p>Enabling Members to fulfil their Parliamentary Responsibilities</p> 	<p><b>Supporting our Members</b></p> 	<p>Our services are valued and respected by Members, including Ministers and officeholders, and their staff. The House and its Committees are supported to fulfil their constitutional and representative roles and responsibilities.</p>
<p>Enhancing Workforce Capability: People, Values and Culture</p> 	<p><b>Developing our people</b></p> 	<p>Our people are seen by the community, Members and their staff as helpful experts in their field. Our people are motivated and inspired to achieve their best and our workplace is safe, inclusive and respectful.</p>
<p>Upholding the Independence of a Strong and Effective Parliament</p> 	<p><b>Upholding the independence of a strong and effective Legislative Assembly</b></p> 	<p>We are fiscally responsible and sustainable. We are accountable, and measure our performance to ensure we are efficient and effective. We document and share knowledge about the role, functions, practices and procedures of the Legislative Assembly.</p>
<p>Modernising the Parliament</p> 	<p><b>Modernising our operations</b></p> 	<p>We are leaders in integrated and efficient parliamentary business systems. We use technology effectively to collaborate and communicate.</p>





# Progress against Corporate Plan


The objectives of the Department’s Corporate Plan 2023-2027 are aligned with the Parliament’s strategic priorities for the 58th Parliament. The table below provides an overview of the Department’s progress against the objectives during the reporting period and most of the initiatives were underway and tracking well. The member and stakeholder survey will be conducted early in 2025 and the implementation of the planning for the Commonwealth Parliamentary Conference was well underway.

Corporate Objective	Strategy	Q1 Progress Against Four-Year Corporate Plan
Strengthening Engagement	Legislative Assembly Engagement and Committee Outreach strategy	100%
	67th Commonwealth Parliamentary Conference	100%
Supporting our Members	Procedural Resources	75%
	Member and staff capability training	100%
	Online Pecuniary Interest Register	100%
	Member and stakeholder survey	0%*
Developing our People	Career pathways and staff development	100%
	Organisational enhancement	100%
	Safe, inclusive and respectful workplace	100%
Upholding the Independence of a Strong and Effective Legislative Assembly	Champion parliamentary democracy and the role of the Legislative Assembly	100%
	Performance review and reporting against corporate plan	100%
Modernising our Operations	Collaboration tools and technologies	100%
	Procedural business systems	75%


\*this will be undertaken in 2025

## Overview of progress against planned initiatives

Initiative	Action	2023/24 Update	Q1 Progress as of June 30 2024 (%)*
<b>Strengthening Engagement</b>			
<b>Legislative Assembly Engagement and Committee Outreach strategy</b>	Plan and deliver proactive and targeted engagement activities and responsive communication processes.	Outreach strategy is building networks with new groups from across NSW.	
	Provide opportunities for more people to have a say, be heard and actively participate in the work of the Assembly, particularly those from historically underrepresented groups.	The first community workshop was held bringing representatives and Departmental staff together to discuss key issues.	
	Expand our rural and regional outreach activities through our program of committee hearings and site visits.	The focused strategy on regional engagement and outreach has led to an increase in site visits to 16 from 5 (in comparison to the 2022/23 reporting period).	
<b>67th Commonwealth Parliamentary Conference</b>	<p>Collaborate with our colleagues across the Parliament to plan, host and deliver the 67th Commonwealth Parliamentary Conference for approximately 700 parliamentarians and officials. Promote learning and collaboration, and champion parliamentary democracy around the Commonwealth.</p> <p>This includes the 67th CPA General Assembly; the 40th CPA Small Branches Conference; meetings of the Commonwealth Women Parliamentarians (CWP); Commonwealth Parliamentarians with Disabilities (CPwD) and the CPA Executive; and the annual conference of the Society of Clerks-at-the-Table (SOCATT).</p>	<p>The Assembly has collaborated with colleagues in the Legislative Council to form a Conference Secretariat to support delivery of this major event.</p> <p>Significant progress was made with early program planning, venue management, accommodation arrangements and tours.</p> <p>The 67th Commonwealth Parliamentary Conference will be hosted in Sydney from 4 to 8 November 2024, supported by staff of the Legislative Assembly across all conference components.</p> <p>This project will be fully complete in the next reporting period.</p>	




Initiative	Action	2023/24 Update	Q1 Progress as of June 30 2024 (%)*
<b>Supporting our Members</b>			
<b>Procedural Resources</b>	<p>Update our procedural resources so that they are a current and authoritative source of information for Members and staff, including the following publications:</p> <ul style="list-style-type: none"> <li>• New South Wales Legislative Assembly Annotated Standing Orders (new publication)</li> <li>• Legislative Assembly Practice, Procedure Privilege (second edition).</li> </ul>	<p>These updates have begun but the intensity of resources required to complete means that they can only be undertaken when Parliament is not sitting, so they are long-term projects.</p>	 <p>75%</p>
<b>Member and staff capability training</b>	<p>Training and capability building initiatives for Members, officeholders and their staff so that they are empowered to use parliamentary procedure and processes to meet their objectives. Including enhanced induction program for new Members; induction and on-going scenario-based training sessions for the Speakers' Panel; bespoke information sessions for key officeholders and ministerial staff; specific inquiry-based training for Members on Committees and regular opportunities for Committee Chairs to raise training and resourcing issues; and updated guides, fact sheets and handbooks.</p>	<p>The induction program has undergone a significant revision for the 58th Parliament and bespoke training is being undertaken on a regular basis as required by Members. Positive feedback has been received from Members and other attendees.</p>	 <p>100%</p>







Initiative	Action	2023/24 Update	Q1 Progress as of June 30 2024 (%)*
On-line Pecuniary Interest Register	Consider proposed changes to the Constitution (Disclosures by Members) Regulation 1983 and develop procedures and processes to support the new pecuniary interests disclosure regime so that it enables Members to meet their legal obligations and for the Registrar and Department to perform any new duties or responsibilities, as required.	The department has reviewed procedures and implemented new processes to increase efficiencies and support Members. Another review will be conducted in 2025.	
Member and stakeholder survey	Survey our Members and other key stakeholders so that we understand and meet their needs and expectations, and adjust our services, corporate priorities and projects to accommodate their feedback.	Activity occurs once every Parliamentary term and will be undertaken in 2025, Q2 of the corporate plan.	



Helen Minnican, Clerk of the Legislative Assembly and Carly Maxwell, Deputy Clerk of the Legislative Assembly, with the Hon. Stephen Kamper MP

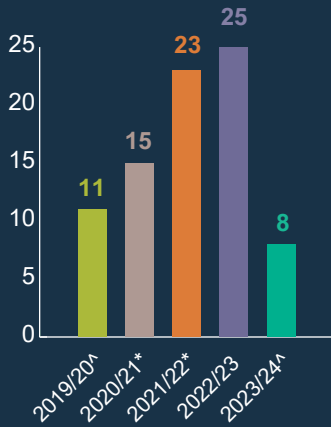
Initiative	Action	2023/24 Update	Q1 Progress as of June 30 2024 (%)*
<b>Developing our People</b>			
<p><b>Career pathways and staff development</b></p>	<p>Enhance our career pathways program so that our staff are empowered to reach their full feature potential and so that we have a strong succession planning strategy. This will also encourage our staff to further develop the capabilities and specialist knowledge to meet institutional challenges in the context of a minority government.</p>	<p>The Department implements an annual staff development program that focuses on building skills, leadership and a positive workplace culture. A review of training options was conducted and the options offered to staff expanded.</p>	
<p><b>Organisational enhancement</b></p>	<p>Ensure that the additional resources we received to provide services to our Members in the 58th Parliament are utilised in the most effective and efficient way, and meet the demands of our challenging operating environment.</p>	<p>Additional resources dedicated to the 58th Parliament, include responding to increased number of Committees and provision of complex procedural advice to meet the demands of a larger crossbench and minority government. It is expected that over the course of the term of this Parliament resources will continually be tailored to meet the requirements of Members in an agile manner.</p>	
<p><b>Safe, inclusive and respectful workplace</b></p>	<p>Monitor our People Matter Employee Survey results and our training needs so that we can maintain our safe, inclusive and respectful workplace culture. Ensure our people understand the Code of Conduct, appropriate standards of behaviour, reporting procedures and available support systems through regular workshops and targeted communications, as needed.</p>	<p>There are regular training sessions held and workshops with staff to ‘deep dive’ on survey results and develop responses that support a safe and inclusive workplace.</p>	

Initiative	Action	2023/24 Update	Q1 Progress as of June 30 2024 (%)*
Upholding the independence of a strong and effective Legislative Assembly			
Champion parliamentary democracy and the role of the Legislative Assembly	Establish a program for our staff to document and promote the work, role and purpose of the Legislative Assembly, including the production of academic papers. This work will raise the profile of the Legislative Assembly and strengthen the narrative about its important and unique role and responsibilities, as well as providing development opportunities for our staff.	Legislative Assembly staff have presented at several key conferences including ASPG and ANZACATT in 2024.	
Performance review and reporting against corporate plan	Improve our reporting against the corporate plan to track the completion of projects as well as reviewing our key performance indicators so that we can better measure our performance, map trends and make improvements.	This review was undertaken in 2023 and is now complete.	

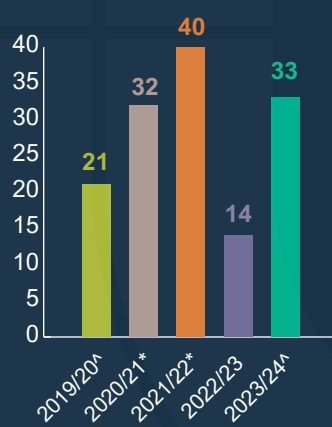
Initiative	Action	2023/24 Update	Q1 Progress as of June 30 2024 (%)*
<b>Modernising our operations</b>			
Collaboration tools and technologies	Optimise the use of collaboration tools, such as SharePoint and Microsoft Teams, so that we can work in a more efficient, agile and modern way.	Staff across the Department are now using Sharepoint and other digital collaboration tools as part of BAU in all areas of the organisation.	
Procedural business systems	Modernise our procedural business systems so that our reference material and procedural resources are accessible, accurate and complete. This includes the migration of all databases from our legacy software to a stable and supported system and finalising the digitisation of all our historic records.	Reviews are being conducted of all key reference materials, the digitisation of our historical records are complete however the next reporting period will include more work on our procedural resources.	

# In review: 5 year comparison of key statistics

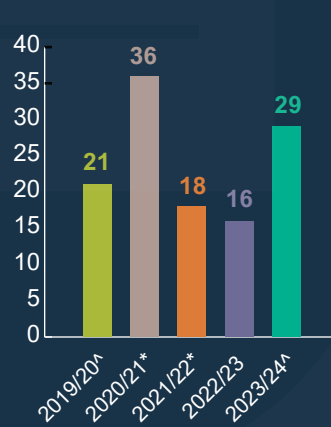
**Committee reports tabled**



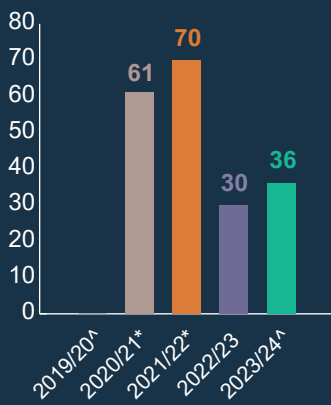
**Total number of active inquiries**



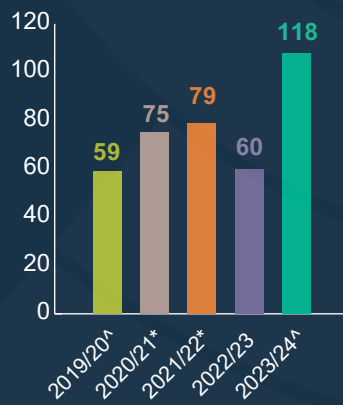
**Committee hearings**



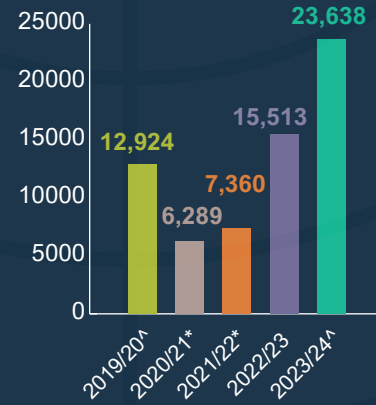
**ePetitions**



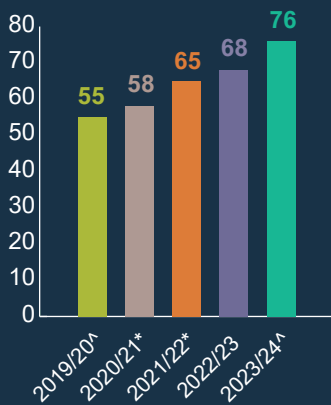
**Bills introduced**



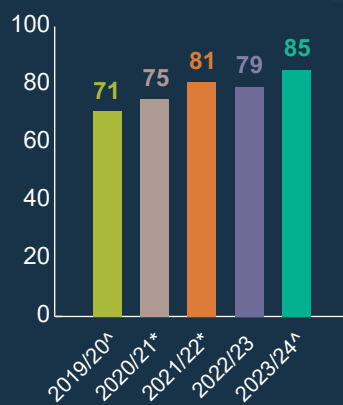
**Tour attendees**



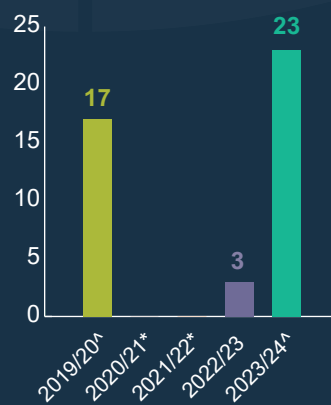
**Staff numbers**



**People Matter Survey – employee engagement %**



**Delegation visits**



\*impacted by COVID; ^election year

## Future challenges and priorities for the 58th Parliament

The Department of the Legislative Assembly operates in a dynamic political environment and tight budgetary circumstances. On parliamentary sitting days the Department faces demanding service expectations within narrow timeframes. The uncertainties of the parliamentary timetable, with the passage of legislation, unexpected proceedings and long hours, impact on the volume, nature and fluctuation of work and our resources.

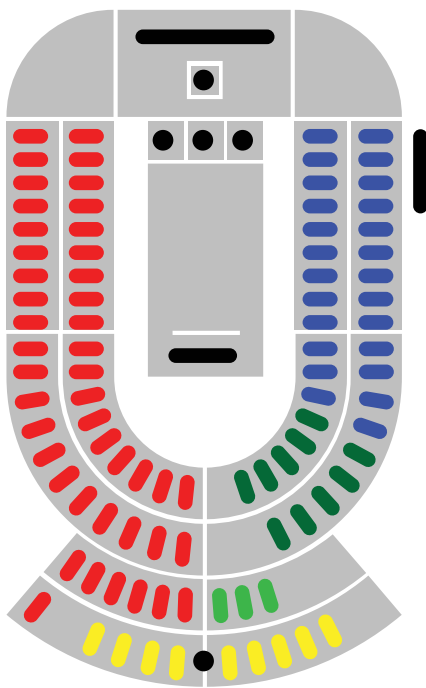
The Department relies on the capability, skills and professionalism of its staff to manage the uncertain nature, complexity and volume of work in supporting the Legislative Assembly and its Members.

The Department is also accountable to its stakeholders outside the Parliament. We respond to a wide range of queries from members of the public and organisations who require accurate information about the House and its committees.

The General Election in 2023 resulted in a change in government, with the Australian Labor Party forming a minority government with the support of three Independent Members. As foreshadowed by the Department's pre-election workforce planning and review, the minority government and the growth of the crossbench have presented particular challenges for the 58th Parliament. There have been greater demands on staff due to the increase in committee activity and the complex negotiations around the business of the House, including procedural advice, research and report drafting.



58th Parliament, June 2024



- █ Australian Labor Party
- █ Liberal Party of Australia
- █ The Nationals
- █ The Greens
- █ Independents

Crossbench total: 12

Please note there was one vacant seat on 30 June 2024.

The Department’s corporate plan for the 58th Parliament has been purposefully developed to enable us to meet the unique challenges of minority government. It also takes into consideration a balance between the current needs of Members while building capacity to meet future challenges in a political environment which is unpredictable and subject to changes in the composition of the House.

Investing in the development of our staff and building corporate knowledge over the next four years will be paramount to future-proofing our workforce with expertise in parliamentary practice and ensuring we have the resources to meet additional demands.

An aerial photograph of a paved bridge crossing a river. Two cyclists are riding across the bridge. The river below has white water rapids and is surrounded by rocky banks. The bridge has a metal railing on the left side. The text 'Performance 2023-2024' is overlaid in the top left corner.

# Performance 2023-2024



# Key events

**15 August 2023**

The Department launches a dedicated Facebook page to increase community awareness and engagement with the Legislative Assembly's activities.

**19 September 2023**

The Hon. Daniel Mookhey MLC, Treasurer, delivers the 2023-24 Budget Speech from the Legislative Assembly Chamber, becoming the first Member of the Legislative Council to do so since 2009.

**31 October 2023**

The Department's Engagement team holds its first Community Stakeholder Workshop with representatives of community groups that have traditionally faced barriers to participating in committee activities.

**17-24 October 2023**

The Parliament of NSW hosts a delegation of members from our twinned Parliaments, the Autonomous Region of Bougainville House of Representatives and the National Parliament of Solomon Islands.

**30 November 2023**

The House passes a motion that the *Thoroughbred Racing Amendment Bill 2023* be laid aside - the first time this particular procedural event has occurred since 1920.

**6 February 2024**

The two Houses of Parliament attend a joint meeting in the Legislative Assembly Chamber to hear an address from the Governor of Tokyo.

**12 February 2024**

The Joint Select Committee on Protecting Local Water Utilities from Privatisation travels to Wagga Wagga for the first of many regional hearings held by Legislative Assembly-administered committees in the 58th Parliament.

**16 May 2024**

The House resolves to sit on certain Fridays for the rest of the year to accommodate a busy workload.

**13 May 2024**

The Hon. Adam Marshall becomes the first Member of the Legislative Assembly to resign during the 58th Parliament, triggering a by-election for the seat of Northern Tablelands.

**14 March 2024**

The *Human Tissue Amendment (Ante-mortem Interventions) Bill 2023* passes both Houses of Parliament, becoming the first bill introduced by a Speaker to do so since 2009.

**16 May 2024**

With the establishment of two new select committees, a record 10 Legislative Assembly-administered committees are now chaired by crossbench Members.

**3 June 2024**

The Standing Committee on Community Services tables its report on the *Equality Legislation Amendment (LGBTQIA+) Bill 2023*.

**6 June 2024**

The House passes a motion to apologise for the criminalisation of homosexuality in NSW.

# Highlights

# 2023/24

30

Public interest  
debates



1007

Tabled papers  
registered

90\*

Bills passed\*

5,648

Written  
community  
recognition  
statements

11

Petition  
debates

20


Paper  
petitions

36

ePetitions

69,388

eSignatories

 Northern Beaches Electorate

\* Includes the Thoroughbred Racing Amendment Bill 2023 which passed the Legislative Assembly but was subsequently laid aside.



732

Tour groups

23,638

Tour attendees

29

Committee  
hearings

1032

Submissions

33

Committee  
inquiries  
commenced

461

Witnesses



8

Committee  
reports tabled

153

Bills reviewed  
by Legislation  
Review  
Committee

369

Regulations  
reviewed  
by Legislation  
Review Committee

# The new Parliament reflects the many voices of NSW

## Managing the impact of minority government on operations

In March 2023, the NSW General Election resulted in a minority government with no single party winning an outright majority. The minority government in NSW and an increase in the number of Independent and Crossbench Members in the Assembly has led to an increase in the procedural workload and presented new challenges for Department staff this year. With the more complicated make-up of the House there is more emphasis on complex procedural advice, wider consultation, and an increase in the use of the Assembly’s committees system to debate issues and affect change.

The Clerk is available for the provision of advice to all Assembly-administered committees, but has particular obligations to the Legislative Assembly Standing Committee on Parliamentary Privilege and Ethics and the Standing Orders and Procedure Committee. Both of those Committees have had a marked increase in the issues under their consideration and are required to meet far more frequently than has been the case in previous Parliaments. The range and frequency of escalations by Members directed to the Clerk has impacted the workload and proportion of time spent on these sensitive matters.

The increased complexity of supporting Members in a minority government has required our workforce to be agile and highly efficient. To this end, the Department is committed to the professional development and bespoke training of its people to meet the demands of a changing political landscape in NSW.



## Accommodating a refreshed sitting day schedule

Changes to the Legislative Assembly’s sitting day schedule have been made to accommodate the minority government, including adding additional time on Friday sitting days to consider private Members’ business. The first Friday sitting day for the 58th Parliament occurred at the end of the financial year on 21 June 2024 and will continue until the final sitting period for 2024 in November.

Question Time (oral questions) has also been amended to allow for 14 questions or 55 minutes, whichever is longer, with a maximum time of 70 minutes. Standing Order 131 (8) provides that at least two questions are permitted for crossbench Members, reflecting the composition of the House. Generally, four more questions are asked each Question Time in this Parliament than in the 57th Parliament.

### Questions without notice

2015-16	2019-20*	2023-24
574	392	729

\*COVID-19 pandemic year

## Providing additional support for crossbench Members

The number of crossbench Members has expanded over the last three Parliaments. There were 12 crossbench Members elected in the 58th Parliament, comprising nine independent Members and three Greens Members, continuing the trend.

	56th Parliament	57th Parliament	58th Parliament
Crossbench Members	5	9	12

As the crossbench increases in size, so does the need for timely and accurate procedural advice and support. Crossbench Members may require additional assistance as they do not have access to party resources or Whip secretaries, unlike Government and Opposition Members.

To address this need, the Department's dedicated crossbench liaison team provides procedural advice and support to the crossbench. This support can include:

- Assisting crossbench Members and their staff in organising the order in which they contribute to particular debates or items of business in sitting weeks.
- Circulating the daily business program to crossbench Members and their staff.
- Updating the crossbench and their staff on key or unusual procedural events.
- Providing timely, confidential advice to help crossbenchers perform their parliamentary duties.

## Late sittings and extra sittings for the remainder of 2024

The House sat late on a number of occasions during the second half of 2023. Notably, during the final sitting week in November, the House sat three consecutive nights beyond midnight. One reason for the late sittings was the need to wait for the Legislative Council to conclude its consideration of government bills before returning them to the Assembly.

In light of these late sittings and to also allow further time for private Members' business, in May 2024 the House resolved to sit on certain Fridays throughout the remainder of 2024.

These Fridays have a specific routine of business, including time for:

- General Business Notices of Motion for Bills
- Committee reports—take note debates
- Petition debates
- Government Business
- Community Recognition Statements, and
- Private Members' Statements.

The first Friday sitting day of the 58th Parliament occurred on Friday 21 June 2024.

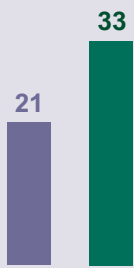
## Increased committee activity in the 58th Parliament

The beginning of the 58th Parliament has seen a significant increase in activity across its committees compared to the first financial year of the 57th Parliament. This can be reflective of some of the many impacts of a minority government, a larger crossbench, and a change in government.

Key committee statistics that significantly increased included the number of inquiries, number of bill inquiries, number of select committees established and number of non-government chairs.

Committee work was also impacted, with a significant increase in the number of committee meetings, hearings, site visits and total hours spent in official committee proceedings.

**■ 57th Parliament FY19/20   ■ 58th Parliament FY23/24**



### A 57% increase in the number of inquiries

Committees adopted 33 inquiries in the first financial year of the 58th Parliament. In addition to this number the 58th Parliament adopted four inquiries between May – June of the previous financial year.

Committees adopted 21 inquiries in the first financial year of the 57th Parliament.



### 2x the number of bill inquiries

Four bills were referred for inquiry in the first financial year of the 58th Parliament.

Two bills were referred for inquiry in the first financial year of the 57th Parliament. No other bills were referred for inquiry during the rest of the parliamentary session.



### 5x the number of non-Government chairs

The first financial year of the 58th Parliament had a total of 10 non-Government committee chairs, with 8 of the 12 cross bench members chairing at least one committee.

The first financial year of the 57th Parliament had two non-Government committee chairs.



### 83% increase in the total number of hours committees have met\*

Committees met for a total of 225 hrs and 46 mins in the first financial year of the 58th Parliament.

Committees met for a total of 123 hrs and 41 mins in the first financial year of the 57th Parliament.

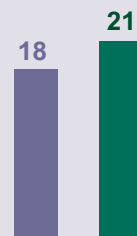
\*hearings and meetings



**A 150% increase in the number of select committees**

Five select committees were established in the first financial year of the 58th Parliament.

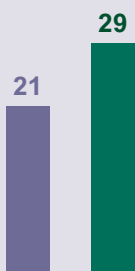
Two select committees were established in the first financial year of the 57th Parliament. Only three select committees were established during the whole Parliament.



**A 17% increase in the number of active committees**

There were 21 active committees in the first financial year of the 58th Parliament. In addition to this number the 58th Parliament established the Legislative Assembly Select Committee on the Residential Tenancies Amendment (Rental Fairness) Bill 2023 which completed its work within May to June of the previous financial year.

There were 18 active committees in the first financial year of the 57th Parliament.



**A 38% increase in the number of hearings**

Committees held 29 hearings in the first financial year of the 58th Parliament.

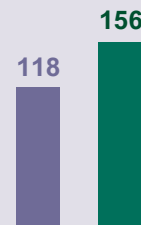
Committees held 21 hearings in the first financial year of the 57th Parliament.



**Over 3x the number of site visits**

Committees conducted 16 site visits in the first financial year of the 58th Parliament.

Committees conducted five site visits in the first financial year of the 57th Parliament.



**A 32% increase in the number of committee meetings**

Committees held 156 meetings in the first financial year of the 58th Parliament.

Committees held 118 meetings in the first financial year of the 57th Parliament.

## A new legislative landscape for Private Members' Bills

The large number of crossbench Members elected in the March 2023 General Election has shifted the landscape for non-government bills (also referred to as Private Members' bills). Since the commencement of the 58th Parliament, five non-government bills have been referred to Legislative Assembly committees, two non-government bills have passed the Legislative Assembly, and a number of Suspensions of Standing Orders have been moved to allow more time for non-government business.

### Bills introduced

When comparing this reporting period with the reporting periods following the last two elections (2015/16 and 2019/20), there has been a significant increase in bills introduced by non-government members. In 2015/16 and 2019/20 respectively, 15 and 14 of the bills introduced to the Assembly were by non-government members. This reporting period there were 26 bills.

### Non-government bills introduced

2015-16	2019-20*	2023-24
15	14	26

\*COVID-19 pandemic year

### Government support for private Members' bills

It is rare for non-government bills to pass the Legislative Assembly. However, since the start of the 58th Parliament, the House has already passed two non-government bills. These are the:

- *Human Tissue Amendment (Ante-mortem Interventions) Bill 2023* – a bill introduced by the Speaker in his capacity as the Member for Lake Macquarie; and the
- *Animal Research Amendment (Prohibition of Forced Swim Tests and Forced Smoke Inhalation Experiments) Bill 2024* – a bill commenced by the Animal Justice Party in the Legislative Council and taken up by Mr Alex Greenwich MP in the Legislative Assembly.

## Case Study: Human Tissue Amendment (Ante-mortem Interventions) Bill

This bill was introduced by the Speaker, the Hon. Greg Piper MP, in his capacity as the Member for Lake Macquarie. It is the first bill introduced by a Speaker to have passed since 2009. The bill provides for medical procedures to be carried out on patients which would help to facilitate post-mortem tissue and organ donation.

A number of suspensions of Standing Orders were passed by the House to allow the bill to pass, including to extend its lapsing date, allow it to be introduced early, and allow it to be debated on a Wednesday in place of Government Business. Additionally, and unusually, the bill was taken carriage of in the Legislative Council by a Government member. On 14 March 2024, it became the second private Member's bill to pass both Houses of the 58th Parliament.

### A legislative focus – supporting committees on bill inquiries

The first year of the 58th Parliament has seen a significant increase in bill inquiries, particularly about issues that have engaged the public interest and where a change in law needs careful consideration. The number of Legislative Assembly bills referred to committees in the 58th Parliament is in stark contrast to the 57th Parliament, during which only one bill originating in the Legislative Assembly was referred to a committee for inquiry and report.

When a bill is referred to a committee for inquiry, the committee must examine the bill, its provisions and impacts and seek evidence from experts, government departments and interest groups. The final report may include recommendations on how to improve the bill and what factors could be considered in amending and passing the legislation.

In the last year we have concluded two bill inquiries in the Legislative Assembly, allowing Department staff to offer specialised support to members as they undertake this process. This included the *Minerals Legislation Amendment (Offshore Drilling and Associated Infrastructure Prohibition) Bill 2023* and the *Equality Legislation Amendment (LGBTIQA+) Bill 2023*.



### Minerals Legislation Amendment (Offshore Drilling and Associated Infrastructure Prohibition) Bill 2023

In June 2023, Mr Alex Greenwich MP moved that the *Minerals Legislation Amendment (Offshore Drilling and Associated Infrastructure Prohibition) Bill 2023* be referred to the Legislative Assembly Committee on Environment and Planning. The Bill was the first Private Members bill introduced in the 58th Parliament and only the second bill to be referred to a committee. The terms of the referral motion required the Committee to report on the Bill by 21 November, and provided that the Committee may seek independent legal advice.

The Committee had been re-established for the 58th Parliament the week prior, and most members appointed had been newly elected in the 2023 state general election. Since it was the first inquiry for the Committee and for many of its members, and was unusual as a bill inquiry, the secretariat offered individual briefings for the members to explain the committee inquiry process.

Additionally, as the inquiry raised highly complex constitutional issues, the Committee requested the Clerk seek independent legal advice to assist with its inquiry.

The Committee tabled its report on 21 November 2023, and ultimately recommended that the Bill not be passed, in light of the potential constitutional issues found by the Committee, and that the State Government work with its Federal counterparts to review environmental standards for offshore exploration projects. The Government response tabled on 21 May 2024 accepted both recommendations of the Committee.

### Committee on Community Services inquiry into the Equality Legislation Amendment (LGBTIQA+) Bill 2023

On 13 March 2024, the Legislative Assembly resolved to refer the *Equality Legislation Amendment (LGBTIQA+) Bill 2023* to the Legislative Assembly Committee on Community Services. The referral specified that the Committee inquire into the provisions of the Bill, operational issues for government agencies raised by the Bill and additional ways of improving the safety and wellbeing of the LGBTIQA+ community, and that the Committee report by 3 June 2024. The Bill was initially introduced into Parliament on 24 August 2023 as a cognate bill with the *Conversion Practices Prohibition Bill 2023*.

Due to the subject matter of the inquiry and its short timeframe the Committee agreed to a tailored approach to the inquiry process and public engagement. For example, the Committee conducted a closed submissions process, inviting targeted stakeholders to make submissions, and used an online survey to enable members of the public to express their views on the Bill. In addition, the Committee took evidence at two public hearings on 30 April and 1 May. By the conclusion of the evidence gathering phase, the Committee had considered 66 submissions, examined 44 witnesses and received 13,000+ responses to the survey.

The Committee tabled the inquiry report on 3 June and recommended that the Parliament proceed to consider the Bill, taking into account stakeholder input into the inquiry.

This approach to gathering evidence and adaptive work processes enabled the Committee to complete a full inquiry, consider the input of a broad range and large number of voices throughout the community, and make a considered recommendation to the Parliament in a very short timeframe.



Professor Emerita Anne Twomey AO giving evidence at a Committee hearing into the *Minerals Legislation Amendment (Offshore Drilling and Associated Infrastructure Prohibition) Bill 2023*

## Committees on the road

During the reporting period, several Legislative Assembly-administered committees commenced inquiries with a regional focus and travelled to NSW's regional and remote communities to talk to stakeholders about issues important to them.

### Joint Select Committee on Protecting Local Water Utilities from Privatisation

The Joint Select Committee on Protecting Local Water Utilities was established in August 2023 to inquire into the best ways to protect local water utilities and their assets from privatisation.

The Committee heard from a range of local water utilities and the regional communities they serve through two regional hearings and two site visits on the 12 and 13 February 2024 in Wagga Wagga and Dubbo, respectively. During the regional hearings, local water utilities and council staff gave evidence to the Committee. The evidence clearly demonstrated that water utilities want protections against privatisation and that it was becoming increasingly difficult to provide drinking water and sewerage services to regional communities. It was important for the Committee to hear about the local issues impacting service provision such as funding, staffing, governance and drought.

The Committee visited the John Gilbert water treatment plant in Dubbo and the Riverina Water County Council water treatment plant in Wagga Wagga. Staff from these utilities explained key operational challenges which should inform any future policy and legislative solutions.

Regional voices informed the final report which made 13 recommendations to ensure water utilities continue to provide high quality water services to communities throughout regional NSW.

Members of the Joint Select Committee on Protecting Local Water Utilities from Privatisation visit the John Gilbert water treatment plant in Dubbo, February 2024



### Legislative Assembly Committee on Investment, Industry and Regional Development

In February 2024, the Committee on Investment, Industry and Regional Development travelled to Wagga Wagga, Bomen and Junee as part of its inquiry into the performance of the Regional Investment Activation Fund and the Regional Job Creation Fund. Specifically, the Committee was interested in hearing directly from businesses in regional NSW about the effectiveness of the fund, their experiences with the grant process and their impact on regional economic growth.

During the visit, the Committee conducted a half-day public hearing and five separate site visits, hearing from a range of stakeholders including academics, businesses, peak organisations and government departments.

Interacting with grants applicants and recipients directly allowed the Committee to see first-hand the impact of the funds and learn about the challenges facing regional businesses, which will inform its recommendations about how the NSW Government can support a more productive, diverse and resilient economy.

Members of the Committee on Investment, Industry and Regional Development visit a local business in Wagga Wagga, February 2024

*Committee site visits to regional communities help to ensure that their recommendations better reflect the many voices of NSW.*



### Select Committee on Remote, Rural and Regional Health

The Select Committee on Remote, Rural and Regional Health is examining whether progress has been made since 44 recommendations were handed down in a 2020-22 Legislative Council inquiry into health outcomes and access to health services in regional communities. As part of its busy work program, the Assembly Committee has visited a number of towns and regional centres in New South Wales, including Grafton, Armidale, Orange, Broken Hill and Wilcannia.

The visits have given the Committee the chance to meet with a diverse range of stakeholders, such as doctors, nurses, hospital managers, community groups, local councils and Aboriginal medical services. It has also provided these stakeholders with an opportunity to share their opinions and experiences with a Legislative Assembly committee comprised of regional MPs, who are examining what is being done to improve the regional health system. The Committee's activities have received strong engagement from the regional media.

A particular highlight was the Committee's public hearing held in Orange in May 2024. The Committee was examining progress in the delivery of specialist healthcare and specific health services, such as cancer treatment, maternity services, palliative care and mental health services. The Committee invited witnesses from local advocacy groups, regional health service providers and neighbouring councils, many of whom had never engaged with a parliamentary committee previously.

Ms Janelle Saffin MP (Deputy Chair of the Select Committee on Remote, Rural and Regional Health) visits a healthcare facility as part of a site visit to Orange, May 2024



# Achievements Against Corporate Objectives

# Strengthening Engagement



The community is informed, involved, and can easily recognise and understand the role we play and the institution of the Legislative Assembly.

## Launching the first Community Engagement Workshop

As part of the Department's efforts to increase community participation in parliamentary processes, a one-day workshop was held in October 2023. The aim of the workshop was to explore some of the barriers that people from under-represented community groups can experience when participating in the committee process.

Individuals and community group representatives were invited to attend the workshop at Parliament House. They represented people with disability, people from culturally and linguistically diverse communities, First Nations people, and the LGBTQIA+ community.

The workshop provided valuable insights into the needs of these community groups. People shared their experiences of engaging with the committee process, highlighting when and why additional support and information could be provided at various stages during the inquiry process. It was a valuable opportunity to hear first-hand about how committee processes could be made more accessible to a broader range of people.

The workshop was the first in a series of activities that the Department is undertaking to enhance its community outreach and engagement. As part of these efforts, the workshop helped reinforce the Department's commitment to developing a Community Engagement Framework. The framework aims to meet the needs of a broader range of people as part of an ongoing process of engagement. Work on developing the framework was ongoing at the time of reporting.

## Publishing a new Community e-newsletter

In October 2023, the Department published the first edition of its new e-newsletter titled Community Matters. The newsletter provides an inside perspective into the activities of Legislative Assembly-administered committees. It draws content from the Department’s social media output, such as inquiry announcements, hearings, community site visits, report publications and government responses, and presents it in a concise and accessible way. Subscribers are kept informed about new inquiries, their progress, how they work, and how they can be involved.

This publication creates a direct avenue into the inquiry process and builds upon the Department’s existing social media channels, while also diversifying and broadening our community reach. By building our subscriber base, it also achieves part of the Legislative Assembly’s strategic objective of strengthening engagement by building stronger community connections to improve democratic participation and trust in Parliament.

It is sent to key stakeholders from a broad range of associations including community and advocacy groups, non-government organisations, peak-body representatives, local councils and interested individuals. As more editions of the newsletter are published, it is hoped that its distribution will continue to build. During the reporting period it was sent to approximately 470 people / organisations, the first edition achieved a 23.86 per cent open rate however the second edition achieved a substantial increase with a 50.26 per cent open rate.

## Creating high quality digital content

During the reporting period there was an increased focus on creating content aimed at keeping the community informed about the work of the Department. A key enabler to achieving this objective is the Department’s ability to produce high quality digital content.

To ensure that we could produce professional-level content in-house, the Department invested in developing the skills of existing staff. Team members completed a bespoke photography course focused on how best to capture images, particularly within the parliamentary precinct. The course was designed to help staff capture images in areas such as the rooms used for public hearings, and in the Chamber, where restricted access and lighting can be a challenge. New photography and video equipment was also procured.


Department staff working in the engagement space also travelled with several committees on regional site visits and hearings. This allowed us to create timely and relevant content that highlighted specific committee activities.

The Department’s investment in specific skills and equipment has enabled staff to produce engaging content for use on the Department’s social media channels and on committee webpages. This aligns with the Department’s objective of strengthening engagement, by informing the community about the various aspects of the Department’s work.

### Legislative Assembly social media statistics for 2023/24 reporting period

\* The Legislative Assembly Facebook page was launched in September 2023. Figures prior to this were taken from Assembly posts published on the shared Parliament of NSW page.

\* LinkedIn is a shared account across all three departments of the Parliament of NSW. The figures listed relate to posts published to that account by the Legislative Assembly of the 58th Parliament in May 2023.

 South Coast Electorate



**152**  
posts

**136,075**  
reached

**13,591**  
engagements



**535**  
impressions

**134,347**  
engagements

**4,037**  
followers



**74**  
posts

**149,822**  
impressions

**53,340**  
engagements

### Specialist health services – Submissions extended

Our top-performing post for the reporting period was about the inquiry into specialist health services by the Select Committee on Remote, Regional, and Rural Health. It gathered a total of 30,872 impressions, reached 15,665 people and had 1,373 engagements (by organic and boosted measures). Its success was driven by the targeted appeal to rural and regional NSW residents, addressing critical healthcare concerns. The clear call to action, combined with the extended deadline, created urgency, and the wide range of services made it highly relevant. Boosting the post amplified its visibility, leading to increased engagement and submissions.

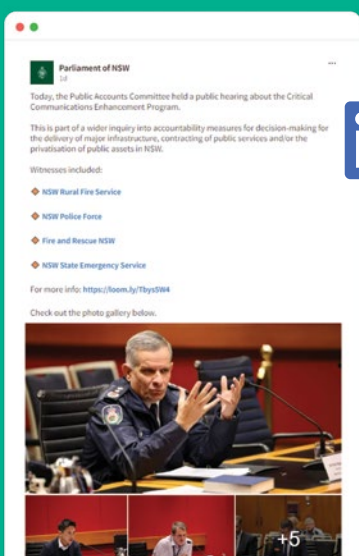


### Greater Cities Commission Repeal Bill

The post announcing the Legislative Assembly’s passage of the Greater Cities Commission Repeal Bill 2023 became the highest viewed on X, reaching 6,013 views, 43 link clicks and 155 engagements.

### Sydney Metro West

The post examining the proposed route and metro stations by the Committee on Transport and Infrastructure ranks as the second highest viewed on X, with a total of 2,671 views, 20 link clicks and 123 engagements.

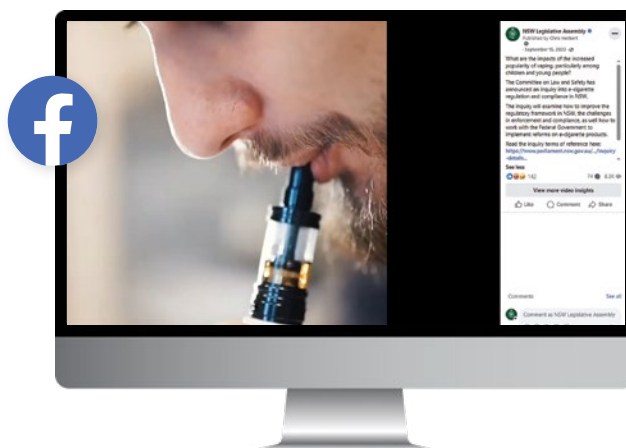


### Critical Communications Enhancement Program

Our highest performing post on the NSW Parliament LinkedIn channel was for the Public Accounts Committee’s hearing about the Critical Communications Enhancement Program. The post achieved a strong engagement rate of 64.48%, 2,563 clicks and 4,029 impressions.

### Impacts of the increased popularity of vaping

The video post announcing the Committee on Law and Safety’s inquiry into e-cigarette regulation and compliance in NSW performed strongly, organically reaching 12,929 people, generating 24,796 impressions, along with 137 link clicks to either lodge a submission or view the terms of reference. Its engaging visual content targeted young people and addressed relevant topics that resonate with their interests. A clear message and strong call to action encouraged interaction, driving higher engagement.



## Surpassing pre-pandemic visitor and tour numbers

From 2019/2020 to 2022/2023, the Department faced a number of barriers to welcoming the public to Parliament. First, COVID-19 pandemic restrictions forced temporary closures to the building. Following the lifting of COVID-19 restrictions, there was critical maintenance work undertaken on the oldest parts of Parliament House, making it difficult for large groups to visit. However, during this reporting period, the Department has reinstated its full-time public tour schedule.

This year, the number of public visitors to Parliament House has not only matched but surpassed numbers from the last financial year that was uninterrupted by building closures (2018/2019). In 2023/2024, there were a total of 23,638 visitors compared to 22,217 in 2018/2019.

Chamber Services staff from the Departments of the Legislative Assembly and Legislative Council guided an average of 25 visitors per tour. This growth can in part be attributed to an increase in staffing, training and tour timeslots.



During school holidays, tours are now conducted at 11.30 am and 1.30 pm on weekdays. Introduced in 2022, a 'rolling tour start time' now allows for more tours to be offered during the school term and also allows for drop-in visitors. In addition, a new tour format created in April in collaboration with the Department of Parliamentary Services Catering team (that includes a High Tea), has already proven to be popular.

We look forward to welcoming even more visitors in the next financial year.

### Tours, official visitors and delegations

The table below shows the number of visitors across the last five reporting periods.

Visitor type	2019-20	2020-21	2021-22	2022-23	2023-24
Primary Schools	3,853	3,792	3,008	2,226	4,842
Secondary Schools	1,571	1,394	1,403	986	4,303
Central Schools	17		38		38
Schools for a specific purpose				50	25
TAFE Colleges	119	13	24	54	130
ESL	53	26		219	71
Universities	97	109	15	61	153
Business Colleges	69	27			83
International students				169	787
Probus Clubs/ Seniors Groups	651	251	723	806	1,159
High Tea Tours					150
Education	1,350	589	883	3,387	2,047
Public Tours	1,089	280	365	815	2,455
Government Departments					305
Delegations	64	2	67	2	282
Festival of Democracy					1,270
Sydney Open Day					750
Members' Guests/Valedictory speeches	2,171	152	577	4,755	2,471
Other Groups	1,042	156	299	1,104	978
Unbooked Groups	118	38	28	117	148
Unbooked Visitors				762	1,191
<b>Total</b>	<b>12,924</b>	<b>6,829</b>	<b>7,360</b>	<b>15,513</b>	<b>23,638</b>



## Delivering Seminars for the public sector

The Legislative Assembly continued its popular Public Sector Seminar program in 2023/24. The one-day seminar takes place on a sitting day and provides public sector officers with practical information on the role and functions of the Legislative Assembly, assisting them in the performance of their roles. The sessions focus on the interaction between the Executive Government and the Legislative Assembly and the implications of that process for government departments and agencies. Participants hear presentations from Members of the Legislative Assembly and parliamentary staff, and also observe Question Time from the public gallery.

Participants complete an interactive eLearning module prior to the seminar which introduces the concepts they will learn about on the day. As part of the module, participants are also asked to complete a short survey on what they hope to learn at the seminar. This data is then shared with seminar presenters who are able to tailor their talks to subsequent cohorts.

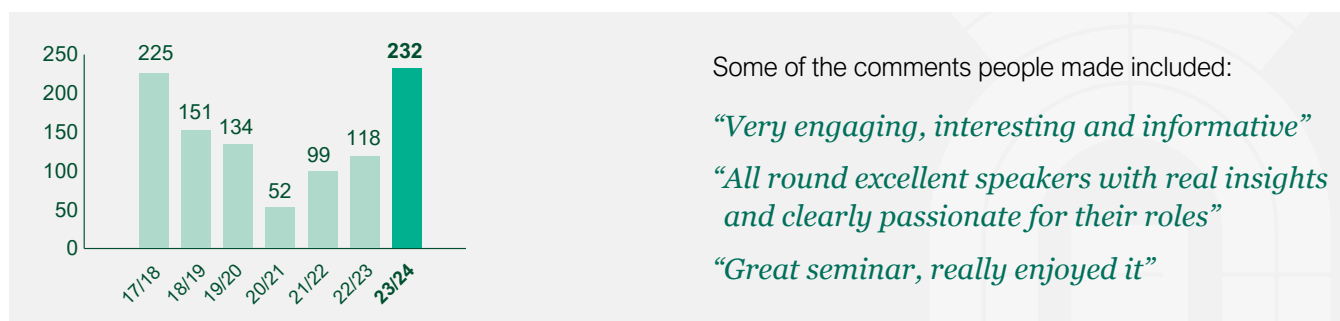
In 2024, the seminars were held on a Tuesday to allow the morning sessions to be presented in the Legislative Assembly Chamber before the House sat. Participants sat on the Members' benches in the Chamber to hear presentations from the Speaker and the Clerk of the Legislative Assembly.

Over the reporting period, the Legislative Assembly delivered five seminars, resulting in the highest number of attendees in over five years. This was the first reporting period since 2017/18 that a full program of five seminars was delivered, with the ensuing years interrupted by general elections, the death of the Sovereign and COVID-19 pandemic.

Participants complete a survey at the conclusion of the seminar and feedback was overwhelmingly positive.

	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24
Attendees (total)	225	151	134	52	99	118	232

The first year that a full program was delivered since the beginning of the pandemic has seen a return to pre-COVID numbers.



Some of the comments people made included:

- “Very engaging, interesting and informative”*
- “All round excellent speakers with real insights and clearly passionate for their roles”*
- “Great seminar, really enjoyed it”*

## Supporting the petitions process

Petitions allow communities to raise issues and bring them to the attention of Parliament. The NSW Legislative Assembly has two formats for petitions - paper and electronic (ePetition). Department staff guide community members through the petition process. This involves ensuring community members understand the rules and assisting them with any questions about the petition process. The goal is to make the petition process accessible and ensure community voices are heard effectively.

When either a paper or ePetition receives over 500 signatures, Ministers must provide a written response within 35 calendar days.

This response is reported in the House and published on the Parliament’s website. When a Ministerial response is required, Department staff liaise with relevant Ministers to ensure the correct process is followed.

Petitions of more than 10,000 signatures (or 20,000 for ePetitions) are debated in the House. These debates are an opportunity for Members and Ministers to speak on the issue. These debates can be viewed in person from the public galleries of the Legislative Assembly or online through the Parliamentary website, Facebook page, and YouTube channel. During the reporting period there were 11 petition debates in the Assembly.

## Coordinating community events in the Chamber

The Department's staff are the public 'face' of the Legislative Assembly and facilitate the many events being held in Parliament House on any given day. Staff support House operations on sitting days, manage the reception area, deliver guided tours, and are responsible for event coordination, especially in the Legislative Assembly Chamber.

In addition to hosting the Department's popular tour program, the Legislative Assembly Chamber is often booked by community groups for events relating to parliamentary and democratic processes. These groups have the opportunity to sit on the Members' green benches, speak at the Table and learn more about the passage of legislation through the Chamber. Annual events like Member-hosted Bear Pit Speaking Competitions, the YMCA Youth Parliament, Model United Nations and the NSW Schools Constitution Convention help a diverse range of community groups to develop a better understanding of NSW's democratic process and system of government.

The Chamber is also occasionally used as a filming location. An episode of the ABC television program "Total Control" was filmed in the Legislative Assembly Chamber in July 2023. Staff of the Department escorted the film crew and their equipment through Parliament House and monitored the heritage spaces and furniture to ensure that they remained undamaged throughout the shoot.



## Building a stronger relationship with our Aboriginal communities

The position of Aboriginal Liaison Officer was established in December 2020. The position sits within the Communications, Engagement and Education branch of the Department of Parliamentary Services and aims to foster mutual awareness, understanding and engagement between Aboriginal communities and NSW Parliament. The position of Senior Aboriginal Liaison Officer was subsequently established in January 2023.

During the reporting period, the Aboriginal Liaison Officers have worked collaboratively with the three Departments and with Members of both Houses to increase engagement with Aboriginal communities in NSW.

## Festival of Democracy

In April 2024, the Parliament celebrated its annual Festival of Democracy. The Festival is held in the school holidays and aimed at engaging and educating young people about democracy and Parliament. Young people had the opportunity to participate in a range of craft activities, learn how to vote from the NSW Electoral Commission, and participate in and watch mock committee hearings.

A number of Legislative Assembly and Legislative Council staff worked together to run mock committee hearings on the day. Children as young as eight years old had the opportunity to act as members of Parliament or witnesses and discuss important topics, such as whether students should be allowed to bring pets to school, if students should wear school uniforms and if students should go to school on Saturdays.

We welcomed a number of exceptionally enthusiastic young people who were very receptive to learning about the committee process and the importance of public committee hearings.

Peter Tuziak. Chamber Support and Tours officer, running a school tour in the Chamber

# Inter-parliamentary relations

## Commonwealth Parliamentary Association

The Commonwealth Parliamentary Association (CPA) is one of the oldest established organisations in the Commonwealth. Founded in 1911, it is a membership association which brings together Members, irrespective of gender, race, religion, or culture, who are united by community of interest, respect for the rule of law and individual rights and freedoms, and by the pursuit of the positive ideals of parliamentary democracy.

The Association is made up of over 180 legislatures (or Branches) divided up between nine geographic regions of the Commonwealth. It offers an important opportunity for parliamentarians and parliamentary staff to collaborate on issues of mutual interest and to share good practice. The Commonwealth Parliamentary Association (NSW Branch) supports initiatives including the Commonwealth Women Parliamentarians, Commonwealth Parliamentarians with a Disability (CPwD) Network and twinning relationships with Pacific Parliaments as well as conducting and participating in conferences, seminars, symposia, workshops, study tours and inter-parliamentary visits. In 2023/24, more than 240 Members and Former Members of the NSW Parliament were Members of the CPA, NSW Branch.

The Opening of the 58th Parliament in 2023 triggered a rotation of the position of Honorary Secretary/ Treasurer from the Clerk of the Legislative Assembly, Ms Helen Minnican, to the Clerk of the Parliaments, Mr David Blunt AM. In 2023/24 the Department handed over the bulk of administrative responsibilities for the Branch to colleagues in the Department of the Legislative Council.

The 2023 Annual General Meeting of the Branch was held at Parliament House on 12 October 2023 and the Executive Committee of the NSW Branch met to transact business on 19 June 2024.



Flags of the Commonwealth nations displayed at the front of Parliament House in Sydney

### **CPA Benchmarks Assessment at the Parliament of Kiribati**

Ms Carly Maxwell, Deputy Clerk of the Legislative Assembly, travelled to Kiribati with Mr Tom Duncan, Clerk of the Australian Capital Territory Legislative Assembly in February 2024 to undertake a CPA Democratic Benchmarks self-assessment. The benchmarking process was requested by the Parliament of Kiribati and involved a rigorous assessment against the CPA's Recommended Benchmarks for Democratic Legislatures. Ms Maxwell and Mr Duncan met with various stakeholders including the Speaker and Clerk of the Parliament, parliamentary staff, Government officials, and civil society groups to learn more about parliamentary practice in Kiribati. Their findings and recommendations for reform to strengthen Kiribati's parliamentary institutions in accordance with the Benchmarks were published by CPA HQ in a final report in May 2024. The report will play an important role in developing the effectiveness of the Parliament of Kiribati and contribute to its implementation of the UN Sustainable Development Goals (SDGs).

### **CPA Academy Advanced Parliamentary Development Residency Programs**

Each year, the CPA Parliamentary Academy delivers two in-person Advanced Parliamentary Development Residency Programs, intended to complement the CPA Parliamentary Academy's tailored online courses for Parliamentarians. Branches are invited to nominate up to two Members to complete the course on each occasion.

Mr Jason Li MP and Ms Stephanie Di Pasqua MP attended the Residency Program hosted by the CPA Scotland Branch in Edinburgh from 15 to 21 October 2023. It featured presentations and workshops to enhance parliamentarians' performance as legislators by developing skills in areas ranging from leadership and strategic thinking to communications and team management. It was also an opportunity to enhance inter-parliamentary relations by connecting parliamentarians with like-minded peers from across the Commonwealth.

The inaugural residency program for staff focused on the theme of 'Leadership in Parliament' and aimed to develop the skills of staff in areas such as strategic thinking, communication, project management and risk management. Branches were invited to nominate up to two parliamentary staff members to complete the course. Ms Amanda Alam and Mr Todd Buttsworth from the Department were successful in gaining a place in the program, which was hosted by the CPA Sri Lanka Branch in Colombo from 9 to 15 June 2024.

### **40th CPA Australia and Pacific Regional Conference**

The CPA Queensland Branch hosted the 40th CPA Australia and Pacific Regional Conference in Brisbane from 1 to 3 November 2023. The Conference theme was 'Representation for the Future: young people and Parliaments.' The annual Regional Conference is an opportunity for Branch representatives, including both parliamentarians and parliamentary staff, to discuss issues that are of particular relevance to the region.

The NSW Branch was represented by Ms Lynda Voltz MP, who delivered a presentation on 'Empowering girls through sports,' and Mr Rory Amon MP, who delivered a presentation on 'Challenges to addressing the disenfranchisement among young people.' Also in attendance were Ms Liesl Tesch MP as CPwD Observer/Representative, and Ms Vanessa O'Loan from the Department of the Legislative Council.

### **CPA Workshop on Addressing Modern Slavery and Human Trafficking in Supply Chains**

The CPA UK Branch partnered with the Kenyan Parliament to host a workshop on 'Strengthening Parliamentary Action to Address Modern Slavery and Human Trafficking in Supply Chains' in Nairobi from 14 to 16 November 2023. The workshop was attended by parliamentarians from legislatures across the Commonwealth and aimed to facilitate peer-to-peer learning to advance the development and scrutiny of robust legislation and other measures to reduce modern slavery and human trafficking in supply chains.

Dr Joe McGirr MP, Ms Jenny Leong MP, and Mr Alex Stedman from the Department of the Legislative Council attended the workshop. Owing to his experience as Chair of the Modern Slavery Committee, Dr McGirr was invited to chair a session on the topic 'What can parliamentarians do in their constituency or in their parliament to raise awareness of the issue'.



### UK Parliament Commonwealth Conference on Parliamentary Security and Oversight of National Security

The CPA UK Branch hosted the Commonwealth Conference on Parliamentary Scrutiny and Oversight of National Security in London from 21 to 23 November 2023. The Conference program covered a wide range of topics relevant to parliaments' work on national security including, budgeting, scrutiny and oversight, climate change and cyber security. It also provided a forum for parliamentarians to discuss region-specific security issues.

The CPA NSW Branch was represented by Mr James Griffin MP, who participated on a panel on the topic of 'Climate Change and National Security: Risks and Adaption Strategies', and the Hon. Tania Mihailuk MLC.

### CPA HQ Conference on Artificial Intelligence and Disinformation: democracy in the age of deepfakes

Mr Michael Regan MP and the Hon. Jacqui Munro MLC represented the CPA NSW Branch at the Conference on AI, Disinformation and Parliament: Democracy in the Age of Deepfakes, convened by CPA HQ at the British High Commission in Singapore from 18 to 20 June 2024.

The Conference aimed to raise awareness among parliamentarians about the latest developments in artificial intelligence and synthetic media (including deepfakes) and how parliamentarians can work with other stakeholders to develop legislative environments and policies to ensure the integrity of digital democracies.

### 15th Canadian Parliamentary Seminar

The Canadian Parliamentary Seminar is an annual event which is focused on the Caribbean, Americas, Atlantic and Canadian Regions. During the reporting period, the hosting CPA Canada Branch opened applications for the 15th edition of the Seminar to parliamentarians from across the Commonwealth.

Ms Tanya Thompson MP was selected to represent the CPA NSW Branch. Ms Thompson's status as a newly elected Member of the 58th Parliament was consistent with the Seminar's stated purpose of providing newly elected parliamentarians and/or backbench parliamentarians with an opportunity to share best practices with peers.

Ms Liesl Tesch MP with her fellow CPwD Regional Champions at the 66th Commonwealth Parliamentary Conference in Ghana

### 72nd Westminster Seminar

The CPA UK Branch hosted the 72nd Westminster Seminar on Effective Parliaments in London from 11 to 15 March 2024. This program, designed for parliamentarians and clerks from across the Commonwealth, provided a unique platform for participants to engage and network with counterparts and explore different approaches to democracy and procedure.

Following a call for expressions of interest from all members, the NSW Branch was successful in receiving an invitation for Ms Jenny Leong MP, the Hon. Natalie Ward MLC and Ms Jenelle Moore from the Department of the Legislative Council. Ms Ward participated in a panel discussion on the topic of 'Holding the Prime Minister and the Executive to Account',

### Commonwealth Parliamentary Conference and Commonwealth Parliamentarians with a Disability activities

In October 2023, the NSW Branch was represented at the 66th Commonwealth Parliamentary Conference in Accra, Ghana by the Presiding Officers, the Clerk of the Parliaments, the Deputy Clerk of the Legislative Assembly and Ms Liesl Tesch MP. In her capacity as CPwD Regional Champion Delegate at the Conference, Ms Liesl Tesch MP attended the CPwD Regional Champions teleconference and gave a presentation on 'ePetitions and the COVID response.'

The 67th Commonwealth Parliamentary Conference will be held in Sydney from 4 to 8 November 2024. The Conference is the world's largest international gathering of parliamentarians and will bring some 700 delegates from 53 Commonwealth countries to Sydney. Mrs Rickee Murray, who worked on the CPA NSW Branch secretariat when it was administered by the Department, has been temporarily transferred to the dedicated Conference secretariat team in preparation for this international event. It is anticipated that other staff of the Department will also be involved in delivering the conference.



## Commonwealth Women Parliamentarians (CWP) NSW

The Department of the Legislative Assembly provided support to Ms Lynda Voltz MP in her role as the NSW Representative on the Australia Region CWP Steering Committee. The CWP NSW Branch elected Ms Voltz to the position for the life of the 58th Parliament on 22 June 2023, replacing outgoing Representative the Hon. Sonia Hornery MP. During the reporting period, Ms Voltz hosted the following events as part of a program to engage and support women parliamentarians from both Houses and across party lines.

### CWP NSW Branch Activities

A meeting of the CWP NSW Branch was held at Parliament House on 14 March 2024. At the meeting, the Branch elected Ms Voltz to the position of CWP President on the CWP Steering Committee.

As the host for the 67th Commonwealth Parliamentary Conference, the NSW Branch was required to nominate a parliamentarian to take the position of CWP President. The position holder will attend CWP Steering Committee meetings and moderate the plenary gender-themed session during the wider Conference program.

In her capacity as CWP President, Ms Voltz attended a virtual meeting of the CWP Steering Committee on 28 May 2024.

### CWP Australia

Ms Voltz attended the CWP Australia Regional Steering Committee meeting held 1 December 2023.

On 13 September 2023, the Chair of the CWP Australia Region Steering Committee wrote to all Presiding Officers of parliaments in Australia seeking information about the security measures that are currently in place for parliamentarians. The responses received were taken into consideration by Ms Voltz when preparing a report entitled 'Women in Parliament: Review of Security of Members of Parliament,' which detailed a rise in violence against parliamentarians and detailed a number of recommendations by the CWP Australia Region Steering Committee for improvement.

Ms Voltz's report was subsequently circulated to all members of the CWP Australia Region and the Presiding Officers of all parliaments in Australia.

### CWP NSW Young Women's network

Ms Voltz hosted a CWP NSW networking reception for young women leaders at Parliament House on 28 November 2023. All members of the Branch were asked to nominate a young future woman leader from their electorate/region to attend the event as their guest. Also in attendance were the Clerk and Deputy Clerk of the Legislative Assembly and women NSW Statutory Officers, including the Advocate for Children and Young People, Ms Zoë Robinson, and Ms Fiona Rafter, the Inspector of Custodial Services. The Deputy Premier, the Hon. Prue Car MP, and the Advocate for Children and Young People addressed the young women present with a message of empowerment and conveyed the importance of representing young women's perspectives in Australian politics.

All attendees from the event on 28 November 2023 were invited to a second networking event at Parliament House on 13 March 2024. At that event, which also celebrated International Women's Day, Ms Voltz announced the launch of a new network for young women leaders, the first cohort of which would be made up of the young women who had been nominated by Branch members to attend the initial networking reception in November 2023. Ms Voltz presided over the election of convenors from amongst the young women present who will drive the network's initiatives in the 2024 calendar year.



During the reporting period the CWP NSW Branch received a Regional Strengthening Fund grant from CPQ HQ to support the CWP NSW Branch and NSW Young Women's network 2024 end of year event, which will form a significant part of the Branch secretariat's work during the next reporting period. The event will be hosted by Ms Voltz at Parliament House and coincide with the end of the 67th Commonwealth Parliamentary Conference in November 2024. It will be an opportunity for members of the NSW Young Women's network to connect with the Branch members present and to attend a program of leadership and advocacy training. Each member of the CWP Australia Region Steering Committee has also been asked to nominate a future young woman leader to attend the event.



Ms Lynda Voltz MP with the CWP NSW Young Women's Network in March 2024

### Support for the Twinning program

**The twinning program, established by the Commonwealth Parliamentary Association in 2007, connects every Australian state and territory parliament with one or more Pacific parliaments. The program is designed to promote collaboration between twinned parliaments to strengthen democracy in our region and ensure parliaments can fulfil their legislative, representative and oversight roles.**

NSW Parliament is twinned with the Autonomous Region of Bougainville House of Representatives (BHOR) and the National Parliament of Solomon Islands (NPSI). These partnerships have introduced our Members and Department staff to new ideas and experiences, and fostered lasting relationships.

#### Presiding Officers and Clerks Conference

Department staff assisted NPSI in preparing for the Presiding Officers and Clerks Conference held in July 2023. Staff set up an online registration webpage to collect fees from jurisdictions attending the conference and assisted with a range of other ad hoc queries ahead of the conference.

This assistance helped to overcome administrative challenges in the Solomon Islands Parliament and improved the registration experience for Australian jurisdictions attending the conference.

#### ANZPIT Conference

From 4 to 6 October 2023, two IT representatives from the Solomon Islands Parliament attended the ANZPIT (Australian and New Zealand Parliament Information Technology) conference at NSW Parliament. The visit was supported by the United Nations Development Program.

The conference was an opportunity for representatives to meet with their regional counterparts and to share information and ideas through presentations and facilitated sessions.

### Professional development attachment

From 17 to 24 October 2023, NSW Parliament hosted delegations from NPSI and BHOR for a week-long professional development attachment supported by the UNDP. The delegations consisted of three Members from NPSI, two Members from BHOR and two staff from each parliament and were led by the Deputy Speaker of each jurisdiction.

The visit coincided with a sitting week and the commencement of Budget Estimates. As a result, delegates were able to learn about the roles of NSW Members on a typical sitting day and during Budget Estimates hearings.

During the visit, parliamentary staff from BHOR and NPSI met with Department staff working in a range of areas, including committee practice and parliamentary procedure, to discuss their roles and responsibilities.

Delegates also had the opportunity to travel to Members' electorate offices in The Entrance and Winston Hills to gain a more holistic understanding of the responsibilities of Members of NSW Parliament.



Delegations from NPSI and BHOR are hosted by Mr David Mehan MP at The Entrance

### Members' induction program in Solomon Islands Parliament

From 12 June to 20 June, Members and staff from NSW Parliament travelled to Honiara to participate in an induction program for newly elected Members in NPSI following the April 2024 elections.

The induction was an important opportunity to support Members with limited parliamentary experience as they take on their legislative, representative and oversight roles. The induction program was led by re-elected Speaker Hon. Patteson Oti and supported by the UNDP.

### Presiding Officers and Clerks Conference

The Speaker, the Hon. Greg Piper MP and the Clerk, Ms Helen Minnican, attended the 52nd Presiding Officers and Clerks Conference in Honiara, Solomon Islands from 2 to 6 July 2023. This annual event brings together Presiding Officers and Clerks from across Australian and Pacific jurisdictions and is a key professional development and networking opportunity for these officeholders. The theme for the conference this year was 'Building strong and resilient parliaments' and both the Speaker and the Clerk presented papers on the role of the Speaker during a minority government and parliamentary privilege, respectively.



Parliamentary staff with the Speaker, the Hon. Rod Roberts MLC, and Speaker Patteson Oti and Clerk David Kusilifu of the National Parliament of the Solomon Islands at the 52nd Presiding Officers and Clerks Conference in July 2023.



## Parliamentary Friendship Groups

Parliamentary Friendship Groups are set up by Members with the approval of both Presiding Officers. The primary aim of these groups is to support and raise awareness of issues and causes connected to specific community groups, such as those in sports, education, or international relations. This can be accomplished through a range of activities, events and functions.

The Department supports and advises Members of the Legislative Assembly on establishing Parliamentary Friendship Groups, as well as on policy and administrative matters. As at 30 June 2024, there were 77 approved Friendship Groups (see Appendix D). A total of 69 groups were established or renewed in 2023 and eight groups were approved in 2024. Of the total 77 approved groups, the Legislative Assembly administer 48 groups.

## Australasian Study of Parliament Group (ASPG)

**Established in 1979, the ASPG is a politically non-partisan organisation dedicated to fostering research, writing, teaching and discourse on parliamentary institutions in Australia and the South Pacific.**

ASPG membership consists of parliamentarians, parliamentary officers, academics, teachers, journalists, students and other interested individuals. The two House departments provide secretariat support to the ASPG NSW Chapter, with the current and former secretarial positions rotating between with Departments each two years. In December 2023 the current secretarial position with responsibility for Chapter administration, membership management and the co-ordination of chapter activities rotated to staff of the Assembly.

**The Chapter's key events for 2023/2024 included:**

- *2023 National ASPG Conference* hosted by the Parliament of Western Australia in September 2023, exploring the theme of Freedom of Speech, Debate and Information.
- *Australian Political Studies Association (APSA) Conference* panel discussion hosted by the NSW Chapter at the NSW Parliament in November 2023, with Members and academics exploring Challenges for Parliament.

- *Parli-Flicks Short Film Award 2023* organised by NSW Parliament Communications, Engagement and Education team and sponsored by the NSW Chapter, with the one-minute film competition asking NSW secondary school students: Should the voting age be lowered?

During the reporting period, the secretariat completed a redesign of the dedicated ASPG NSW Chapter page on the NSW Parliament website. The primary objective was to enhance the visibility of the organisation's upcoming events, publications, annual general meetings, membership information and key contact details. The refreshed webpage aims to serve as an attractive and informative platform, encouraging increased engagement and participation within the ASPG's membership and the wider community.

# Supporting our Members



Our services are valued and respected by Members, including Ministers and officeholders, and their staff. The House and its Committees are supported to fulfil their constitutional and representative roles and responsibilities.

## Register of Members' Pecuniary and Other Interests

Members are required to declare pecuniary interests and other matters in accordance with the *Constitution (Disclosures by Members) Regulation 1983*. The Clerk of the Legislative Assembly is the Registrar of the Register of Members Pecuniary and Other Interests. This function was supported by the Office of the Clerk with the provision of high-level advice to Members and the collation and preparation of the Register for tabling in the House in accordance with the Regulation. The Clerk and supporting officers regularly responded to enquiries from Members, staff, the media, and the public in relation to the purpose, requirements, and operation of the Regulation. We also facilitated access to the Register online and in-person.

On 8 February 2024, the Legislative Assembly Standing Committee on Parliamentary Privilege and Ethics received a referral from the House for an inquiry into the Draft Constitution (Disclosures by Member) Regulation 2024. The Committee will report by 2 September 2024. If made, the Draft Regulation will repeal and replace the current *Constitution (Disclosures by Members) Regulation 1983*.





The Hon. Daniel Mookhey MLC, Treasurer, delivers the 2023-24 State Budget Speech in the Legislative Assembly Chamber on 19 September 2023.

## Return to Order for Papers

The Department's Annual Report 2022/23 referred to the first order for the production of state papers in the Legislative Assembly in 25 years. The order related to investigations into money laundering in clubs and pubs. The original resolution required the documents to be returned by 10.00 am on Friday 23 June 2023. However, the House agreed to amend the resolution to change the return date to 10.00 am, Friday 4 August 2023.

The order for papers resolution was amended in the House on Tuesday 1 and Wednesday 2 August 2023 to modify the scope of documents to be returned. It specified which documents should be in redacted form and which documents would be made available for public inspection or for inspection by Members only.

The documents were returned to the Clerk of the Legislative Assembly on Friday 4 August 2023 and the Department facilitated the process by which they could be inspected by the public and Members. The Clerk reviewed the returned documents and following negotiation with the The Cabinet Office (TCO) and the Independent Liquor and Gaming Authority (ILGA) a further document was provided on the 18 August 2023.

The House considered a proposal for an order for papers on one other occasion during the reporting period. On 3 August 2023, the Manager of Opposition Business sought to move a motion for the making of an order for papers relating to the decision to remove the Member for Newcastle as a Minister in the Government. The Manager of Opposition Business noted that the procedural aspects of the proposed motion relating to the return of the documents had been modelled on the previous resolution agreed to by the House. However, the motion was defeated on division (33-51) and no further proposals for orders for papers were brought before the House during the reporting period.

## State Budgets 2023-24 and 2024-25

This reporting period saw the delivery of two State Budgets – in September 2023 and June 2024 – due to the election and change in Government, it is uncommon for two State Budgets to occur in one financial year.

As Treasurer, the Hon. Daniel Mookhey MLC, a Member of the Legislative Council, was invited by resolution of the House to speak in relation to both Budgets on the floor of the Assembly chamber. The last Treasurer from the Legislative Council invited to speak in the Assembly Chamber was the Hon. Eric Roozendaal in 2009.

## State Apology for the criminalisation of homosexuality

2024 marked the 40th anniversary of the passing of the *Crimes (Amendment) Bill 1984* which amended the *Crimes Act 1900* to end the criminalisation of homosexuality in NSW. To mark this significant anniversary, on Thursday 6 June 2024 the Premier, the Hon. Chris Minns MP, moved a State Apology for the criminalisation of homosexuality.

For the State Apology the Premier moved that the House, on behalf of the people of NSW:

1. Apologises unreservedly to those convicted under discriminatory laws that criminalised homosexual acts.
2. Recognises and regrets this Parliament's role in enacting laws and endorsing policies of successive governments decisions that criminalised, persecuted and harmed people based on their sexuality and gender.
3. Recognises the trauma people of diverse sexualities, their families and loved ones, have endured and continue to live with.
4. Acknowledges that there is still much work to be done to ensure the equal rights for all members of the LGBTQIA+ community.

## Producing the Annotated Standing Orders: a crucial procedural resource

One of the Department's significant and ongoing strategic projects is the production of an Annotated Standing Orders publication. This publication will provide a comprehensive and authoritative resource for Members and staff about the history, implementation and practice of the Assembly's Standing Orders, which are the permanent rules of the Legislative Assembly.

The annotations provide commentary and explanation of how each Standing Order operates in practice, including references to illustrative precedents. It also tracks the evolution of certain Standing Orders to better understand how and why they operate the way they do.

A significant portion of the project was completed during the reporting period, specifically the annotations for the

54 Standing Orders relating to Legislative Assembly committees. This covered procedures for the election of the Chair and Deputy Chair, quorum and membership rules, procedures for voting on a question, conducting meetings, taking evidence, and procedures for the consideration, adoption, and tabling of reports. The annotations also explain how statutory committees differ from standing committees, as they are established by legislation. These committee annotations will be edited and published in the next reporting period.

In addition to the committee standing orders, first drafts have also been prepared for the rules relating to Disorder, Messages from the Governor and Visitors. It is expected that further progress will be made on this substantial project over the course of the next reporting year.

## Rare procedural events – November 2023

**On Thursday 30 November 2023 two rare procedural events occurred during the last sitting day of the year, which required complex procedural advice to be provided by the Clerk and departmental officers.**

### Recission motion

The first event related to the Legislative Council's amendments to the *Industrial Relations Amendment Bill 2023*. At 6.22 pm, debate in the House was interrupted to report a message from the Legislative Council returning the *Industrial Relations Amendment Bill 2023* with amendments. The House immediately proceeded to agree to the amendments.

However, in a subsequent message received from the Legislative Council after midnight, the House was advised of an error in the amendments provided earlier in the evening. The message forwarded a revised schedule that contained the correct amendment and requested the concurrence of the House.

As this required recission of the previous resolution agreeing to the amendments, and to avoid triggering Standing Order 155 which requires seven days' clear notice of a recission motion, the House resolved to suspend standing and sessional orders. This rescinded the previous motion agreeing to the Council's amendments and the House then agreed to the correct amendment in the Council's later message.

### Laid aside bill

The second unusual event during the sitting of Thursday 30 November 2023 related to the *Thoroughbred Racing Amendment Bill 2023*. The Legislative Council returned the bill to the Legislative Assembly with a number of amendments. Having considered the amendments, the Government did not agree with them, and could not support the bill in that form.

The Minister moved that the bill be laid aside. After some debate, the House agreed to this resolution. When a motion to lay a bill aside is agreed to, consideration of the bill effectively ends and it is removed from the Business Paper.

Laying aside a bill is rare. The last time the Legislative Assembly laid aside a bill was on Thursday 23 December 1920 when two bills – *the Racecourses Admission Tax (Amendment) Bill 1920* and the *Stamp Duties Bill 1920*, were both laid aside. When this occurred in 1920, there was no debate on either of the motions to lay the bills aside.

### Roles for new Members

The 58th Parliament saw 25 people sworn in for their first term as Members of the Legislative Assembly. More than half of the new Members have found themselves holding a variety of positions from Parliamentary Secretaries to Committee Chairs, Whips and Temporary Speakers.

Throughout the year the appointments include two Parliamentary Secretaries, two Whips, three Temporary Speakers, one Committee Chair, and eleven Deputy Committee Chairs. In total the new Members held 59 committee memberships across a range of Legislative Assembly and joint committees.

11

Deputy  
Committee  
Chairs

3

Temporary  
Speakers

7

Bills  
Introduced



2

New  
Whips

1

Committee  
Chair

59

New Committee  
Members appointed

25

New  
Members

The roles held by newly elected Members of the 58th Parliament as at 30 June 2024.

## Joint Meeting to hear address by the Governor of Tokyo

In 2024, New South Wales and Tokyo celebrated the 40th anniversary of their Sister State relationship. This was first formalised by then-Premier the Hon. Neville Wran QC signing a Memorandum of Understanding in 1984. This year the Premier, the Hon. Chris Minns MP, and Her Excellency, Ms Yuriko Koike, Governor of Tokyo, signed the second Memoranda of Understanding between the two States to further strengthen ties.

On 6 February 2024, a suspension of Standing Orders was agreed to by the House to invite Legislative Council Members to attend the Chamber for a joint meeting to hear an address from Her Excellency.

The last time the Parliament received an address as part of a joint meeting in the Legislative Assembly was 8 September 1998, from the President of Ireland, Mary McAleese.

Her Excellency, Ms Yuriko Koike, The Governor of Tokyo giving her address in the Chamber

## Tailoring information sessions for Members of the House

The Department delivered tailored procedural information sessions, with a particular focus on supporting the 25 new Members of the NSW Parliament. Each week focused on a different procedural topic, including general business notices of motions, Legislative Assembly administered Committees, legislation in the Assembly, and petition processes.

This program was conducted in addition to other targeted training run by the Department, including one-on-one training with Members on a request basis, tailored sessions (including onsite training) for electorate officers, the development of an online learning module and face-to-face sessions for Temporary Speakers.

The Department is committed to providing support for Members and their staff to assist in the performance of their roles. These comprehensive and interactive training sessions driven by the needs of the Members and their staff have been well received and will continue throughout 2024.



## Providing training and support for Members who preside over the Legislative Assembly

The Speaker, the Hon. Greg Piper MP, presides over (or chairs) the Legislative Assembly with assistance from certain Members who are either elected by the House (the Deputy Speaker and Assistant Speaker) or appointed by the Speaker (up to five Temporary Speakers). Collectively, these Officeholders are referred to as ‘the Speaker’s panel’.

At the conclusion of the reporting period these roles were held by:

- The Hon. Sonia Hornery MP (Deputy Speaker)
- Mr Jason Li MP (Assistant Speaker)
- Mr Alex Greenwich MP (Temporary Speaker)
- Mr Clayton Barr MP (Temporary Speaker)
- Ms Stephanie Di Pasqua MP (Temporary Speaker)
- Ms Donna Davis MP (Temporary Speaker)
- Mr Michael Kemp MP (Temporary Speaker)\*

\*Mr Kemp was appointed as Temporary Speaker on 7 May 2024, replacing Mr Dave Layzell MP who had resigned from the position following his appointment as Shadow Minister for Regional Transport and Roads.

The Department’s formal program for training and support for the Speaker’s panel includes:

- An online learning module introducing Members to the role, function and responsibility of presiding over the Legislative Assembly. This module was designed by staff of the Department with assistance from an external training provider.
- A ‘Guide for Temporary Speakers’, a physical resource with practical advice that can be brought into the Chamber by the Chair.
- Other written resources such as guides for individual types of proceedings; common ‘scripts’ that can be used in some situations and a compilation of key rulings made over each sitting period to assist in debriefing sessions and to maintain consistency in decision making.
- Regular face-to-face training sessions delivered by senior officers of the Department on important topics, including:
  - managing disorder in the Chamber and in the public galleries
  - Private Members’ statements and community recognition statements
  - Conducting a debate
  - Conducting a division
  - Public interest debates
  - Consideration in detail (when proposed amendments to a bill are being debated).



The Speaker’s panel

When these Officeholders preside over the Legislative Assembly they effectively exercise the powers of the Speaker. The Department of the Legislative Assembly has an important role in supporting the Speaker’s panel to independently and impartially maintain order. The Speaker convenes the panel regularly during sitting periods to discuss rulings, proceedings, precedents and current issues.

These face-to-face training sessions are dynamic and involve a variety of training tools including reviewing past examples of good and poor practice, role plays, and informal questions and answer sessions between the Members and the Clerks. Over the reporting period, the Department has hosted four of these sessions, with more to follow in the latter half of 2024.



## Promoting knowledge sharing with Ministerial staff

On 21 June 2024, the Department hosted an opportunity for Ministerial staff to learn more about the workings of the Legislation Review Committee and its statutory obligations under the *Legislation Review Act 1987* and new Sessional Order 188A (SO 188A).

SO 188A places an obligation on the member with carriage of a Bill to address any matters raised by the Committee either during the second reading debate or to the Committee in writing.

As SO 188A was adopted towards the end of the 57th Parliament before the change in Government, the Secretariat used the briefing as an opportunity to introduce themselves and connect with Ministerial staff. The briefing was well-received, with most Ministerial offices having a representative attend. It also allowed for broader questions and discussion on the types of issues the Committee reports on for bills and regulations and what the Committee's digest comments mean.

## Support for new committees and Chair briefings

Department staff provide crucial support to the work of the Legislative Assembly's committees and many of the Parliament of NSW's joint committees. At the beginning of the 58th Parliament, staff undertook a number of projects and activities to support newly-established committees and provide initial briefings to their Chairs and members.

Given that many committees were established at the end of the previous reporting period, the majority of this support was provided in July and August 2023.

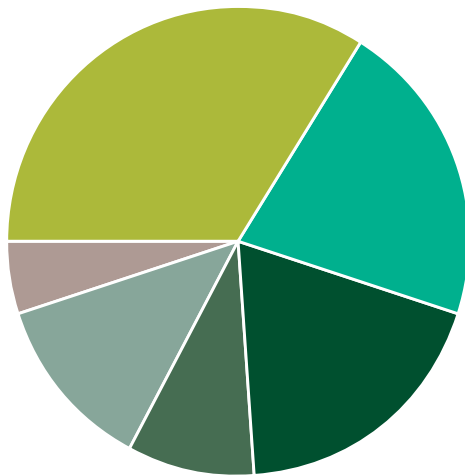
This included initial briefings that staff of the Department provided to committee chairs. These commonly involved discussing the establishing resolutions and terms of reference for committees, and providing advice on potential forward work plans. Many committees were re-established for the 58th Parliament (such as statutory oversight committees and standing portfolio committees), and staff briefed chairs on previous inquiries and any recent government responses to recommendations.

Many of the Members serving on Department of the Legislative Assembly-administered Committees were newly elected in 2023 to the Parliament of NSW. An important body of work to assist new Members was the Members' Guide to Committees, which was included in Members' induction materials. This Guide explained a number of central concepts for committee work, and outlined key terminology and typical timelines for committee inquiries. Induction sessions were also held to brief new Members' staff on what to expect from their Member's committee commitments.

In August 2023, a briefing note was prepared to assist Members in understanding the confidentiality of committee proceedings and documents. It discussed the rules surrounding the publication of evidence, documents and proceedings, and the standing orders and statutory provisions that guide proceedings such as committee meetings, draft reports and in camera evidence. This note was included on meeting agendas for all Department-administered committees.



## Snapshot of House activities



- Government Business **34% (8,675 minutes)**
- Business of the House **21% (5,528 minutes)**
- Private Members Statements **19% (4,838 minutes)**
- Oral Questions **12% (3,041 minutes)**
- General Business **8% (2,271 minutes)**
- Community Recognition Statements **5% (1,384 minutes)**

Business of the House includes types of business not otherwise referenced, including Public Interest Debates, Committee Report Take Note debates, personal explanations, tabling of papers, and petition debates.

House activities	2023/24
Sitting days	46
Hours of sitting	468.72
Average hours per sitting	10.19
Bills introduced	118
Bills passed	90*
Bills lapsed/disposed of	20
Entries in Votes and Proceedings	1,289
Written Questions on Notice	2,464
Answers to Questions on Notice	2,660
Oral Questions	631
Paper Petitions (<500)	2
Paper Petitions (500+)	9
Paper Petitions (10,000+)	9
ePetition (<500)	11
ePetition (500+)	22
ePetition (20,000+)	3
Tabled papers registered and archived	1,007
General Notices of Motions (General Notices)	1,356
General Notices of Motions for Bills	38

\*Includes the *Thoroughbred Racing Amendment Bill 2023* which passed the Legislative Assembly but was subsequently laid aside.

6

Procedural training sessions\*

8

Procedural Digests published

\*Comprises four procedural drop-in sessions and two Electorate Office training sessions

### General committee summary – five year comparison

	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024
Number of LA committees	18	18	16	18	21
Number of LA select committees	2	2	0	2	5
Number of non-Government committee Chairs	2	2	3	8*	10

\* includes FY22/23 chairs from 57th & 58th Parl. FY22/23 and FY23/24 no. of non-Government committee Chairs includes duplicates i.e. some non-Gov Chairs were Chair to multiple Committees.

### Committee activity – five year comparison

Activity	2019/2020	2020/2021	2021/2022	2022/23*	2023/2024
Number of LA committee inquiries	21	32	40	14	33
Reports	11	15	23	25	8**
Meetings	118	137	123	85	156
Hearings	21	36	18	16	29
Submissions	967	962	1541	136	1,032
Witnesses	250	504	201	205	461
Hearings (duration in Hours)	67:09	178:28	60:26	61:21	127:54

\* Election year

\*\* This number reflects the first year of the 58th Parliament. Many inquiries are underway and a large number of reports will be tabled next financial year

### Key Legislation Review Committee statistics for the 2023/24 reporting period

Digests tabled	Bills reviewed	Regulations reviewed	Regulations reported on	Ministerial responses
15	153	369	30	6



## Legislation Review Committee – From review to reform

The key function of the Legislation Review Committee, which is administered by the Department's committee staff, is to routinely review legislation before the House and report on its impact on personal rights and liberties, including referring certain matters to the Parliament for its further consideration. For bills, these reports may assist in informing Members in their second reading debates and any potential amendments. In this way the Committee's work has a direct impact on legislation passed during the reporting period, as several bills were amended in line with the Committee's commentary.

One example of this was the *24-Hour Economy Legislation Amendment (Vibrancy Reforms) Bill 2023*, which the Committee reported on in Digest No. 7/58. In its report, the Committee commented on a proposed absolute liability offence that would apply to minors on licensed premises. The Committee referred this issue to Parliament for its consideration, noting that children and young people may lack the capacity to understand the consequences of breaching an absolute liability offence. The Bill was subsequently amended to include an exception and a defence for minors on licensed premises, in line with the Committee's comments.

Another example was the *Property NSW Amendment Bill 2024*, which the Committee reported on in Digest No. 12/58. In its report, the Committee noted that the Bill would provide Property and Development NSW with a wide and unfettered power to compulsorily acquire land. The Committee referred this issue to Parliament for its consideration, noting that there were no provisions in the Bill that limited how or when the proposed power could be exercised. The Bill was subsequently amended to clarify that Property and Development NSW could only compulsorily acquire land for the purposes of its legislated functions and objectives. The Committee's work in highlighting the relevant issues was also acknowledged during the Bill's second reading debate in the Legislative Council.

## Building resilience when dealing with challenging evidence

On 13 March 2024, the Legislative Assembly resolved to refer the *Equality Legislation Amendment (LGBTIQA+) Bill 2023* to the Assembly's Committee on Community Services.

Because of the potentially contentious nature of the inquiry and challenging evidence, early in the inquiry the Committee resolved that a resilience workshop be conducted for members of the Committee and their Electorate Office staff.

The Department organised a virtual workshop, which was held on 9 April 2024 and facilitated by Sharon Bent, an organisational psychologist with a long working relationship with the Parliament. The workshop aimed to give Committee members and their Electorate Office staff frontline skills for managing interactions with members of the public that may involve high emotions and threatening or hurtful language.

A second workshop was then organised for committee staff to give them strategies and skills to manage anticipated and unexpected interactions with members of the public that involve high emotions, and potentially distressing content that may arise during committee inquiries.

The workshops, which were well attended and well received by Committee members and staff, demonstrated the importance placed on Members' and staff's health and wellbeing when undertaking work for the Parliament and its committees.

## ACPAC Conference

In April 2024, a Public Accounts Committee delegation attended the Australian Council of Public Accounts Committees' (ACPAC) 2024 Conference hosted by the Parliament of Western Australia. The Committee's delegation of Mr Jason Li MP, Committee Chair and Mr Michael Regan MP, Committee Member were supported by Ms Alison Buskens, Committee Manager.

Established in 1989, the ACPAC provides an opportunity for Public Accounts Committees within the Australasian region and Auditors-General to share information, experiences, and best practices with each other. This year, the conference was attended by delegates from across Australia, New Zealand, the Solomon Islands and the Cook Islands.

Mr Li presented on the Public Accounts Committee's experience of working with the temporary Parliamentary Budget Office and the Committee's Report on the Parliamentary Budget Office 2023 Post-Election Report tabled in November 2023.

The delegation also heard presentations on key issues, including managing occasions of non-provision of information, Auditors-General's experiences with qualified audit opinions and adopting a wellbeing approach to measure progress on improving people's quality of life.

Group photo of attendees of the 2024 Australian Council of Public Accounts Committee conference



# Parliamentary Committees: an Overview

# Growth of committee system in the 58th Parliament

The reporting period began with 17 Legislative Assembly-administered committees in operation, including 10 Standing, six Statutory and one Select Committee.

This number grew throughout the year. First, a Joint Select Committee on Protecting Local Water Utilities from Privatisation was appointed in August 2023 to conduct a short inquiry. This Committee was joined in November 2023 by the statutorily appointed Joint Select Committee on the NSW Reconstruction Authority which was established for the first time and has an immediate function to review the Act and an ongoing function to review the operations of the Authority following natural disasters.

The establishment of two select committees in May 2024, to examine essential worker housing and the *Residential Tenancies Amendment (Prohibiting No Grounds Evictions) Bill 2024*, ensured a record 10 committees administered by the Assembly were chaired by Crossbench members by the end of the reporting period.

All joint committees are administered by the Legislative Assembly, except where noted below.

## Standing committees

- Committee on Community Services
- Joint Standing Committee on Electoral Matters
- Committee on Environment and Planning
- Committee on Investment, Industry and Regional Development
- Committee on Law and Safety
- Joint Standing Committee on Road Safety (Staysafe)
- Standing Committee on Parliamentary Privilege and Ethics
- Standing Orders and Procedure Committee
- Committee on Transport and Infrastructure
- Joint Standing Committee on the Office of the Valuer-General
- Joint Standing Committee on Net Zero Future (joint and administered by the Legislative Council)

## Statutory committees

- Committee on Children and Young People (joint)
- Committee on the Ombudsman, the Law Enforcement Conduct Commission and the Crime Commission (joint)
- Committee on the Health Care Complaints Commission (joint)
- Committee on the Independent Commission Against Corruption (joint)
- Legislation Review Committee (joint)
- Modern Slavery Committee (joint and administered by the Legislative Council)
- Public Accounts Committee
- Joint Select Committee on the NSW Reconstruction Authority (joint)

## Select committees

- Legislative Assembly Select Committee on Remote, Rural and Regional Health
- Joint Select Committee on Protecting Local Water Utilities from Privatisation
- Legislative Assembly Select Committee on Essential Worker Housing
- Legislative Assembly Select Committee on the Residential Tenancies Amendment (Prohibiting No Grounds Evictions) Bill 2024
- Joint Select Committee on Arts and Music Education and Training in New South Wales (joint and administered by the Legislative Council)

## Committee on Community Services

Meetings	6
Hearings	2
Witnesses	45
Submissions	113
Inquiries	2
Reports	1
Government Responses	1

### Membership

Mr Clayton Barr MP (Chair)  
 Ms Trish Doyle MP (Deputy Chair)  
 Ms Liza Butler MP  
 Mrs Helen Dalton MP  
 Ms Donna Davis MP  
 Mrs Tanya Thompson MP  
 Ms Felicity Wilson MP

### Highlights

The Committee commenced an inquiry into improving access to early childhood health and development checks on 4 December 2023. The inquiry is looking at barriers that affect parents' access to early childhood health and development checks, which track their child's progress against developmental milestones. The Committee is also examining changes to address gaps in outcomes for vulnerable children; recruiting and retaining health professionals to address workforce shortages; and funding for early intervention programs and screening to ensure children are given support for developmental issues.



The Committee received 47 submissions to the inquiry. However, following the referral of the *Equality Legislation Amendment (LGBTIQA+) Bill 2023*, the inquiry was briefly put on hold until early June 2024.

On 13 March 2024, the Legislative Assembly referred the *Equality Legislation Amendment (LGBTIQA+) Bill 2023* to the Committee for inquiry, with a reporting date of 3 June 2024. The Committee was required to consider the provisions of the Bill, operational issues for government agencies raised by the Bill, and additional ways of improving the safety and wellbeing of the LGBTIQA+ community.

Sixty-six submissions were received from LGBTIQA+ advocacy groups, legal experts, churches, peak bodies, interest groups and the NSW Government. Forty-four witnesses gave evidence during two public hearings held at Parliament House. The Committee also sought individuals' views on the Bill via an online survey, which received 13,258 responses (excluding duplicate responses).

The Committee tabled its report on 3 June 2024. The report contained one recommendation – that the Bill proceed to be considered by the Parliament, with stakeholders' views outlined in the report to be considered as part of the deliberations. The report also contained two findings.

The Government's response to the previous Committee's report on improving crisis communications to culturally and linguistically diverse communities was received in August 2023. Six recommendations were supported, and 2 were supported in principle.

**Left:** Ms Donna Davis MP and Mrs Tanya Thompson MP, Committee Members, supported by Alex Read and Dora Oravec from the Committee secretariat at a public hearing, May 2024  
**Right:** Committee secretariat, Lloyd Connolly and Yann Pearson, assisting Members at a public hearing, April 2024



## Committee on Environment and Planning

Meetings	9
Hearings	1
Witnesses	18
Submissions	49
Inquiries	2
Reports	1
Government Responses	1

### Membership

Mr Clayton Barr MP (Chair)  
 Mrs Sally Quinnell MP (Deputy Chair)  
 Mrs Judy Hannan MP  
 Ms Kellie Sloane MP  
 Ms Maryanne Stuart MP

### Highlights

In November 2023, the Committee concluded its inquiry into the *Minerals Legislation Amendment (Offshore Drilling and Associated Infrastructure Prohibition) Bill 2023*. The Legislative Assembly referred the Bill to the Committee in June to inquire into any constitutional issues and unintended consequences raised by the Bill, and other policy and regulatory matters relating to the issue of offshore exploration and mining.

During that inquiry, the Committee received 49 submissions and two private briefings from constitutional law experts, Professor Emerita Anne Twomey AO and Professor Emeritus Michael Crommelin in August 2023. They also appeared to give evidence at the public hearing held at Parliament on 9 October 2023, alongside 17 other witnesses representing environmental non-government organisations, community advocacy groups, environmental legal practitioners, industry bodies and firms, the national regulator and the NSW Government departments.

After receiving this evidence, the Committee became aware of the complexity of the regulatory framework and legal issues at the core of the inquiry. Consequently, the Committee also requested independent legal advice be obtained by the Clerk on behalf of the Committee to assist with the inquiry. The Committee attended a conference with independent legal advisors in October 2023.

The Committee tabled its report on 21 November 2023. The report made 10 findings regarding the complexity of the offshore drilling regulatory frameworks, community and environmental concerns about offshore drilling, existing policy and legislative gaps and possible constitutional issues and unintended consequences that might be raised by the Bill. Ultimately, the report made two recommendations: that the NSW Government work with the Commonwealth Government to review existing environmental assessment standards for offshore exploration and mining, and that the Legislative Assembly not pass the Bill.

The Bill was not passed and lapsed on 13 March 2024. On 21 May 2024, the Committee received the Government's response to its report on the Bill which supported both recommendations and noted the passage of the Government's *Environmental Planning and Assessment Amendment (Sea Bed Mining and Exploration) Bill 2024* in March 2024.

In March 2024, the Committee commenced an inquiry into historical development consents in NSW, which was referred to the Committee by the Minister for Planning and Public Spaces. The inquiry was ongoing at the end of the reporting period.

Committee Chair, Mr Clayton Barr MP and Committee Director, Stephanie Mulvey, at a public hearing, October 2023





## Committee on Investment, Industry and Regional Development

Meetings	9
Hearings	2
Witnesses	19
Submissions	94
Inquiries	2
Reports	0
Government Responses	0

### Membership

Mr Roy Butler MP (Chair)  
 Mr Stephen Bali MP (Deputy Chair)  
 Mr Justin Clancy MP  
 Ms Charishma Kaliyanda MP  
 Mr Warren Kirby MP  
 Ms Maryanne Stuart MP  
 Mr Richie Williamson MP



### Highlights

The Committee commenced an inquiry into the Performance of Regional Investment Activation Fund and Regional Job Creation Fund on 21 August 2023. The Committee received 39 submissions from various stakeholders including members of the public, non-profit organisations, local councils, government agencies, industry bodies and advocacy groups.

Two public hearings were held as part of the inquiry, one at Parliament House on 8 December 2023 and the other in Wagga Wagga on 20 February 2024. The hearings allowed the Committee to gain valuable insights from grant applicants and recipients, community and business advocacy groups, local councils, academics and government agencies.

As part of the inquiry, the Committee conducted five site visits across three days in February 2024 in Wagga Wagga, Junee and Bomen. During these visits, the Committee directly heard from businesses in regional NSW about the effectiveness of the funds and their impact on regional economic growth.

The Committee is likely to table its report for this inquiry early in the next reporting period.

On 28 March 2024, the Legislative Assembly referred the Prevention of *Cruelty to Animals Amendment (Virtual Stock Fencing) Bill 2024* to the Committee for inquiry. The Committee is required to consider the provisions of the bill that seeks to amend legislation to allow the use of virtual stock fencing devices. A range of issues will be considered including, animal welfare, biosecurity, community safety, the benefits of the technology and any unintended consequences.

At the end of the reporting period, the Committee had received 56 submissions from a range of stakeholders including members of the public, academics, industry stakeholders, local councils and not for profit organisations. The Committee will table its report by 22 October 2024.

**Top:** Kieran Lewis, Shanshan Guo and Yann Pearson, from the Committee secretariat team at a regional site visit in Wagga Wagga, February 2024  
**Bottom:** Committee Chair, Mr Roy Butler MP, and Committee manager, Shanshan Guo, at a regional site visit in Wagga Wagga, February 2024

## Committee on Law and Safety

Meetings	7
Hearings	2
Witnesses	26
Submissions	254
Inquiries	2
Reports	0
Government Responses	0

### Membership

Mr Edmond Atalla MP (Chair)  
 Dr Hugh McDermott MP (Deputy Chair)  
 Mr Philip Donato MP  
 Adjunct Professor Tamara Smith MP  
 (from 15 May 2024)  
 Ms Maryanne Stuart MP (from 15 May 2024)  
 Mr Paul Toole MP  
 Mr Tri Vo MP

### Highlights

The Committee self-referred an inquiry into e-cigarette regulation and compliance in NSW on 6 September 2023. The inquiry considered the prevalence of vaping in NSW, the adequacy of the State’s current regulatory framework and how the NSW Government can work with the Australian Government to implement reforms to the regulation of e-cigarette products.

The Committee received 59 submissions from public health organisations, government agencies, advocacy groups, medical professionals, academics and members of the community, and heard from 26 individual witnesses during two public hearings. The Committee is likely to table its report for this inquiry early in the next reporting period.

On 20 March 2024, the Committee self-referred a second inquiry, which will explore issues related to community safety in regional and rural NSW. As part of this inquiry, the Committee is considering, how a whole-of-government approach can reduce the drivers and root causes of youth crime in regional and rural NSW. The inquiry was ongoing at the end of the reporting period, with the Committee having received 195 submissions.



Committee secretariat, Isabella Ciampa and Charlie King, supporting a Committee hearing, April 2024



Committee Chair, Mr Edmond Atalla MP, and Committee manager, Patrick Glynn, at a public hearing, April 2024

## Standing Committee on Parliamentary Privilege and Ethics

Meetings	11
Hearings	0
Witnesses	0
Submissions	9
Inquiries	5
Reports	1
Government Responses	0

### Membership

Mr Alex Greenwich MP (Chair)  
 Ms Janelle Saffin MP (Deputy Chair)  
 Mr Jason Li MP  
 Ms Lynda Voltz MP  
 The Hon. Leslie Williams MP

### Highlights

The reporting period was the busiest in the Committee's history, with four inquiries referred by the House and the Committee reviewing the Independent Complaints Officer (ICO) system.

On 21 August 2023, the Committee resolved to review the ICO system which was established in 2022 to deal with "low level, minor misconduct" matters and alleged breaches of the *Code of Conduct for Members* "not related to conduct in proceedings of the Legislative Council or Legislative Assembly or their committees". The review, which receives submissions from key stakeholders including the ICO, focussed on how the ICO system is operating in practice and whether any changes are required.

On 23 August 2023, the Committee commenced its inquiry into the adequacy of current procedures to protect parliamentary privilege in circumstances where law enforcement and investigative bodies seek to use coercive, intrusive, or covert investigatory powers. On 20 March 2024, it tabled an interim report which recommended that the Legislative Assembly adopt a protocol for dealing with s. 22 notices and s. 35 summonses issued by the Independent Commission Against Corruption (ICAC) where the documents or other things sought by the ICAC may be immune from production because of parliamentary privilege. The protocol is intended to ensure that "individuals, including Members and their staff, former Members, and the Clerk, are given proper opportunities to raise claims of parliamentary privilege for the House to determine". It includes processes for "quarantining" large volumes of electronic material and important clarity around waiver of privilege and material held by third parties.

On 23 August 2023 (as amended on 24 August 2024), the House gave the Committee terms of reference to inquire to, and report on, four recommendations of the Broderick Report. These relate to aspects of the *Code of Conduct for Members* and the auditing of actions taken by Members to create safe work environments.

On 14 September 2023, the Committee was asked to inquire into, and report on, the recommendations of the ICAC in its Operation Keppel and Operation Witney reports. The Committee considered actions that the House, the Speaker, the Clerk, and the Government might take in response to those recommendations.

On 8 February 2024, the Committee commenced its inquiry into the draft *Constitution (Disclosures by Members) Regulation 2024*, which arises from two recommendations made in Operation Witney. The proposed regulation would require Members to disclose a range of pecuniary and other interests, conflicts of interest, and the interests of "immediate family members". It would also change how disclosures would be made and published. The Committee will report to the House by 2 September 2024.

## Standing Orders and Procedure Committee

Meetings	6
Hearings	0
Witnesses	0
Submissions	0
Inquiries	0
Reports	1
Government Responses	0

### Membership

The Hon. Greg Piper MP (Chair)  
 Mr Adam Crouch MP  
 Mr Nathan Hagarty MP (from 18 October 2023)  
 Mr Alister Henskens MP  
 The Hon. Ron Hoenig MP  
 The Hon. Sonia Hornery MP  
 Ms Janelle Saffin MP  
 Mr Gurmesh Singh MP  
 The Hon. Steve Whan MP (until 18 October 2023)

### Highlights

The Committee met regularly throughout the year to consider matters relevant to the Standing Orders and procedures of the Legislative Assembly. The Committee is a forum for the Committee members, who all hold leadership positions within the House or their parties, to discuss the functional operation of the procedures of the House and to consider queries and suggestions from other Members and the public.

Another responsibility of the Committee is to consider, respond to and report on requests for a Citizen's Right of Reply. The Committee tabled such a report on 10 October 2023. The procedure for a Right of Reply is set out in a resolution of the House adopted on 9 May 2023. It provides an avenue for members of the public to request that they be able to respond to comments made about them in the House.

### Case study – amendment to Standing Order 97

One matter discussed by the Committee concerned the operation of Standing Order 97, or the 'Routine of Business'. This Standing Order sets out in detail the order of business on each sitting day. The Committee considered an issue relating to the timing of Question Time on Tuesdays, which was scheduled to occur just after the giving of notices. It had been observed that there was a lot of disruption in the Chamber as Members entered the Chamber in preparation for Question Time. Often, the Member speaking was interrupted or could not be properly heard.

In order to alleviate this disruption, the Committee recommended an amendment to the Standing Orders to move the time for giving of notices to after Question Time. On 24 August 2023, on the motion of the Leader of the House, the Hon. Ron Hoenig MP, the House resolved to amend the Standing Orders in line with the Committee's recommendation.

## Committee on Transport and Infrastructure

Meetings	9
Hearings	3
Witnesses	61
Submissions	86
Inquiries	2
Reports	2
Government Responses	0

### Membership

Ms Lynda Voltz MP (Chair)  
 Mr Nathan Hagarty MP (Deputy Chair)  
 Mrs Judy Hannan MP  
 Mr Warren Kirby MP  
 Mr Ray Williams MP

### Highlights

The Committee began an inquiry into the Sydney Metro West project on 15 August 2023, accepting a referral from the Minister for Transport, the Hon. Jo Haylen MP. The Committee received 34 submissions from various stakeholders including members of the public, non-profit organisations, local councils, government agencies, industry bodies and advocacy groups.

Committee secretariat, Jerson Balaton and Alison Buskens supporting a public hearing, Penrith, May 2024



A public hearing was held at Parliament House on 13 October 2023, with the Committee hearing from a range of witnesses representing community and business advocacy groups, NSW Government departments and agencies, local councils, and planning and architectural organisations.

The Committee tabled an interim report on 21 November 2023, which recommended that the Legislative Assembly consider making an order for papers to enable the Committee to fulfil key aspects of its inquiry, namely in relation to the original business case.

The Committee tabled its final report for the Sydney Metro West inquiry on 6 February 2024. The report made 6 recommendations and 8 findings, on how the project could be improved to achieve better outcomes for surrounding communities.

The Committee subsequently began an inquiry into critical transport infrastructure supporting the Western Sydney Airport and Western Sydney Aerotropolis on 1 February 2024. By the end of the reporting period, the Committee had received 45 submissions from a range of stakeholders, such as local councils, public transport advocates, government agencies and businesses.

The Committee held two public hearings during the reporting period, at Penrith on 30 May 2024 and at Parliament House on 13 June 2024. The inquiry was ongoing at the end of the reporting period.

Committee Chair, Ms Lynda Voltz MP and Committee manager, Alison Buskens at a public hearing, October 2023



## Public Accounts Committee

Meetings	13
Hearings	2
Witnesses	19
Submissions	87
Inquiries	4
Reports	1
Government Responses	1

### Membership

Mr Jason Li MP (Chair)  
 Mr Clayton Barr MP (Deputy Chair)  
 Dr David Saliba MP  
 Mr Anthony Roberts MP  
 Ms Jenny Leong MP  
 Mr Michael Regan MP

### Highlights

In addition to receiving two Ministerial referrals, the Public Accounts Committee considered and reported on the Parliamentary Budget Office 2023 Post-Election Report and continued its scrutiny of performance audit reports tabled by the Audit Office of NSW.

The Parliamentary Budget Officer (PBO) is required to report to the Committee as soon as practicable after the State general election. In September 2023, the Committee resolved to review this Report and report to the Legislative Assembly on any matters it considered should be brought to the Assembly's attention. In November 2023, to promote broad accessibility and to generate a formal response to the report's recommendations, the Committee resolved to table the Post-Election Report along with the Committee's comments and recommendation. The Committee recommended that the NSW Government consider and respond to the Post-Election Report's recommendations. In May 2024, the government response was received which stated that the NSW Government noted six of the seven recommendations made in the PBO's Post-Election Report and did not support one.

Committee secretariat team Leon Last, Alison Buskens and Nicolle Gill supporting a Committee planning forum, August 2023

On 28 September 2023, the Committee commenced an inquiry into accountability measures for decision-making for the delivery of major infrastructure, contracting of public services and/or the privatisation of public assets in NSW. As part of this inquiry, the Committee is examining the delivery of the Critical Communications Enhancement Program, which follows a performance audit into this program by the Audit Office. The Committee received eight submissions and heard from 19 witnesses at two public hearings regarding this program. The inquiry was ongoing at the end of the reporting period.

On 5 February 2024, after receiving a referral from the Minister for Local Government, the Committee commenced an inquiry into the assets, premises, and funding of the NSW Rural Fire Service. The inquiry is looking at the funding, maintenance and operational management of the assets and premises of the NSW Rural Fire Service. It is also considering the arrangements between the NSW Rural Fire Service and local councils, the appropriate role of local authorities in providing emergency services and the sustainability of contributions to emergency service provision. The Committee has received 78 submissions to this inquiry. The inquiry was ongoing at the end of the reporting period.

On 6 May 2024, following a referral from the Minister for Finance, the Committee commenced an inquiry into a framework for performance reporting and driving wellbeing outcomes in NSW. The submission period for this inquiry closes in late July 2024, with one submission being received during the reporting period. The inquiry was ongoing at the end of the reporting period.

In April 2024, the Committee bid farewell to the outgoing Auditor-General, Ms Margaret Crawford PSM and welcomed the incoming Auditor-General, Mr Bola Oyeturji.



## Joint Standing Committee on Electoral Matters

Meetings	6
Hearings	2
Witnesses	33
Submissions	39
Inquiries	2
Reports	0
Government Responses	2

### Membership

The Hon. Peter Primrose MLC (Chair)  
 The Hon. Robert Borsak MLC (Deputy Chair)  
 Mr Stephen Bali MP  
 Ms Cate Faehrmann MLC  
 The Hon. Sam Farraway MLC  
 Mr Nathan Hagarty MP  
 Mr Tim James MP  
 The Hon. Bob Nanva MLC  
 Ms Sally Quinnell MP  
 The Hon. Chris Rath MLC  
 Ms Janelle Saffin MP

### Highlights

The Committee began an inquiry into the administration of the 2023 NSW state election. As part of the inquiry, the Committee was required to consider whether prohibitions on political donations should be widened to cover entities and individuals whose business relates to property development, and whether it is necessary to address the risk of property developers making political donations through shell companies. The terms of reference also require the Committee to consider whether truth in political advertising laws for state elections would enhance the integrity and transparency of the electoral system.

The inquiry received 38 submissions, including from the NSW Electoral Commission, political participants, members of the public, advocacy groups, unions and academics. Two public hearings were held at Parliament House on 12 April 2024 and 17 May 2024 with 33 witnesses giving evidence. The Committee is likely to table its report for this inquiry early in the next reporting period.

In June 2024, the Committee began an inquiry into proposals to increase voter engagement, participation and confidence. This inquiry covers four separate ministerial referrals received by the Committee. The Committee is considering reforms to maintain confidence in the integrity of electoral processes, reduce barriers to participation, and strengthen the electoral system's security and integrity. The inquiry also covers implementing options for technology assisted voting; improving systems for political donations, electoral funding and party governance; and amending laws relating to electoral funding and political parties. The inquiry is ongoing with submissions open at the end of the reporting period.

The Government's response to the previous Committee's report on caps on third-party campaigners' electoral expenditure in sections 29(11) and 35 of the *Electoral Funding Act 2018* was received in August 2023. The Government accepted one of the Committee's recommendations and noted the remaining three recommendations.

The Government also responded to the report on the adequacy of the NSW Electoral Commission's funding allocation for the 2023 NSW state election. The response stated that Treasury was working with the Electoral Commission to 're-baseline' the Commission's funding to identify funding requirements in election and non-election years. The Government further noted that the Commission's budget proposals would be considered as part of the 2023-24 budget process.

## Joint Standing Committee on Road Safety (Staysafe)

Meetings	7
Hearings	2
Witnesses	34
Submissions	34
Inquiries	1
Reports	0
Government Responses	0

### Membership

Mr Greg Warren MP (Chair)  
 Mr Warren Kirby MP (Deputy Chair)  
 Mr Edmond Atalla MP  
 Mr Roy Butler MP  
 Mr Matt Cross MP  
 The Hon. Anthony D'Adam MLC  
 The Hon. Mark Latham MLC  
 The Hon. Natalie Ward MLC  
 Ms Kylie Wilkinson MP

Committee Chair, Mr Greg Warren MP, with Committee manager Shanshan Guo at a public hearing, March 2024



### Highlights

The Committee commenced an inquiry into electric and hybrid vehicle batteries on 21 September 2023. The Committee received 33 submissions from stakeholders, including automotive industry associations, fire safety and emergency first responders, electric and hybrid vehicle battery experts, and NSW Government agencies.

On 9 February 2024 the Committee attended a site visit to the Transurban crash lab to learn about their approach and performance on road safety and their approach to electric vehicle fires on motorways.

The Committee also attended a site visit to the Hyundai Motor Company Australia showroom in Macquarie Park on 11 March 2024 for a briefing on the structure of electric and hybrid cars compared to petrol cars, the impact of crashes on electric and hybrid car engines, and containing fires caused by electric and hybrid vehicle batteries.

Two public hearings were conducted at Parliament House for the inquiry, on 26 March and 30 April 2024. The Committee is likely to table its report for this inquiry early in the next reporting period.

Committee Deputy Chair, Mr Warren Kirby MP and Committee Member, Mr Matt Cross MP with Shanshan Guo and Abegail Turingan from the secretariat at a site visit, February 2024





## Joint Standing Committee on the Office of the Valuer General

Meetings	7
Hearings	1
Witnesses	2
Submissions	0
Inquiries	1
Reports	0
Government Responses	0

### Membership

Adjunct Professor Tamara Smith MP (Chair)  
 Dr Hugh McDermott MP (Deputy Chair)  
 The Hon. Mark Buttigieg MLC  
 The Hon. Scott Farlow MLC  
 Mr David Mehan MP

### Highlights

The Committee on the Office of the Valuer General is a joint standing committee, established by resolution of both Houses. Its role is to monitor and review the exercise of the NSW Valuer General's statutory functions with respect to land valuations under the *Valuation of Land Act 1916* and the *Land Tax Management Act 1956*. This includes monitoring methods used to conduct valuations, how valuation service contracts are negotiated and entered, and the quality of valuation services provided under the contracts.

In September 2023, the Committee visited the Office of the Valuer-General and received briefings from the Valuer General and senior staff of Valuation NSW on their roles and functions.

On 11 October 2023, the Committee commenced its review of the Office of the Valuer General's 2021-2022 annual report. On 18 March 2024 it conducted its Sixteenth General Meeting with the Valuer General at a public hearing at Parliament House. The Committee heard from the Valuer General and the Chief Executive Officer of Valuation New South Wales.

The inquiry was ongoing at the end of the reporting period.

Committee Chair, Adjunct Professor Tamara Smith MP and Committee Director Leon Last at a public hearing, March 2024



## Committee on Children and Young People

Meetings	5
Hearings	1
Witnesses	9
Submissions	0
Inquiries	1
Reports	0
Government Responses	0

### Membership

Mrs Helen Dalton MP (Chair)  
 Ms Karen McKeown (Deputy Chair)  
 Dr Amanda Cohn MLC  
 Ms Donna Davis MP  
 Ms Charishma Kaliyanda MP  
 (from 6 June 2024 to 20 June 2024)  
 The Hon. Aileen MacDonald OAM MLC  
 (until 5 June 2024)  
 The Hon. Natasha Maclaren-Jones MLC  
 (from 5 June 2024)  
 The Hon. Emily Suvaal MLC  
 Ms Kylie Wilkinson MP (until 6 June 2024)  
 Ms Lynda Voltz MP (from 20 June 2024)

### Highlights

The Committee held its first meeting in August 2023 after its members were appointed by the Legislative Assembly and the Legislative Council in June 2023.

As an oversight committee, the Committee's primary role is to monitor the work of the oversight agencies, particularly their exercise of statutory functions.

The Committee oversees all of the functions of the Advocate for Children and Young People under the *Advocate for Children and Young People Act 2014*, as well as some of the key functions of the Children's Guardian, as specified in the *Children's Guardian Act 2019*.

During the reporting period, the Committee visited the offices of the Advocate for Children and Young People and the Children's Guardian to meet with them and their staff to hear about their work.

The Committee adopted an inquiry on 29 November 2023 to examine the annual reports and other matters of the offices of the Advocate for Children and Young People and the Children's Guardian. On 28 March 2024, the Committee held its first public hearing for this inquiry and heard from the key witnesses of the two oversight agencies. The Committee also invited members of the Youth Advisory Council to hear directly from young witnesses about some of the concerns shared by children and young people in NSW.

The Committee is likely to table its report for this inquiry early in the next reporting period.

Committee Chair, Mrs Helen Dalton, and Committee manager Ashley Kim at a public hearing, March 2024



The Committee and secretariat with witnesses at a public hearing, March 2024



## Committee on the Health Care Complaints Commission

Meetings	11
Hearings	0
Witnesses	0
Submissions	0
Inquiries	1
Reports	0
Government Responses	0

### Membership

Dr Joe McGirr MP (Chair)

Ms Charishma Kaliyanda MP (Deputy Chair)  
(until 14 June 2024)

Dr Amanda Cohn MLC

Mr Tim Crakanthorp MP (from 20 June 2024)

The Hon. Greg Donnelly MLC

The Hon. Aileen MacDonald OAM MLC (from 5 June 2024)

The Hon. Natasha Maclaren-Jones MLC  
(until 5 June 2024)

Dr David Saliba MP

### Highlights

The Committee on the Health Care Complaints Commission (HCCC) is a joint statutory committee established under the *Health Care Complaints Act 1993* and responsible for monitoring and reviewing the Commission and its functions under the Act. Each year the Committee reviews the annual report of the Commission and reports to Parliament on any matters arising out of that report. Members from both Houses were appointed in June 2023 and held their first meeting in August 2023.

In September 2023, the Committee held introductory meetings with the former Commissioner and staff of the Health Care Complaints Commission. A further, private briefing with the Interim Commissioner was held in April 2024.

The Committee commenced its review of the 2021-22 and 2022-23 annual reports of the Health Care Complaints Commission during the reporting period. However, due to the resignation of the Commissioner in early 2024 and subsequent appointment of a new Commissioner, the public hearing for the annual review has been postponed until the next reporting period.

## Joint Committee on the Independent Commission Against Corruption

Meetings	6
Hearings	2
Witnesses	8
Submissions	0
Inquiries	1
Reports	0
Government Responses	2

### Membership

Mr Jason Li MP (Chair)  
 Mr Mark Hodges MP (Deputy Chair)  
 The Hon. Sarah Kaine MLC  
 The Hon. Tanya Mihailuk MLC  
 The Hon. Jacqui Munro MLC  
 Mrs Sally Quinnell MP  
 Mr Michael Regan MP  
 Dr David Saliba MP  
 Ms Kobi Shetty MP  
 Mrs Wendy Tuckerman MP  
 Mr Tri Vo MP

### Highlights

The Committee on the Independent Commission Against Corruption is a statutory oversight committee, established under the *Independent Commission Against Corruption Act 1988*. Members were appointed by the Legislative Assembly and Legislative Council in June 2023, and the Committee held its first meeting in July 2023.

In August 2023, the Committee met with the office holders of the oversighted agencies. The Committee met with the Inspector of the Independent Commission Against Corruption (ICAC) at Parliament House, for a briefing and introductory discussions. The Committee also visited the ICAC’s offices in Sydney, and was briefed by the Chief Commissioner, Commissioners and senior ICAC leadership team.

The Committee adopted an inquiry on 24 August 2023 to examine the 2021-22 and 2022-23 annual reports of the ICAC and Inspector of the ICAC. Public hearings were held with witnesses from the ICAC on 11 December 2023, and with the Inspector on 15 February 2024. In these annual review hearings, the Committee discussed recent legislative changes affecting both agencies, patterns of complaints made to or about the ICAC, and other matters arising from the most recent annual reports.

The Committee is likely to table its report for this inquiry early in the next reporting period.

Committee Chair, Mr Jason Li MP, and Committee manager Matt Johnson at a public hearing, December 2023



ICAC Committee Member the Hon. Tania Mihailuk MLC



## Legislation Review Committee

Meetings	16
Bills reviewed	153
Regulations reviewed	369
Regulations reported on	30
Digests	15
Ministerial responses	6

### Membership

Ms Lynda Voltz MP (Chair)  
 Ms Maryanne Stuart MP (Deputy Chair)  
 Ms Donna Davis MP  
 Mr Nathan Hagarty MP  
 Ms Sue Higginson MLC  
 Mr Dave Layzell MP  
 The Hon. Jacqui Munro MLC  
 The Hon. Cameron Murphy MLC

### Highlights

The Legislation Review Committee is responsible for scrutinising all bills and statutory instruments tabled in Parliament, in accordance with the *Legislation Review Act 1987*. During the reporting period, the Committee reviewed 153 bills and 369 regulations across 15 Legislation Review Digests.

While the Committee reports on every bill introduced, the Committee is only required to report on regulations that present issues under the Act. Across the 15 Digests tabled, the Committee reviewed a total of 369 regulations, which included regulations that were tabled before the Committee was reappointed for the 58th Parliament. Only 30 of these regulations presented issues under the Act.

The Committee's scrutiny functions were strengthened during the reporting period with the re-adoption of Legislative Assembly Sessional Order 188A. Where the Committee has raised issues with a bill, the Sessional Order requires the Member with carriage of the bill to address those issues during the second reading debate or by correspondence to the Committee if it is not reasonably practicable to respond during the debate. Following this sessional order, the Committee recorded a greater number of responses to its digest comments during the second reading debate rather than written correspondence.

The Committee has also seen some direct impacts of its digest comments on recent legislation. For example, amendments to the *24-Hour Economy Legislation Amendment (Vibrancy Reforms) Bill 2023* and the *Property NSW Amendment Bill 2024* both followed digest comments referring certain issues to the Parliament for its consideration.

## Committee on the Ombudsman, the Law Enforcement Conduct Commission and the Crime Commission

Meetings	5
Hearings	1
Witnesses	16
Submissions	0
Inquiries	1
Reports	0
Government Responses	0

### Membership

Mr Philip Donato MP (Chair)  
 The Hon. Cameron Murphy MLC (Deputy Chair)  
 Ms Sue Higginson MLC  
 Ms Karen McKeown MP  
 The Hon. Rachel Merton MLC  
 Mr Mark Taylor MP  
 Mr Tri Vo MP

### Highlights

The Committee held its first meeting in August 2023, shortly after Members were appointed by the Legislative Assembly and the Legislative Council in June 2023.

As a statutory oversight committee, the Committee monitors the work and operations of multiple independent statutory agencies and officeholders. These are: the NSW Ombudsman (and the Child Death Review Team), the Law Enforcement Conduct Commission, the NSW Crime Commission, the Information and Privacy Commission, the Inspector of the Law Enforcement Conduct Commission, the Inspector of Custodial Services,

This was the first reporting year in which the Committee also reviewed the work of the NSW Public Service Commissioner, after this oversight function was conferred on the Committee in November 2022.

The Committee adopted an inquiry on 7 September 2023 to examine the reports tabled by these agencies during the 2021-22 and 2022-23 reporting periods. In November 2023, the Committee also received briefings from each agency about their roles, and functions.

As part of the inquiry, a public hearing was held on 2 May 2024 with witnesses appearing from each oversight agency. The Committee is likely to table its report for this inquiry early in the next reporting period.

Committee Member Ms Karen McKeown MP and Committee manager, Ashley Kim at a public hearing, May 2024



The Committee secretariat, Mohini Mehta and Kate McCorquodale at a public hearing, May 2024



## Joint Select Committee on the NSW Reconstruction Authority

Meetings	4
Hearings	0
Witnesses	0
Submissions	65
Inquiries	1
Reports	0
Government Responses	0

### Membership

Mr Clayton Barr MP (Chair)  
 Ms Liza Butler MP (Deputy Chair)  
 Mr Roy Butler MP  
 The Hon. Sam Farraway MLC  
 Ms Sue Higginson MLC  
 Mr Warren Kirby MP  
 The Hon. Stephen Lawrence MLC  
 Adjunct Professor Tamara Smith MP  
 The Hon. Emily Suvaal MLC  
 Mr Richie Williamson MP

### Highlights

The Committee was established by the Legislative Assembly on 29 November 2023. The Legislative Council appointed its members on 30 November 2023.

The Committee's functions are set out under section 93 of the *NSW Reconstruction Authority Act 2022*, which are to review the Act that establishes the NSW Reconstruction Authority and to review the Authority's operations regarding any disaster in which the Authority exercises its functions. The report on the statutory review is to be tabled by 28 November 2024.

In March 2024, the Committee commenced its statutory review of the *NSW Reconstruction Authority Act 2022*. Under section 93(3)(a) of that Act, the Committee must review the Act to determine whether the policy objectives of the Act remain valid, and whether the terms of the Act remain appropriate for achieving those objectives.

The statutory review has received 65 submissions to date, from local government, legal experts, industry representative bodies, academic experts, charitable organisations, community groups and organisations, statutory corporations and private individuals. The inquiry was ongoing at the end of the reporting period.

## Select Committee on Essential Worker Housing

Meetings	1
Hearings	0
Witnesses	0
Submissions	0
Inquiries	1
Reports	0
Government Responses	0

### Membership

Mr Alex Greenwich MP (Chair)  
 Mrs Sally Quinnell MP (Deputy Chair)  
 Mr Stephen Bali MP  
 Ms Liza Butler MP  
 Mr James Griffin MP

### Highlights

The Select Committee on Essential Worker Housing was established by the House on 16 May 2024 to inquire into options for essential worker housing in NSW.

The Select Committee's inquiry will aim to establish a definition for essential worker housing, including by reference to criteria for prioritising worker cohorts and geographical areas.

The Committee will also investigate planning tools and resources that might be drawn on to increase essential worker housing across NSW and consider measures to ensure NSW's essential worker housing is economically sustainable and available in perpetuity.

In June 2024, shortly before the end of the reporting period, the Committee held its first meeting to elect the Deputy Chair, as well as discuss its work plan. The Committee plans to engage with its stakeholders and hear from various experts throughout the next reporting period before it reports on its findings by 16 June 2025.





## Joint Select Committee on Protecting Local Water Utilities from Privatisation

Meetings	6
Hearings	3
Witnesses	45
Submissions	34
Inquiries	1
Reports	1
Government Responses	0

### Membership

The Hon. Stephen Lawrence MLC (Chair)  
 Ms Cate Faehrmann MLC (Deputy Chair)  
 The Hon. Mark Banasiak MLC  
 Ms Liza Butler MP  
 Mr Justin Clancy MP  
 Ms Steph Cooke MP  
 Mrs Helen Dalton MP  
 The Hon. Wes Fang MLC  
 Dr Michael Holland MP (from 18 October 2023)  
 The Hon. Emily Suvaal MLC  
 Mr Steve Whan MP (until 18 October 2023)

### Highlights

The Committee was appointed on 3 August 2023 to inquire into and report on how the NSW Government can prevent and stop privatisation of local water utilities.

In November 2023, the Committee received a private briefing from representatives of the NSW Department of Planning and Environment (now the Department of Climate Change, Energy, the Environment and Water), NSW Health and the Office of Local Government NSW.

The Committee received 34 submissions from councils, county councils, joint organisations, government agencies and members of the public.

As part of its inquiry, the Committee held public hearings in Sydney, Wagga Wagga and Dubbo and heard from 45 individual witnesses. While in Wagga and Dubbo, members visited the Riverina Water and John Gilbert water treatment plants. These site inspections gave members insight into the treatment and supply of drinking water to large regional towns, as well as the environmental and operational risks local water utilities need to manage.

The Committee's report, which was tabled on 28 March 2024, made 13 recommendations and 10 findings. This included a recommendation that the NSW Government develop new legislation to protect local water utilities from privatisation, forced amalgamations and sell-offs.

Committee Chair, The Hon. Stephen Lawrence MLC, and Committee manager, Patrick Glynn at a public hearing, December 2023



David Macmath (3rd from left) from the Committee secretariat team at a site visit, Dubbo, February 2024



## Select Committee on Remote, Rural and Regional Health

Meetings	11
Hearings	5
Witnesses	126
Submissions	125
Inquiries	2
Reports	0
Government Responses	0

### Membership

Dr Joe McGirr MP (Chair)  
 Ms Janelle Saffin MP (Deputy Chair)  
 Mr Clayton Barr MP  
 Ms Liza Butler MP  
 Ms Trish Doyle MP  
 Mrs Tanya Thompson MP  
 The Hon. Leslie Williams MP

### Highlights

The Select Committee on Remote, Rural and Regional Health was established by the Legislative Assembly in May 2023. It is tasked with inquiring into and reporting on health outcomes and access to health and hospital services in rural, regional, and remote NSW. In particular, it is examining the implementation of recommendations that were made by the Legislative Council's Portfolio Committee No. 2 (PC2), in its 2020-22 inquiry into health outcomes and access to health and hospital services in rural, regional and remote New South Wales.

On 6 July 2023, the Committee adopted an inquiry which examines the implementation of PC2 recommendations that relate to the health workforce (such as the need to recruit and retain staff in regional health facilities), workplace culture and funding considerations.

During this inquiry, the Committee hosted several private briefings with health stakeholders and conducted site visits in regional NSW. This included visits in October 2023 to the public hospitals in Grafton and Armidale, and meetings with local staff and organisations working in the regional health system.

The Committee received 56 submissions for this inquiry. It held two public hearings on 24 and 27 November 2023 where 47 witnesses gave evidence. The inquiry was ongoing at the end of the reporting period and the Committee is likely to table its report early in the next reporting period.

On 9 February 2024, the Committee adopted a second inquiry. This inquiry is examining the implementation of PC2 recommendations that relate to the delivery of specific health services and specialist care in remote, rural and regional New South Wales (such as cancer treatment, palliative care, mental health services and patient transport).

During this inquiry, the Committee undertook a series of site visits in April and May 2024. The Committee visited public hospitals in Broken Hill, Wilcannia and Orange, and conducted meetings with public and non-government health stakeholders in each of these locations. A total of 69 submissions were received by the Committee for this inquiry.

On 28 May 2024, the Committee also conducted a regional public hearing while in Orange. On 31 May and 3 June 2024 it held two further public hearings at Parliament House. Across the three days of hearings, 79 witnesses appeared and gave evidence. The inquiry was ongoing at the end of the reporting period.

According to the resolution establishing the Committee, it is required to table its final report by May 2025.

**Matt Johnson and Madelaine Winkler from the Committee secretariat at a regional site visit, Broken Hill, April 2024**



## Select Committee on the Residential Tenancies Amendment (Prohibiting No Grounds Evictions) Bill 2024

Meetings	1
Hearings	0
Witnesses	0
Submissions	43
Inquiries	1
Reports	0
Government Responses	0

### Membership

Ms Jenny Leong MP (Chair)  
 Ms Donna Davis MP (Deputy Chair)  
 Mr Clayton Barr MP  
 Ms Trish Doyle MP  
 Mr Tim James MP

### Highlights

The Committee was established by the Legislative Assembly on 16 May 2024 to inquire into the *Residential Tenancies Amendment (Prohibiting No Grounds Evictions) Bill 2024*. Under the terms of reference, the Committee must report by 20 September 2024.

The Bill, introduced by Ms Jenny Leong MP who chairs the Committee, aims to amend the *Residential Tenancies Act 2010* to prohibit a landlord from ending a fixed term or periodic lease agreement without a reason and would introduce several grounds on which it would be reasonable to evict a tenant.

The Committee will consider the provisions of the Bill and in particular the grounds for which an eviction is reasonable, enforceability options, and possible unintended consequences. The Committee will also look at how no grounds evictions policies work in other jurisdictions.

By the end of the reporting period, the Committee had received 43 submissions from a range of stakeholders including rental advocates, housing and industry bodies, tenancy services, academics, legal experts and government agencies. The Committee also gauged public opinions on the proposed reform through an online survey which was open until 26 June 2024.

# Developing our People



Our people are seen by the community, Members and their staff as helpful experts in their field. Our people are motivated and inspired to achieve their best and our workplace is safe, inclusive and respectful.

## Continuing our commitment to staff training and capacity development

During the last reporting period the Department developed a comprehensive training calendar, focusing on targeted skill development and organisational efficiency for new and existing staff members.

	2022/23	2023/24
Training sessions	29	27
Training spots filled/ training participants	290	193
% Staff who completed 3+ training sessions	75%	46%

After an evaluation of the existing training schedule, essential skills were identified and training in those areas was prioritised. The Department prioritised Mirri Mirri's Indigenous Cultural Awareness workshop as a vital educational opportunity for our staff as we aim to foster strong engagement with our Indigenous stakeholders. Despite a minor decrease in the quantity of formal training sessions held, the Department ensured comprehensive staff development through informal learning opportunities. These included encouragement of secondments and participation in higher duties via acting roles. Additionally, staff were supported to attend an array of conferences and seminars both domestically and internationally to contribute to their professional growth and networks. The drop in formal training is a reflection of the Parliamentary cycle, the election period was an opportunity to increase in-house training and development on core business activities across the Department.

### Improved staff survey results

The Department’s annual staff survey is the People Matter Employee Survey, conducted in partnership with the NSW Public Sector Commission. In the 2023 survey, the Department outperformed the NSW public sector average with a 100% completion rate and a high engagement rate at 85%.

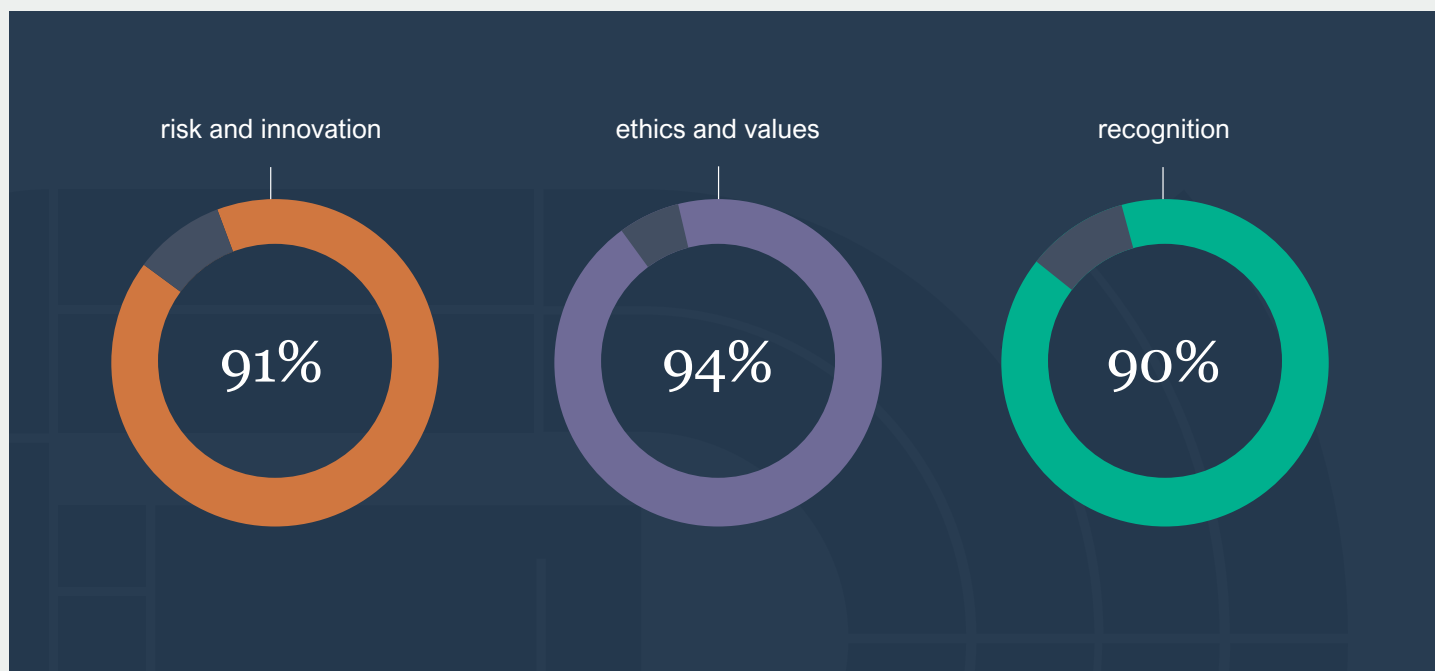
%	2019	2020	2021	2022	2023
Response rate	35	96	100	98	100
Employee engagement	71	75	81	79	85
Job satisfaction	80	67	83	79	82
Wellbeing	72	77	82	78	82
Customer service	83	86	88	85	90

The Department excelled in key indicators, achieving 94% in ethics and values, 91% in risk and innovation, and 87% in flexible working.

The areas in which the Department had the greatest potential for improvement were feedback and performance management (67%), pay (75%), and ‘action on survey results’ (77%). However it must be noted that the Department is still performing well above the rest of the public sector.

The Department ran two feedback sessions in December 2023 to gain clarity on the areas of improvement identified in the 2023 survey. Comments from staff were anonymously collected and distributed to the Department’s senior leadership team to inform the Department’s plan to address the areas of concern. In accordance with staff feedback from previous reporting periods, the Department also continues to support regular formal and informal feedback measures amongst its teams to support workplace culture.

### Key survey indicators in which the Department performed well



## Knowledge sharing and professional development

### Australia and New Zealand Association of Clerks-at-the-Table (ANZACATT) Professional Development Seminar (January 2024)

This annual seminar serves as the primary platform for exchanging information and knowledge between senior parliamentary officers in Australian and New Zealand jurisdictions. This year, the Legislative Assembly of the Northern Territory hosted the event, focusing on the theme “What are we here for?” which explored the role of Parliamentary departments and Clerks. The seminar was attended by 8 Department staff members from across all teams.

Many of the presentations and plenary sessions spoke to the contemporary role and purpose of parliamentary departments and Clerks and the tension between embracing change and upholding traditions. A particular highlight was the opening plenary session posing hypothetical scenarios for consideration by a number of Clerks, including Helen Minnican, Clerk of the NSW Legislative Assembly.

*Attending the ANZACATT Seminar was definitely a highlight of the past year and it allowed me to really immerse in interesting intellectual and practical discussions about my day-to-day work. Being able to meet other parliamentarians and discuss our common and unique challenges gave me perspective on my own work and also inspiration for potential avenues our department to innovate and grow. I am really grateful for these development opportunities, as they foster my genuine passion in parliamentary practice and procedure.*

**Anna Tran, Committee Manager**

### Parliamentary Law, Practice and Procedure course

During the reporting period, three staff of the Department completed the Parliamentary Law, Practice and Procedure course, delivered by the University of South Australia in partnership with the Australian and New Zealand Clerks-at-the-Table (ANZACATT) Education Committee. The course is only open to employees of Australian and New Zealand parliaments and provides participants with a thorough grounding in the theoretical and practical aspects of parliamentary law and practice. Participants are expected to complete online learning modules, an on-campus learning component in Adelaide, and a major research paper on a relevant topic of their choice.

Matt Johnson, Committee Manager in the Department of the Legislative Assembly, achieved the highest mark in the Parliamentary Law, Practice and Procedure course 2023 cohort with a research paper on the topic of informal evidence in committee inquiries. The Speaker of the Legislative Assembly presented Matt with his first in course award in recognition of this achievement.

*Completing the PLPP course was a very engaging and rewarding experience. The history of parliamentary practice and law is rich and diverse, and it was great to learn more about how NSW practice and procedure compares with other legislatures in the Westminster system, particularly in relation to committees. I had a great time meeting committee staff from other jurisdictions, and am grateful to the LA leadership team for the opportunity.*

**Matt Johnson, Committee Manager**



Matt Johnson receiving his first in course award from the Speaker

### Australasian Study of Parliament Group (ASPG) Conference 2023

In 2023, the annual ASPG conference was hosted by the Parliament of Western Australia in Perth. The event brought together participants from Australia, New Zealand, the United Kingdom, Canada and the Cook Islands to explore the conference's central theme, "Freedom of Speech, Debate and Information". The Department supported 8 staff members to attend the conference, enabling them to learn from industry experts and establish valuable connections within the Parliamentary and academic space. These well-attended conferences are an important forum for international cooperation and knowledge-sharing in addressing the challenges and opportunities facing contemporary democratic institutions.

### Canadian Committee Clerks and Researchers Conference

From 24 to 27 June 2024 Ms Stephanie Mulvey, Director, Scrutiny & Engagement, attended the Canadian Committee Clerks and Researchers Conference hosted by the Legislative Assembly of British Columbia. The conference was an incredible and unique opportunity to exchange information about committee best practice and network with international committee colleagues from across Canada, Wales and the United Kingdom.

A highlight was hearing from keynote speaker Dr Marc Geddes, University of Edinburgh and former Parliamentary Academic Fellow at the UK House of Commons. Dr Geddes presented on the role and use of evidence by MPs and professionals supporting committees, highlighting trends and risks, such as the rise of lived experience evidence, and opportunities for innovation in committee evidence use.

As well as delivering a jurisdictional update, Ms Mulvey presented as part of a panel on Bills in Committees: Challenges and Opportunities, speaking to the increased number of bills referred to committees in the 58th Parliament and some of the procedural and resourcing complexities associated with these inquiries.

Active participation at such conferences provides Department staff with an invaluable and energising professional development opportunity, enabling them to gain new perspectives, hone their presentation skills and broaden their professional network.



(R to L): LA staff David Macmath, Alex Read, Jessica Zhang, Isabella Azzena, Jacqueline Linnane, Rohan Tyler, Cheryl Samuels (ASPG National Secretary), Ashley Kim, Helen Minnican (Clerk, NSW Legislative Assembly) and Liam Laurence-Smyth (Clerk of Legislation, UK House of Commons) at the ASPG Conference 2023

### Great Managers Academy

During the reporting period Eline Saleuesile was enrolled in the Great Managers Springboard program. Additionally six Legislative Assembly staff members Stephanie Mulvey, Todd Buttsworth, Christopher Herbert, Patrick Glynn, Alison Buskens, and Alex O'Brien were enrolled in the Great Managers Academy Program. These staff will graduate from their respective programs in the next reporting period.

These programs are aimed at managers and supervisors respectively and aim to develop resilience, self-awareness and effective management skills for present and future leaders.

*I am really grateful for the opportunity to enhance my leadership skills through the Great Managers program. The program has a very practical focus and has challenged me to think differently about how to get the best out of myself and the teams I lead. I can now approach difficult conversations with more courage and am better at developing, motivating and engaging my teams. I also relished the opportunity to network with my parliamentary colleagues in DPS and the LC at our monthly workshops. I am genuinely excited to put my new learnings to use.*

**Stephanie Mulvey, Director Scrutiny & Engagement**

## Broadening procedural skills of staff

Throughout the reporting period, the Department provided increased opportunities for all staff to develop skills in, and gain first-hand experience of, unique parliamentary processes.

### Legislative Assembly Procedural Debriefs

After each sitting period the Department holds a Legislative Assembly Procedural Debrief (LAPD) session which all staff are invited to attend. At this session, individual staff members present on interesting or significant procedural events. The session provides the opportunity to unpack and explain matters relating to parliamentary conventions, practices and precedents as applied in the Legislative Assembly and its committees. As well as helping to build awareness and understanding of parliamentary concepts among the broader Department, it is also an opportunity for staff to develop presentation skills.

Previously, it was usually senior officers with more substantial parliamentary experience who presented on topics at the LAPD. The decision has been made to encourage a broader range of staff to make presentations.

Over the reporting period, nine LAPD sessions were held. Overall, 30 different staff made presentations, 22 of whom were doing so for the first time.

### Clerking at the Table

Clerks at the Table work during House sittings to record the proceedings of the House, provide advice to the Speaker, Ministers and Members and to assist in ensuring the orderly conduct of proceedings.

As part of its succession planning and professional development priorities, the Department provides more staff with first-hand experience of proceedings in the House.

### Learning from our colleagues in other jurisdictions

In October 2023, staff from the Department of the Legislative Assembly and Department of the Legislative Council participated in our long-running-exchange program with the Parliament of Victoria. Staff met with their parliamentary colleagues and counterparts to learn more about the similarities and differences between the two jurisdictions. This visit focused on the Victorian committee system and their recent public engagement strategies. Staff were presented with great opportunities for discussion on the use of technology to assist committee staff with large inquiries, CALD community engagement, legislative scrutiny and many other topics.

The Parliament of NSW completed the annual exchange program by hosting colleagues from the Parliament of Victoria in December 2023.

The exchange program highlighted areas of development to promote further learning along with fostering networks and relationships with colleagues from a different jurisdiction.

### Parliamentary Service Awards 2023

The Legislative Assembly greatly values its staff and recognises their service. In 2023, the following staff were recognised for their long service to the Legislative Assembly and the NSW Parliament:

- Jacqueline Linnane, 10 years of service
- Elspeth Dyer, 10 years of service
- Leon Last, 15 years of service
- Carly Maxwell, 15 years of service
- Manuela Sudic, 15 years of service
- Leslie Gonye, 45 years of service  
(retired)

(L-R): Clerks-at-the-Table Carly Maxwell, Christopher Herbert and Eline Saleuesile







## Staff profile Lubo Varga

### *What is your current role?*

I am a Parliamentary Officer in the House and Procedure Unit, with a few hats. As the Petitions Officer, I guide community members through the petition process. This involves ensuring petitioners understand the rules and assisting them with any questions about the petition process. As the Tabled Papers Officer, I check documents to ensure they are tabled correctly. Basically, a rules and documents detective!

### *How long have you been with the Legislative Assembly and what are some of the other roles you have had before this one?*

I have been with the Legislative Assembly for four years. I started as a Chamber Attendant, where I got to see firsthand what happens when you oversupply Members with coffee—a skill I perfected during my eight years as a Barista at the café within Parliament House.

### *What do you do at work on a daily basis?*

As the Petitions Officer, I guide community members through the petition process, making sure they follow the rules and help them with any questions. As the Tabled Papers Officer, I review documents to ensure they are in accordance with our rules and legislation.

*“The best thing about my job is definitely the people, from my colleagues to Members and staff across Parliament.”*

### *What’s the best thing about your job?*

The best thing is definitely the people, from my immediate colleagues to Members and staff across Parliament. I enjoy catching up with everyone, and I even get to make coffee for the catering staff every now and then. It’s also really satisfying to be able to help members of the public with the petitions process – helping them engage with the NSW Parliament and get their issues considered.

### *What are some of the challenges associated with your work?*

Things get serious when the House is in session. The challenge is knowing what to do in uncertain situations that can pop up anytime and staying calm in those situations.

### *How do you overcome these challenges?*

I rely on the amazing team around me, like FC Liverpool’s slogan says, ‘You’ll Never Walk Alone.’ And when things are really busy, I just keep calm and carry on.

### *Does your role look different to how it was 12 months ago? In what ways?*

Absolutely! Last year, I watched the action in the Chamber from a distance, thinking about what I would do. Now, I am actively working behind the scenes and contributing to everything running smoothly.



## Staff Profile Eline Saleuesile

*“It’s a unique role that balances stability with challenges, providing a lot of opportunities for professional growth.”*

### *What is your current role?*

As a Parliamentary Officer in the House and Procedure unit, my role is varied. On sitting days, I provide support to crossbench members and complete Table Office duties that support the operation of the Chamber such as video titling, adding to the running record, and Clerking at the Table.

I also assist the Deputy Serjeant-at-Arms and Serjeant-at-Arms with the administration of Parliamentary Friendship Groups, official delegations, Legislative Assembly related security matters, and media requests. I have even helped to organise some of the official photos displayed around the LA building! It’s a diverse role, and I really enjoy it.

### *How long have you been with the Legislative Assembly, and what roles have you had before this one?*

I joined the Legislative Assembly as a Parliamentary Officer in 2022. Before that, I worked as a researcher for the Parliamentary Research Service in the Department of Parliamentary Services. I have had various roles in parliamentary research, Table Office and Chamber support services abroad since 2009.

### *What do you do at work on a daily basis?*

A large part of my job involves liaising with various stakeholders, such as Members, staff from the three departments, parliamentary counterparts from other jurisdictions and members of the public. This often requires a lot of correspondence, attending meetings, and ongoing planning tasks. On the administrative side, there is a lot of record management. A fun part of my role is welcoming delegations to Parliament which means I get to learn a lot about different countries and meet new people.

### *What’s the best thing about your job?*

The best part of my job is the team I work with. They are supportive, understanding, and caring, which makes even the toughest days easier. No two days are the same, and I enjoy interacting with different people from different backgrounds regularly.

### *What are some of the challenges associated with your work?*

One challenge is the need to quickly absorb new information or learn new skills to complete tasks, especially under tight deadlines or with the requirement for input from multiple stakeholders.

### *How do you overcome these challenges?*

Fortunately, the House and Procedure team is full of expertise. There’s always someone available to provide the right information, guide me in the right direction, or offer support and assistance. Establishing and maintaining good relationships with all stakeholders is also very important.

### *Does your role look different now compared to 12 months ago? In what ways?*

Absolutely. A year ago, I was hyper focused on preparing the Business Paper and research and writing tasks related to post-sitting publications. Over the past year, I’ve expanded my experience to include organising delegations, Clerking at the Table, providing crossbench support, and much more. It’s been an amazing journey so far.



## Staff profile Matt Lange

### *What is your current role?*

I am an Attendant and a Chamber Guide for the Legislative Assembly. As an Attendant I service the Chamber and the Members when the House is in session. One aspect of this role involves trying to keep a 'Clerk' face when Members are debating each other in the Chamber. The most dynamic role I have is as a tour guide. This involves booking groups such as community or school groups, and delivering a talk or role play in the Chamber on non-sitting days.

### *How long have you been with the Legislative Assembly and what are some of the other roles you have had before this one?*

I have been with the Legislative Assembly for 12 months. I also currently work as a guide at Government House Sydney where I have for many years seen an officer from Parliament deliver Bills for Royal Assent by the Governor.

Prior to joining the Assembly I worked at Bridge-Climb as a Climb Leader and Bridge Coordinator for 7 years. As you can imagine this had its 'ups and downs'. Interestingly, I now get to sit across from the golden scissors that opened the Sydney Harbour Bridge by Premier Jack Lang.

*“We are creating a strong and engaging tour program for everyone who comes to the Legislative Assembly.”*

### *What do you do at work on a daily basis?*

As an Attendant, I answer questions from Members, staff, and the public about the Legislative Assembly. These questions range from queries about the Café, to when a bill will be debated in the Chamber. As a Chamber Guide, I also conduct a range of tours for the public, school groups, and Member groups. Part of the role also includes booking tours for both the Legislative Assembly and Legislative Council Chambers, meeting rooms for Members, and setting up event rooms. I also record visitor numbers and monitor website bookings.

My role drastically changes on a sitting day. I help prepare the Chamber before the sitting day begins and attend the Chamber while in session. I also support the Members, Clerks at the Table, and help with gallery control and monitoring.

### *What's the best thing about your job?*

The best thing is meeting many different people and getting to share the history and functions of the oldest Parliament in Australia. Since joining the Assembly I have encountered many people. It is rewarding to see their reaction when they visit the NSW Parliament and hear about the stories of those who came before.

### *What are some of the challenges associated with your work?*

One challenge is coordinating all the tour bookings – particularly when they involve the three departments.

### *How do you overcome these challenges?*

Co-operation and communication with constant check ins and integrated projects between the departments: united we stand, divided we all fall.

### *Does your role look different to how it was 12 months ago? In what ways?*

My role has changed greatly in the last year with the movement of staff in our team and increased demand for tours. I have had great opportunities and extra responsibilities with tour delivery, bookings, tour management and training. With new staff added to the team, we are creating a strong, effective and engaging tour program for everyone who comes to the Legislative Assembly.



## Staff profile Divya Bhandari

In April 2024, Ms Divya Bhandari took up a 12-month secondment opportunity offered by the Department to the Audit Office of NSW, in the role of Financial Analyst, Scrutiny and Engagement. Divya brings her experience of performing various financial audits in different industries within NSW for 13 years in the Financial Audit Branch of Audit Office of NSW.

In her role as a Financial Analyst, Divya is assisting the Public Accounts Committee (PAC) with their current inquiries, following up on Auditor-General recommendations provided to other NSW agencies and providing analytical support to the Secretariat of the Committee. Divya's knowledge and experience have supported and strengthened the Committee's work, particularly around financial scrutiny of Government agencies. She also provides further context and a better understanding of the work done by the Audit Office that the Committee is following up on.

Through this opportunity Divya has been able to experience what happens after the Auditor-General tables a report with the Parliament of NSW, including the role of the Committee in examining the recommendations made in that report. Divya has also been able to get a broader view of public sector matters and the role of the PAC to ensure scrutiny of the Government's use of resources and agencies' financial operations. She is participating in the Committee's current inquiries such as the funding and maintenance of the NSW Rural Fire Services assets. Divya will take this valuable knowledge back to the Audit Office to share with her colleagues.

*“The most interesting thing about working at the LA is meeting the Members of Parliament in person and working with them for inquiries and Committee meetings”*

## Independent Complaints Officer

The Parliament of NSW's inaugural Independent Complaints Officer (ICO), Ms Rose Webb, was appointed in August 2022. According to the ICO Protocol, the ICO's functions are to receive and investigate complaints confidentially in relation to alleged breaches of the Members' Code of Conduct, not related to conduct in proceedings of the Legislative Council or Legislative Assembly or their committees, including misuse of allowances and entitlements; other less serious misconduct matters falling short of corrupt conduct; and minor breaches of the pecuniary interests disclosure scheme. The ICO also has the function of receiving and investigating complaints confidentially in relation to bullying, harassment and inappropriate behaviour by Members, not related to conduct in proceedings of the Legislative Council or Legislative Assembly, or their committees.

Under Clause 35.1 of the ICO Protocol, the ICO is also required to provide the Chair of the Legislative Assembly Standing Committee on Parliamentary Privilege and Ethics with quarterly reports that contain general, de-identified information about matters dealt with under the ICO system. The Committee Chair tabled quarterly reports of the ICO in the Legislative Assembly for the periods 1 June 2023 to 31 August 2023, 1 September 2023 to 30 November 2023; 1 December 2023 to 28 February 2024; and 1 March 2024 to 31 May 2024. The ICO's contact details and information about her functions is available on the Parliament of NSW staff intranet site. The ICO also attends staff meetings and mandatory RISE training sessions to raise awareness and educate staff about her role.

Under Clause 9 of the Legislative Assembly's resolution to establish the position of ICO, the Standing Committee on Parliamentary Privilege and Ethics commenced its 12-month review of the ICO on 21 August 2023. The Committee will examine how the ICO system is operating in practice and whether any changes are needed.

## Parliamentary Advisory Group on Bullying, Sexual Harassment and Sexual Misconduct

### Background

The Parliamentary Advisory Group on Bullying, Sexual Harassment and Serious Misconduct (PAG) was initially constituted in 2021 prior to the Independent Review into bullying, harassment and sexual misconduct at the Parliament of NSW (the 'Broderick Review'). The PAG was reconstituted on 18 March 2024 and comprises 15 members representing the members of Parliament from both Chambers, parliamentary staff, members' staff, and ministerial staff, convened by an independent chair. The PAG's current focus of its monthly meetings is advising on the implementation of the Broderick Review. Its terms of reference are:

*"The PAG are advocates, advisors and facilitators for respectful and safe parliamentary workplaces."*

In order to efficiently undertake its work, the PAG comprises three sub-committees:

- **Communication and Engagement (CES):** To provide advice and recommendations on implementing communication and engagement strategies so as to inspire the creation of safe, respectful and inclusive parliamentary workplaces.
- **Members of Parliament Staff (MoPS):** To provide advice and recommendations to the PAG regarding the workplace experience, rights and conditions of Members of Parliament staff (MoPs), so as to create a more empowered workforce and safer workplace.
- **Members of Parliament and Culture (MP&C):** To provide advice and recommendations to PAG regarding cultural and behavioural change among members of parliament, and procedural reforms, in order to foster respectful, inclusive and safe parliamentary workplaces.

## Achievements

Since it was re-established the PAG has achieved the following:

- i. **Broderick Review implementation:** Advised on the Parliament's actions to implement key recommendations of the Broderick Review, including by providing extensive feedback on the draft Prevention of Bullying, Harassment and Sexual Harassment Policy, developing six practical communication principles for the policy's implementation, and recommendations to increase participation in the RISE training.
- ii. **Independent Complaints Officer:** Made a submission to the LC Privileges Committee and wrote to the LA Parliamentary Privilege and Ethics Committee regarding their respective reviews of the Independent Complaints Officer
- iii. **Direct engagement:** Engaged with representatives of political parties to encourage participation in the RISE training, and with key stakeholders in the broader parliamentary community (unions, the press gallery and security) regarding implementation of the Broderick Review and the Prevention of Bullying, Harassment and Sexual Harassment Policy in particular.
- iv. **RISE training:** Participated in RISE training to provide feedback on the training and lift capability within the group.
- v. **LGBTQIA+ Taskforce:** Assisted in the establishment of the Parliament's LGBTQIA+ Taskforce, and will continue to provide support.
- vi. **Parliamentary Executive Group (PEG):** Met with PEG twice up to end of June and established a good working relationship, providing advice both proactively and when requested.

## Observations

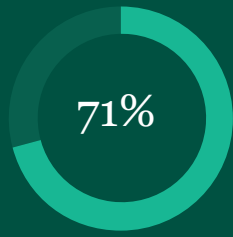
- i. **Visible commitment:** There is a visible commitment across the Parliament's leadership (including the PEG, party leaders and departmental leaders) to enhance workplace culture, to prevent misconduct and to respond more effectively when it does occur. There is also visible support for the LGBTQIA+ community, which was identified as a particularly at risk group in the Broderick Review.
- ii. **Formal reviews:** There is ongoing work to improve culture and address member conduct through the LA and LC inquiries.
- iii. **Setting expectations and building capability:** The development and deployment of the RISE training is a fundamental step in changing the culture of parliamentary workplaces.
- iv. **Continued challenges to address behaviour:** Despite significant effort and much progress, PAG has observed and been advised that the problem of poor behaviour in parliamentary workplaces persists. Disappointingly, the PAG notes that as of 12 June 2024, only 6% of members of Parliament had participated in the RISE training.
- v. **Improving systems for response:** While channels to make a complaint have improved, the PAG is aware that there is still a lower level of reporting than actual prevalence. It is important that the Parliament work even harder to build credibility, trust and confidence in complaint handling systems.
- vi. **Broader focus:** The Broderick Review paid particular attention to at risk groups in the parliamentary community.
  - While there has been positive and visible support for the LGBTQIA+ community, it will be important to broaden the focus so as to engage more visibly with First Nations people, CALD groups and people with disability.
  - There is an ongoing need to engage effectively with vulnerable groups in Parliamentary workplaces, such as cleaners and caterers, and to adjust communication strategies to reflect audience needs.
  - There is also a need to engage more deeply with stakeholders such as unions, the press gallery and special constables, so as to better recognise them as part of the parliamentary community.

Representative	Role on the Advisory Group
Dr Juliet Bourke	Independent Chair (external to Parliament)
Jeannie Douglass	Department of Parliamentary Services staff representative
Patrick Glynn	Department of the Legislative Assembly staff representative
Jenny Leong MP	Legislative Assembly Crossbench member representative
Hon Aileen MacDonald MLC	Legislative Council Opposition member representative
Suzette Meade	Electorate Office metro representative
Hon Bob Nanva MLC	Legislative Council Government member representative
Geoff Provest MP	Legislative Assembly Opposition member representative
Flax Soetjandra	LGBTQIA+ representative
Colleen Symington	MOPs staff representative
Liesl Tesch MP	CWP and disability representative
Merrin Thompson	Department of the Legislative Council staff representative
Peta Waller-Bryant	Ministerial staff representative
Anna Watson MP	Legislative Assembly Government member representative
Hon Leslie Williams MP	Former Chairperson

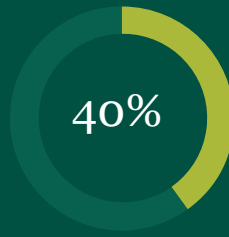
(L to R): Merrin Thompson, Liesl Tesch MP, the Hon. Bob Nanva MLC, Dr Juliet Bourke, Jeannie Douglass, Suzette Meade, Flax Soetjandra, Anna Watson MP, Colleen Symington, Peta Waller-Bryant, Geoff Provest MP



### Staff statistics



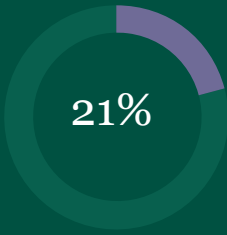
Percentage of women



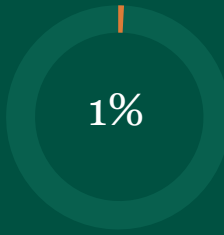
Percentage of women in leadership team



Aboriginal or Torres Strait Islanders



People who speak a second language at home



People with a disability requiring work related adjustments



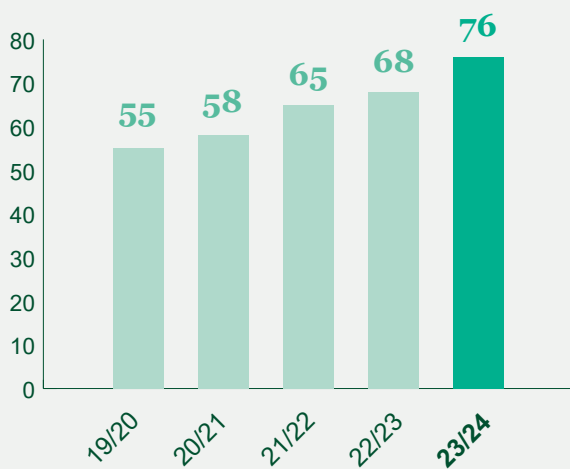
- 20-29 years: 33%
- 30-39 years: 28%
- 40-49 years: 18%
- 50-59 years: 12%
- 60+: 9%

# 76

Total staff

As at 30 June 2023

### Five year comparison of total number of staff





## The leadership team at the Department of the Legislative Assembly



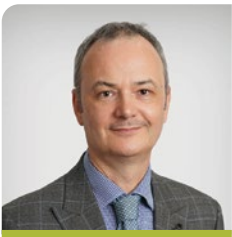
**Helen Minnican**  
Clerk of the Legislative Assembly

The Clerk is the permanent Officer of the House, appointed on Commission by the Governor, and is the principal adviser to the Speaker and the Legislative Assembly on matters of parliamentary law, practice and procedure. The Clerk also serves as the Head of the Department and accounts for Assembly operations, including proceedings in the Chamber and Committees.



**Carly Maxwell**  
Deputy Clerk of the Legislative Assembly

The Deputy Clerk supports the Clerk in providing leadership in all aspects of the operation of the Department and acts as the Clerk in the Clerk's absence. The Deputy Clerk also manages the corporate functions of the Department including planning and reporting, fiscal management, risk management, policy development, people policies, records management, intra and inter-departmental groups and projects, and the operations of the Office of the Clerk.



**Jonathan Elliott**  
Clerk-Assistant, Research and Operations

The Clerk-Assistant, Research and Operations is responsible for co-ordinating and delivering broader cross-Departmental research and operational priorities, including procedural publications, induction processes and materials. The Clerk-Assistant, Research and Operations also leads and delivers improvements in general operations, delivery of expert advice and overall co-ordination between teams.



**Simon Johnston**  
Clerk-Assistant, House and Procedure and Serjeant-at-Arms

The Clerk-Assistant, House and Procedure manages the House and Procedure business unit, which supports the sittings of the House, provides procedural advice and information to members and other stakeholders, and assists visitors to the Parliamentary Precincts. The Serjeant-at-Arms is the custodian of the Mace and responsible for a number of ceremonial events and security inside and outside of the Chamber, including the preservation of order, at the Speaker's direction, and the management of protocol and programs for visiting dignitaries and delegations.



**Sam Griffith**  
Clerk-Assistant, Scrutiny and Engagement

The Clerk-Assistant, Scrutiny and Engagement manages the Scrutiny and Engagement business unit, which supports all aspects of Legislative Assembly-administered committee operations and is responsible for the Assembly's engagement initiatives. The Clerk-Assistant, Scrutiny and Engagement provides authoritative and independent advice and support to Committee Chairs and Committee members on Legislative Assembly procedure.

### Senior Management Chart



As at June 30, 2024

Organisation Structure



As at June 30, 2024



The staff of the Department of the Legislative Assembly with the Speaker, the Hon. Greg Piper MP, in June 2024

# Upholding the Independence of a Strong and Effective Legislative Assembly



We are fiscally responsible and sustainable. We are accountable, and measure our performance to ensure we are efficient and effective. We document and share knowledge about the role, functions, practices and procedures of the Legislative Assembly.



# Corporate Governance

The Department of the Legislative Assembly works collaboratively with the Department of the Legislative Council and the Department of Parliamentary Services to ensure that the Parliament of New South Wales is supported by a strong governance framework.

## Governance Leadership Framework

As the Assembly's Chief Executive Officer, the Clerk has overall responsibility to the Speaker for advice, on matters affecting the rights, powers and privileges of the Assembly operations, administration of the House and management of the Department.

The Parliament's governance framework comprises two cross-parliamentary groups that draw representatives from each Parliamentary department who meet regularly to discuss issues of governance and ensure that Parliament is meeting its strategic objectives. The Department also has its own internal leadership, strategy and governance groups, the Legislative Assembly Executive (LA Ex) and Leadership Team.

### Parliament Executive Group (PEG)

Comprising the Presiding Officers, the Clerk of the Legislative Assembly, the Clerk of the Legislative Council and the Chief Executive of the Department of Parliamentary Services (DPS).

### Senior Management Group (SMG)

Comprising the Clerks and the Chief Executive of DPS.

### Legislative Assembly Leadership Team

Comprising the Clerk, Deputy Clerk and Clerk-Assistants.

### Legislative Assembly Executive (LA Ex)

Comprising the Clerk, Deputy Clerk, Clerk-Assistants and Directors.

## Legislative Framework

The principal legislation that governs the operations of the Legislative Assembly are the *Constitution Act 1902*; *Defamation Act 2005*; *Parliamentary Electorates and Elections Act 1912*; *Parliamentary Evidence Act 1901*; *Anti-Discrimination Act 1977*; *Parliamentary Papers (Supplementary Provisions) Act 1989*; *Members of Parliament Staff Act 2013*; *Independent Commission Against Corruption Act 1988*; *Public Interest Disclosures Act 2022*, and the *Work Health and Safety Act 2011*.

## Governance Compliance Framework

Our governance framework ensures the Department achieves its objectives while complying with all relevant laws, meeting community expectations and complying with standards and codes in respect to probity, accountability and transparency.

Under the Department's policy framework, we continued to review and update departmental policies and procedures to meet legislative requirements.

Our staff are required to complete a suite of mandatory governance e-learning modules on the Code of Conduct, fraud and corruption and risk management. We continue to run training and information sessions on key corporate governance functions to educate and engage staff on their ongoing responsibilities.

The Department is supported in meeting its governance obligations through cross-departmental steering committees and working groups established for areas requiring interdepartmental collaboration.

### Governance

- Parliament Executive Group (PEG)
- Senior Management Group (SMG)
- Joint Consultative Committee
- Workplace Health and Safety Committee

### Risk Management

- Audit and Risk Committee
- Business Continuity Governance Group
- Emergency Planning Committee
- Fraud and Corruption Control Committee
- Security Committee

### Operational

- Capital Works Strategy and Delivery Board
- PIMS Project Board
- Digital Parliament Project Boards – Applications; Cloud, ERP Asset Replacement; and Audio Visual
- Engagement Board
- Policy Review Steering Committee
- Records, Archiving and Digitisation Steering Group
- Training Steering Committee
- Twinning Steering Committee

## Audit and Risk Committee

The Parliament’s Audit and Risk Committee operates in accordance with NSW Treasury Policy Paper ‘Internal Audit and Risk Management Policy for the General Government Sector’ (TPP20-08). The Committee’s Charter states that the objective of the Committee is “to provide independent assistance to the Clerks and the Chief Executive by monitoring, reviewing and providing advice about the Legislature’s governance processes, risk management and control frameworks, and its external accountability obligations.”

The current Members of the Audit and Risk Committee are Mr Ian Gillespie (Chair), Ms Christine Hawkins and Mr Henry Capra. Mr Gillespie was appointed to the position of Chair at the September 2022 meeting, after the unexpected retirement of Mr Alex Smith. Mr Henry Capra joined the Committee in September 2022. All Members are independent.

The Committee met four times during 2023-24 and Committee Member attendance is shown in the table below.

Audit and Risk Committee members	Number eligible to attend	Number attended
Mr Ian Gillespie (Chair)	4	4
Ms Christine Hawkins	4	4
Mr Henry Capra	4	4

### The Committee oversight and monitored the following activities in 2023-24:

- Risk assessments including updates to the Parliament's Corporate Risk Register
- Endorsement of the Parliament's Strategic (three year) and Annual Internal Audit Plan
- Progress against the Internal Audit Plan
- Final internal audit reports
- Status reports on the implementation of internal audit and external audit recommendations
- Internal Audit Internal Quality Assessment
- Draft and Final Legislature Annual Financial Statements
- Internal financial performance reports
- The Parliament's early close procedures
- The Audit Office of NSW's Client Services Report and Management Letter
- Management's representation letter to the Audit Office of NSW
- Annual attestation against the Parliament's Legislative Compliance Register
- Updates from Department Heads on key issues
- Reports on Work Health and Safety
- Business Continuity Management implementation; and
- Reports on Fraud and Corruption Control

The Parliament voluntarily complies with the Internal Audit and Risk Management Policy for the General Government Sector (TPP20-08). Since March 2021, Parliament's Audit and Risk Committee agreed to table an annual internal attestation report. This year's attestation report will be completed at the December 2024 ARC meeting. The committee also conducts an annual assessment of its performance at the same meeting.

### Internal Audit

The Parliament's Internal Audit function is an independent review activity headed by the Chief Audit Executive. The Internal Audit Function, through the Chief Audit Executive, reports functionally to the Audit and Risk Committee on the results of completed audits, and for strategic direction and accountability purposes; and reports administratively to the Clerks and Chief Executive DPS, to facilitate day to day operations. The Chief Audit Executive manages, through an outsourced audit service provider, an annual plan of risk-based audits. The annual audit plan for 2023-24 was endorsed by the Audit and Risk Committee in June 2023.

A Quality Assurance and Improvement Program is undertaken throughout the year and reported quarterly to the Committee.

An updated Audit Universe, Strategic (three year) internal audit program, and annual audit plan for 2023-25 was prepared in consultation with senior management and endorsed by the Audit and Risk Committee in June 2023.

### Enterprise Risk Management

The Parliament's Enterprise Risk Management Framework incorporates all of the Parliament's policies, processes, and methodologies for identifying and managing risk, and sets out how risk management is embedded in key business processes. The framework was reviewed and updated in 2023.

The Parliament maintains a Corporate Risk Register which is subject to quarterly review by the Parliament's Senior Management Group (SMG) and the Audit and Risk Committee. Departments/Branches maintain operational risk registers which are also reviewed on a quarterly basis and project related risks are reviewed at least monthly.





## Legislative Assembly Risk Register

The Legislative Assembly Risk Register is updated every quarter and was last updated for the quarter ending 30 June 2024. The following table provides an overview of the initiatives undertaken to minimise risk in response to the challenges posed to operations across the department.

<p><b>Changed Parliamentary environment requiring complex procedural advice</b></p>	<ul style="list-style-type: none"> <li>• Minority government with large crossbench requires more complex procedural advice. The Department has continued to drive new training and induction processes for staff and Members, planning across all levels including an increase in staff numbers and other resources.</li> <li>• Peer reviews and regular reviews of our documentation of practices have been undertaken to improve corporate knowledge and ensure the Department can meet the expectations of our stakeholders.</li> </ul>
<p><b>Sexual harassment, bullying and serious misconduct</b></p>	<ul style="list-style-type: none"> <li>• The 58th Parliament continues to see significant work undertaken to ensure the Department continues to promote and ensure a supportive, inclusive work culture.</li> <li>• Training has been implemented across Parliament to raise awareness, strengthen leadership and increase understanding of how staff can seek support.</li> </ul>
<p><b>Public Gallery structure limitations, i.e. narrow stairs and narrow space between benches may cause injury to those that are vulnerable including tripping</b></p>	<ul style="list-style-type: none"> <li>• Parliament is reviewing options for improving accessibility for the public galleries of both Houses.</li> </ul>

## Cybersecurity

The NSW Parliament is taking measures to ensure that our online environment is protected and that we are promoting behaviours which will help users from across the organisation.

The Cyber Security Uplift Program, a comprehensive three-year initiative focused on enhancing all aspects of cyber security, was successfully concluded in 2024. It was centred around the five key pillars of Identify, Protect, Detect, Respond, and Recover. The result is a substantial improvement in Parliament's cyber security maturity, ensuring that systems and data are secure. This program has also established a strong foundation for ongoing improvement and has empowered the cyber security team to respond more effectively to incidents. Additionally, enterprise architecture governance of technology solutions were implemented across Parliament to optimise integration, reliability, operational performance and improve cyber security risk management.

To ensure that the Members and our staff continue to have confidence in the services that we deliver we will continue to focus on:

- improving our cyber security governance
- building a strong cyber security culture across all our staff
- protecting our systems from current and emerging threats
- continuously improving our cyber resilience
- aligning with NSW Government policies and best practice standards.

## Procurement

Procurement and contract management support was provided throughout the year to provide practical assistance to staff undertaking procurement. There was a focus on using standard contract templates, which fairly allocates risk between the vendor and Parliament. Achieving value for money continues to be a key focus of our procurements, ensuring public money is used efficiently, effectively and achieving business needs. Social Procurement has emerged as a crucial area of attention, encompassing consideration of Aboriginal businesses, social enterprise and local businesses as primary sources for addressing business needs within Parliament. There has also been a renewed focus on management and mitigation of ongoing procurement risk, particularly associated with cybersecurity, modern slavery and accessibility.

## Business Continuity Management

The Parliament has continued to implement and maintain its Business Continuity Management System to support operations through business interruption events. The Business Continuity Governance Group met three times in 2023-24, with representation from all three Parliamentary Departments.

## Fraud and Corruption Prevention

The Parliament's Fraud and Corruption Control Committee met three times in 2023-24 to oversight activities from the Fraud and Corruption Control Plan, including completion rates for the online training module on Ethical Values and Fraud and Corruption Prevention.

The Committee continues to monitor the online training module on Ethical Values and Fraud and Corruption Prevention, with support and encouragement led by members of the Committee, during 2023-24 the completion rate continues to remain high with between 91 and 100%.

## Code of Conduct

The NSW Parliament has a strong ethical framework which includes separate Codes of Conduct for Members, Departmental Staff and Members' Staff. Each code, while different, incorporates the common principles of honesty, integrity, confidentiality and requires the appropriate use of public resources. All new members and staff are provided with copies of the relevant Code of Conduct. In addition, all staff are required to complete the online training module and there is a compulsory Code of Conduct session in the induction program for new staff.

## Public Interest Disclosures

As per section 31 of the Public Interest Disclosures Act 2022, all agencies including Parliament are required to report on their Public Interest Disclosures (PIDs).

The Department has a Public Interest Disclosure Policy, which is accessible via the intranet, and ensures that staff are aware of this policy. The Human Services team delivers a session on PIDs at the induction program for new staff.

No PIDs were received and no PIDs were finalised by the Department in the reporting period.

## Work, Health and Safety for staff and visitors

The Department of the Legislative Assembly committed to ensuring the workplace health and safety of our employees and visitors and is a high priority across the Parliament. In accordance with the *Work Health and Safety Act 2011*, the Work Health and Safety (WHS) Committee meet quarterly to ensure compliance. Manuela Sudic, Director, Office of the Clerk and staff representatives, Colleen Symington, and Nicole Gill represented the Legislative Assembly throughout FY23/24.

The Parliament, including the Legislative Assembly has undertaken significant work over the past 12 months in relation to identifying and reducing the risks associated with psychosocial work health and safety risks through implementing the recommendations of Elizabeth Broderick's review of Bullying, Harassment and Sexual Harassment in the NSW Parliament, which was released in August 2022. A comprehensive plan has been extensively implemented across the Parliament to address the report's recommendations.

The Parliament, including the Legislative Assembly is dedicated to fostering a workplace that is respectful, inclusive, safe, and effective. This commitment extends to promoting the wellbeing of Members and staff, supporting a positive employee experience, and ensuring connectedness within the parliamentary community.

As part of this commitment, the Parliament launched its inaugural Mental Health First Aid Network comprising sixteen accredited Mental Health First Aid Officers across the Parliamentary Precinct. The network is designed to operate in conjunction with our three Employee Assistance Programs (EAPs) which provide effective mental and emotional wellbeing support to our parliamentary community. Nicolle Gill represents the Legislative Assembly within the network.

### Mental Health First Aiders will:

- support colleagues experiencing a mental health crisis or issue.
- listen non-judgementally and be supportive during their conversations.
- assist colleagues to access professional help (e.g., EAP program, their GP, emergency services and/or psychologist).

### WHS incidents

The Parliament's online WHS reporting system SolvSafety enables members and staff to report injuries, near-misses, and hazards in the workplace. This system improves injury management at the Parliament and helps ensure we continue to prioritise WHS for all members, staff, and visitors. The Parliament also has a Work Health and Safety Policy focussed on a pro-active, reasonably practicable, risk management approach. Ongoing measures are implemented to identify, assess, control, monitor and review hazards in the workplace, in compliance with work health and safety legislation, regulations and codes of practice, established by SafeWork NSW and other regulators.

During the reporting period, there were a total of thirty-five incident reports logged involving Members and staff, with three injury related reports and three near misses reported as well as eight hazards reported. A total of five newly lodged workers compensation claims were accepted and remained open. There was a total of six open workers compensation claims open for the Legislative Assembly as at 30 June 2024. All staff are encouraged to report incidents, hazards and near misses as soon as practicable following an incident to manage risks proactively and enhance work health and safety outcomes.



The following table summarises the number of reported incidents within the Legislative Assembly, including the Electorate Offices, throughout 2023/24.

Type of Incident	No. of Incidents
Near Misses	3
Hazards	8
Strains and overuse	2
Slips, trips and falls	11
Fractures	0
Psychological	2
Injury incidents (staff)	3
Non-work-related injury	3
Other	3
<b>Total incidents</b>	<b>35</b>
New claims	5
Open claims	1
<b>Total claims</b>	<b>6</b>

## Insurance

The Parliament's insurance requirements are managed as part of the Treasury Managed Fund (TMF) portfolio. Under the TMF management arrangements, the Parliament's business insurer is Gallagher Bassett for all insurance lines except for workers' compensation insurance, which is provided by Employers Mutual. Deposit premiums paid to the Treasury Managed Fund for all lines of insurance over the past five years are shown in the table below.

	2023-2024 (\$)	2022-2023 (\$)	2021-22 (\$)	2020-21 (\$)	2019-20 (\$)
Property	603,969	488,904	412,319	320,971	229,780
Workers' Compensation	744,098	760,810	537,801	538,455	340,804
Motor	1,306	1,079	1,028	935	540
Liability	182,647	142,679	125,145	98,735	52,990
Miscellaneous	29,370	26,359	26,269	25,455	7,060
<b>Total</b>	<b>1,561,390</b>	<b>1,419,831</b>	<b>1,102,562</b>	<b>984,542</b>	<b>631,174</b>

## Sustainability

### Our Environmental and Sustainability action plan

The Parliament's Environmental Sustainability Strategy reflects its commitment to environmental responsibility by actively encouraging sustainable practices and reducing the environmental impact of Parliamentary operations across all Parliamentary workplaces. This strategy is designed to guide members and staff in adopting environmentally sustainable practices around key focus areas including:

- **Carbon Neutrality:** Parliament commits to achieving carbon neutrality for all Parliamentary operations. Through investment in renewable energy and implementing energy-efficient practices, Parliament commits to reduce carbon emissions by 50% by 2030 and 70% by 2035 (compared to 2005 levels) and achieve net zero emissions by 2050.
- **Zero waste:** Parliament is dedicated to becoming a zero-waste institution through reducing, reusing, and recycling resources.
- **Sustainable procurement:** Parliament seeks to prioritise environmentally friendly products and services, promote eco-conscious goods and reduce the environmental footprint of our supply chain.
- **Sustainable transportation:** Parliament will promote sustainable commuting options, provide electric vehicle charging infrastructure and actively encourage the use of public transportation and remote working options for certain roles.
- **Resilience:** Parliament will become more resilient and adapted to a changing climate.
- **Awareness:** Parliament will foster a culture of sustainability and ensure the parliamentary community is environmentally aware.
- **Transparency:** Parliament will be transparent in its sustainability efforts, committing to regularly reporting progress, sharing successes and learnings from challenges.

Putting this strategy into practice, we have started our journey towards our environmental sustainability goals by actively assessing our current carbon emissions and determining how we can progressively reduce carbon emissions. Parliament is moving this initiative forward and has partnered with Arup, a specialist consulting group, to help calculate our current state. We will then develop a sustainability roadmap in consultation with the parliamentary community, focused on meeting our emissions targets.

Five year trend	2019/20	2020/21	2021/22	2022/23	2023/24
Water consumption	15,435 kL	15,621 kL	25,225 kL	32,503 kL	35472 kL
Electricity consumption	3,776,984 kWh	3,536,125 kWh	5,148,127 kWh	5,492,489 kWh	4,439,311 kWh
Gas consumption	6,949 GJ	11,574 GJ	7,432 GJ	9,965 GJ	10567 GJ
Solar generation	27,874 kWh	27,928 kWh	13,481 kWh		27 -28 kWh
Paper recycling	34.58 T	39.84 T	34.17 T	43.4 T	33.4 T
Cardboard recycling	13.36 T	14.63 T	10.72 T	19.9 T	11 T
Landfill	77.92 T	65.06 T	48.67 T	77.6 T	72.9 T
Composted Organics	65.06 T		13.92 T		13.2 T

# Financial summary



 Hornsby Electorate

The net cost of services of the Legislative Assembly, including members’ programs, was \$121.239 million reflecting a \$1.020 million or 0.83% favourable variance against budget.

The main components of this variation include:

- Members remuneration being \$2.925 million lower than budget largely as a result of lower than budgeted Members’ and Ministers’ salary and allowances;
- Depreciation and amortisation lower than budget by \$890,000; offset by:
- Employee related costs exceeding the budget by \$1.961 million, mainly due to unbudgeted termination payments, and increased leave provisions;
- Finance costs being over budget by \$520,000, primarily due to increased borrowings for 21 new leases;
- Other Loss being unfavourable by \$701,000 caused by the unbudgeted impairment loss from Right of Use (Leases) assets.

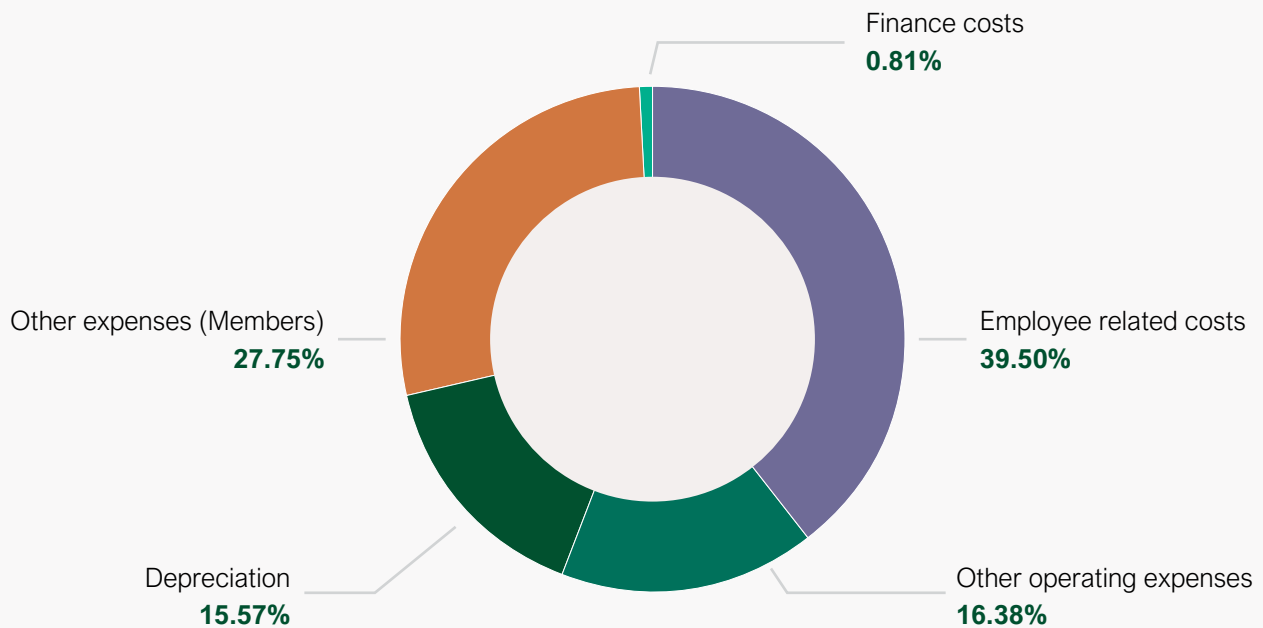
The Department’s net cost of services of \$121.239 million represents 53.6% of the Parliament’s total for the 2023-24 financial year. Members related costs for the Legislative Assembly represented 47.8% of the Parliament’s total.

The net cost of services for the Legislative Assembly is broken down as follows:

- Parliamentary Representation (Members expenses) \$108.104 million or 89.2%; and
- Operations \$13.135 million (\$10.234 million excluding non-cash expenses) or 10.8%.

The costs represented in this financial report are unaudited and represent the best-known cost distribution for both cash and non-cash items attributable to the Legislative Assembly.

Legislative Assembly Expenses



## Five year comparison (\$m)

	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24
<b>Net Cost of Services</b>	<b>93.8</b>	<b>100.6</b>	<b>107.4</b>	<b>105.2</b>	<b>116.2</b>	<b>121.2</b>
<i>Employee related expenses</i>	41.2	39.3	39.6	42.0	47.9	48.1
<i>Other expenses - Members' remuneration</i>	31.0	31.9	31.9	31.5	32.3	33.8
<i>Other Operating costs</i>	22.5	29.3	36.7	32.1	37.2	39.8
Revenue	0.8	0.8	1.0	0.8	1.4	1.2
Gain / (loss)	-	(1)	(0)	(0)	(0)	(1)
<b>Budget for Net Cost Services</b>	<b>91.7</b>	<b>101.4</b>	<b>111.0</b>	<b>107.6</b>	<b>122.1</b>	<b>122.3</b>
<b>Surplus (deficit)</b>	<b>-2.1</b>	<b>0.8</b>	<b>3.6</b>	<b>2.4</b>	<b>5.9</b>	<b>1.0</b>
Check	0.0	0.0	0.0	0.0	0.0	0.0

*The Department of the Legislative Assembly is not required by legislation to produce an annual report and works closely with the other two departments of the NSW Parliament to produce a full set of financial statements which are published on our website.*





# Legislative Assembly

## Consolidated

### Statement of comprehensive income for the year ended 30 June 2024

	Actual 2024 \$'000	Budget 2024 \$'000	Actual 2023 \$'000	
<b>Expenses excluding losses</b>				
Employee related expenses	48,064	46,103	47,870	(1,961)
Operating expenses	19,935	20,005	19,865	70
Depreciation and amortisation	18,941	19,831	16,672	890
Grants and subsidies	-	-	144	-
Finance costs	967	426	520	(541)
Other expenses - Members' remuneration	33,766	36,691	32,304	2,925
<b>Total Expenses excluding losses</b>	<b>121,673</b>	<b>123,056</b>	<b>117,375</b>	<b>1,383</b>
<b>Revenue</b>				
Sale of goods and services	770	747	716	(23)
Grants and other contributions	-	-	-	-
Other income	432	50	720	(382)
<b>Total Revenue</b>	<b>1,202</b>	<b>797</b>	<b>1,436</b>	<b>(405)</b>
<b>Gain / (loss) on disposal</b>	<b>(67)</b>	<b>-</b>	<b>(12)</b>	<b>67</b>
<b>Other Gain / (loss)</b>	<b>(701)</b>	<b>-</b>	<b>(280)</b>	<b>701</b>
<b>Net Cost of Services</b>	<b>121,239</b>	<b>122,259</b>	<b>116,231</b>	<b>1,020</b>

# Legislative Assembly

## Parliamentary Representation

### Statement of comprehensive income for the year ended 30 June 2024

	Actual 2024 \$'000	Budget 2024 \$'000	Actual 2023 \$'000
<b>Expenses excluding losses</b>			
Employee related expenses	38,642	37,053	40,026
Operating expenses	18,784	19,086	18,681
Depreciation and amortisation	16,271	17,036	13,965
Grants and subsidies	-	-	144
Finance costs	967	426	520
Other expenses - Members' remuneration	33,766	36,691	32,304
<b>Total Expenses excluding losses</b>	<b>108,430</b>	<b>110,292</b>	<b>105,640</b>
<b>Revenue</b>			
Sale of goods and services	770	747	716
Grants and other contributions	-	-	-
Other income	324	37	600
<b>Total Revenue</b>	<b>1,094</b>	<b>784</b>	<b>1,316</b>
<b>Gain / (loss) on disposal</b>	<b>(67)</b>	<b>-</b>	<b>(12)</b>
<b>Other Gain / (loss)</b>	<b>(701)</b>	<b>-</b>	<b>(280)</b>
<b>Net Cost of Services</b>	<b>108,104</b>	<b>109,508</b>	<b>104,616</b>

# Legislative Assembly Operations

## Statement of comprehensive income for the year ended 30 June 2024

	Actual 2024 \$'000	Budget 2024 \$'000	Actual 2023 \$'000
<b>Expenses excluding losses</b>			
Employee related expenses	9,422	9,050	7,844
Operating expenses	1,151	919	1,184
Depreciation and amortisation	2,670	2,795	2,707
Grants and subsidies	-	-	-
Finance costs	-	-	-
Other expenses - Members' remuneration	-	-	-
<b>Total Expenses excluding losses</b>	<b>13,243</b>	<b>12,764</b>	<b>11,735</b>
<b>Revenue</b>			
Sale of goods and services	-	-	-
Grants and other contributions	-	-	-
Other income	108	13	120
<b>Total Revenue</b>	<b>108</b>	<b>13</b>	<b>120</b>
<b>Gain / (loss) on disposal</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Other Gain / (loss)</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net Cost of Services</b>	<b>13,135</b>	<b>12,751</b>	<b>11,615</b>

# Modernising the Parliament



We are leaders in integrated and efficient parliamentary business systems. We use technology effectively to collaborate and communicate.

## Refreshing Assembly webpages

During the reporting period, the Department's webpages were redesigned. The project's primary objectives were to enhance the user interface, bolster branding consistency and improve accessibility for all users.

Several key aspects were incorporated into the redesign to achieve these goals. The Legislative Assembly's brand colours were prominently integrated throughout the pages to reinforce brand identity and consistency. The use of imagery was enhanced to create a simpler yet more engaging visual experience. Alternative text was implemented for all images to improve accessibility for users with visual challenges. Navigation panels were streamlined to facilitate ease of use. These updates collectively aim to create a visually appealing and user-friendly online presence for the Legislative Assembly, ensuring that the diverse range of visitors can access information efficiently and effectively.

The Speaker of the Legislative Assembly has a dedicated webpage along with additional pages that provide visitors with current information from the Speaker's office. These pages experienced similar challenges with accessibility and visual appeal as the main website. To address these concerns and maintain brand consistency, the Speaker's pages were updated using similar layouts and the Legislative Assembly's signature colours. The side navigation panels were regrouped and simplified, making it easier for the community to stay informed about the activities and updates from the Speaker's office.

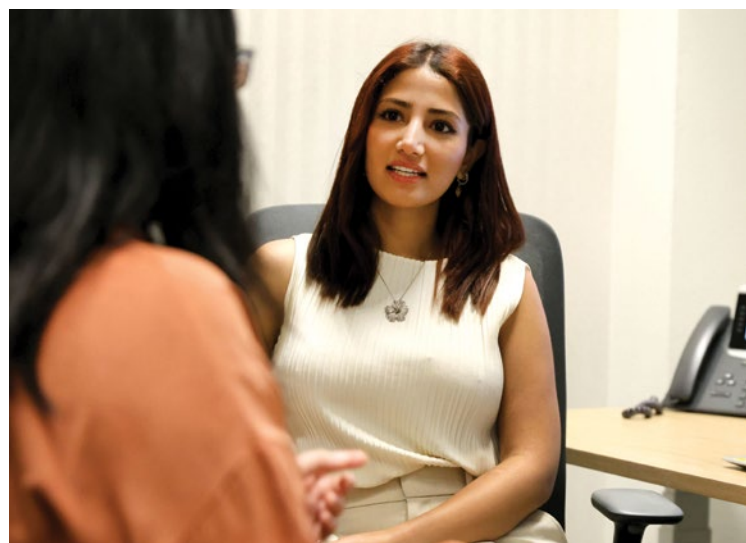


## Supporting an agile digital environment

This year, the Department recruited a Manager, Digital Transformation to help prepare for the upcoming migration to a new information management system and to ensure that the requirements of the Department were properly understood in the transition process. They were also integral in providing support and troubleshooting for the Department's PIMS system. This role worked closely with colleagues in the Department of the Legislative Council and the Department of Parliamentary Services. It also identified a number of key projects to improve the system moving forward.

The Manager, Sneha Bhamra, collated and cross referenced all outstanding change requests that had been put forward for the current system, and collected feedback from Department staff to determine the importance of each request. This work will ensure that any future system updates or changes provide better functionality for staff. This, in turn, will lead to efficiencies across the Department.

The success and importance of this role has been recognised and the position has been extended with a new Manager, Digital Transformation recruited to continue this work.



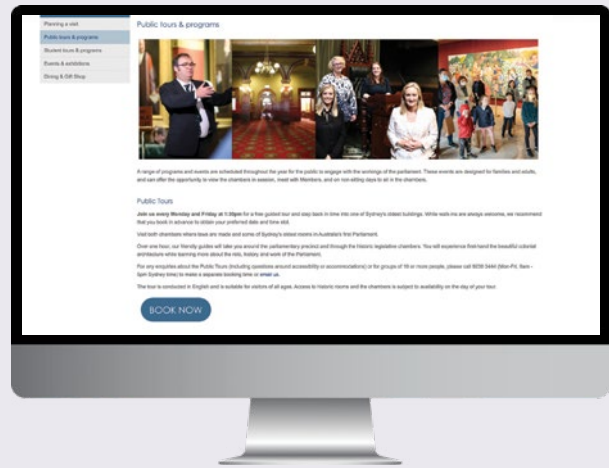
Sneha Bhamra, Manager, Digital Transformation

## Diversifying experience and skillsets within staff

In this reporting period, the Department diversified procedural experiences and skillsets amongst its staff.

Historically, each officer working on the production of House Papers during sittings periods had a specialised role (eg. the Bills officer, the Votes and Proceedings officer, and the Tabled Papers officer). However, changes to the workplace following the end of COVID-19 pandemic restrictions have brought a renewed focus to the importance of knowledge sharing and flexible rostering. Staff shadowed each other's roles, and undertook new tasks on sitting days. The introduction of flexible rostering also meant that staff who were previously required to stay until the end of the sitting day were now able to alternate the late nights with their colleagues. This resulted in reduced WHS risks and more refreshed staff for the remainder of the sitting period.

The importance of this diversification came to fruition in the final week of sittings in June 2024, when through a combination of circumstances almost half of the team that usually works on the production of House Papers were unavailable. Through the knowledge already shared, the remaining House and Procedure staff were able to cover the roles of all four staff members who were absent.



## Streamlining the booking process for public tours

With their Department of the Legislative Council colleagues, staff of the Department deliver a popular tour program to educate community groups and the public about Parliament House, the legislature and democratic processes. Department staff who present these tours are able to draw on first-hand experiences supporting sittings of the House to give attendees a more immersive experience.

Members of the public can now easily access tours of the NSW Legislative Assembly, by booking a tour online through the Parliament's website. The impact was immediate, with a 20% increase in general reservations and an increase in bookings from international visitors members who are now easily able to pre-plan their tours.



(L-R): Department staff Anna Ryan, Mikayla Dunn and Lubo Varga

## Driving Committee best practice

In the lead-up to the 58th Parliament, a team of Department staff drafted an approximately 200-page Committee practice and procedure manual. This document is a new internal resource designed to assist Department staff in understanding committee best practice, capture key principles and practices, and promote consistency across committee secretariats. The launch of the draft manual was celebrated with a small staff morning tea.

After six months, the draft manual was then updated as part of an ongoing commitment that it remain a living, breathing document that evolves with changing committee practice. This is especially important given the increased procedural complexity and general uplift in committee activity experienced in this reporting period.

Staff can suggest potential changes to the manual by listing them on a central register on an ad hoc basis or after a post-inquiry team debrief, with changes periodically assessed for inclusion in the next update.

By regularly reflecting on our experiences and sharing up-to-date knowledge within the Department's secretariat teams, we are demonstrating our dedication to excellence and committee best practice.

## Promoting standardised, improved practices

A team of Department staff has worked over the past year to re-write the existing committee administration manual. Many administration processes changed during the previous Parliament, particularly with the introduction of videoconferencing and better ways of working digitally, which meant the previous manual was no longer fit for purpose.

The updated 240-page manual was completed in June 2024 and will be launched next month at a staff meeting. It includes 65 sets of detailed step-by-step instructions with screenshots, and 26 email templates. These will help ensure standardised practice across committees, efficient ways of working, and promote clear and helpful communications with internal and external stakeholders.

It also includes a process for staff to suggest future changes to the manual, ensuring that it remains current. The project demonstrates a commitment to ensuring best practice for administration across the Department.

## Creation of a new manual for staff using the PIMS system

At the beginning of the Parliament, the Department's PIMS Administrator drafted a new manual for users of the Parliamentary Information Management System (PIMS). PIMS is used to manage the administration of inquiries and committees, including receiving submissions and organising public hearings. It is also the main system for uploading information to committees' webpages.

The manual was a much-needed resource for Department staff, who use this critical system every day in their work to support parliamentary committees. It is an important resource for new staff, and includes detailed step by step instructions for using all the functions of the committees PIMS system module. It contains screenshots, links to other staff manuals and resources, and provides information about troubleshooting any issues.

This manual supports best practice for all staff in the Department. It ensures consistency in the use of the PIMS system across committees, which in turn leads to greater efficiencies, as well as more accessible and accurate information being made available to the public.

# Appendix A: Bills Introduced

Government Bills	Date Introduced LA
<i>24-Hour Economy Commissioner Bill 2023*</i>	28/11/2023
<i>24-Hour Economy Legislation Amendment (Vibrancy Reforms) Bill 2023*</i>	28/11/2023
<i>Ageing and Disability Commissioner Amendment Bill 2023</i>	29/11/2023
<i>Appropriation (Parliament) Bill 2023</i>	19/09/2023
<i>Appropriation (Parliament) Bill 2024</i>	18/06/2024
<i>Appropriation Bill 2023</i>	19/09/2023
<i>Appropriation Bill 2024</i>	18/06/2024
<i>Bail and Crimes Amendment Bill 2024</i>	12/03/2024
<i>Bail and Other Legislation Amendment (Domestic Violence) Bill 2024</i>	15/05/2024
<i>Better Regulation, Fair Trading and Other Legislation Amendment Bill 2024</i>	08/05/2024
<i>Biosecurity Amendment (Independent Biosecurity Commissioner) Bill 2023*</i>	28/11/2023
<i>Building Legislation Amendment Bill 2023*</i>	19/10/2023
<i>Casino Control Amendment Bill 2023</i>	21/11/2023
<i>Catholic Cemeteries and Crematoria Trust Bill 2024</i>	06/06/2024
<i>Centennial Park and Moore Park Trust Amendment (Car Parking) Bill 2023</i>	10/10/2023
<i>Centennial Park and Moore Park Trust Amendment (Public Transport) Bill 2023*</i>	28/11/2023
<i>Children and Young Persons (Care and Protection) Amendment Bill 2024</i>	13/03/2024
<i>City of Sydney Amendment Bill 2023</i>	13/09/2023
<i>Civil and Administrative Tribunal Amendment Bill 2023</i>	22/08/2023
<i>Climate Change (Net Zero Future) Bill 2023*</i>	29/11/2023
<i>Coal Mine Subsidence Compensation Amendment Bill 2024</i>	19/06/2024
<i>Combat Sports Amendment Bill 2024</i>	07/02/2024
<i>Community Services Sector (Portable Long Service Leave) Bill 2024</i>	05/06/2024
<i>Constitution Amendment (Executive Council) Bill 2023*</i>	06/02/2024
<i>Conversion Practices Ban Bill 2024</i>	13/03/2024
<i>Crime and Criminal Procedure Legislation Amendment Bill 2023</i>	18/10/2023
<i>Crimes Amendment (Corrupt Benefits for Trustees) Bill 2023</i>	22/08/2023
<i>Crimes Amendment (Prosecution of Certain Offences) Bill 2023</i>	21/11/2023
<i>Criminal Procedure Amendment (Child Sexual Offence Evidence) Bill 2023</i>	20/09/2023
<i>Customer Service Legislation Amendment Bill 2023</i>	22/11/2023
<i>Defamation Amendment Bill 2023</i>	11/10/2023
<i>Detention Legislation Amendment (Prohibition on Spit Hoods) Bill 2023</i>	29/11/2023
<i>Drug Misuse and Trafficking Amendment (Appointed Persons) Bill 2023</i>	02/08/2023
<i>Electoral Funding Amendment (Local Government Electoral Expenditure Caps) Bill 2024*</i>	12/03/2024
<i>Electoral Funding Amendment Bill 2023*</i>	28/11/2023
<i>Electoral Funding Amendment Bill 2024</i>	04/06/2024
<i>Emergency Services Legislation Amendment Bill 2023</i>	11/10/2023
<i>Emergency Services Levy Amendment (Land Classification) Bill 2024*</i>	04/06/2024



<b>Government Bills</b>	<b>Date Introduced LA</b>
<i>Emergency Services Levy Amendment Bill 2024*</i>	08/05/2024
<i>Emergency Services Levy Insurance Monitor Bill 2024*</i>	04/06/2024
<i>Energy Legislation Amendment (Clean Energy Future) Bill 2024</i>	05/06/2024
<i>Energy Legislation Amendment Bill 2023</i>	21/11/2023
<i>Energy Security Corporation Bill 2024</i>	04/06/2024
<i>Environment Protection Legislation Amendment (Stronger Regulation and Penalties) Bill 2024</i>	14/03/2024
<i>Environmental Legislation Amendment (Hazardous Chemicals) Bill 2024*</i>	12/03/2024
<i>Environmental Planning and Assessment Amendment (Sea Bed Mining and Exploration) Bill 2024</i>	07/02/2024
<i>Environmental Planning and Assessment Amendment (Vibrancy Reforms) Bill 2024</i>	07/05/2024
<i>Explosives Amendment Bill 2023</i>	23/08/2023
<i>Government Sector Employment and Other Legislation Amendment Bill 2024*</i>	19/06/2024
<i>Greater Cities Commission Repeal Bill 2023</i>	22/11/2023
<i>Health Legislation Amendment (Miscellaneous) Bill 2023</i>	12/09/2023
<i>Health Legislation Amendment (Miscellaneous) Bill 2024*</i>	07/05/2024
<i>Health Practitioner Legislation Amendment Bill 2024</i>	19/03/2024
<i>High Risk Offenders Legislation Amendment Bill 2023</i>	22/11/2023
<i>ICAC and LECC Legislation Amendment Bill 2023*</i>	22/08/2023
<i>Independent Commission Against Corruption Amendment Bill 2024</i>	07/02/2024
<i>Industrial Relations Amendment Bill 2023</i>	23/11/2023
<i>Institutions Legislation Amendment Bill 2023</i>	29/11/2023
<i>Jury Amendment Bill 2024*</i>	08/05/2024
<i>Justice Legislation Amendment (Miscellaneous) Bill 2023</i>	10/10/2023
<i>Law Enforcement (Powers and Responsibilities) and Other Legislation Amendment (Knife Crime) Bill 2024</i>	15/05/2024
<i>Local Government Amendment (De-amalgamations) Bill 2024</i>	06/02/2024
<i>Local Government Amendment (Employment Arrangements) Bill 2024</i>	08/05/2024
<i>Mining Amendment (Mineral Claims—Opal) Bill 2023*</i>	21/09/2023
<i>Motor Dealers and Repairers Amendment Bill 2023*</i>	14/09/2023
<i>Museums of History NSW Amendment (Chief Executive Officer) Bill 2024*</i>	04/06/2024
<i>National Parks and Heritage Legislation Amendment Bill 2024</i>	15/05/2024
<i>Ombudsman and Other Legislation Amendment Bill 2024*</i>	16/05/2024
<i>Paintball Amendment Bill 2023</i>	13/09/2023
<i>Property NSW Amendment Bill 2024</i>	20/03/2024
<i>Radiation Control Amendment Bill 2023*</i>	21/09/2023
<i>Residential (Land Lease) Communities Amendment Bill 2024</i>	14/05/2024
<i>Revenue Legislation Amendment Bill 2024</i>	18/06/2024
<i>Revenue, Fines and Other Legislation Amendment Bill 2023</i>	01/08/2023
<i>Revenue, Mining and Energy Legislation Amendment Bill 2023</i>	11/10/2023
<i>Rice Marketing Amendment Bill 2024*</i>	19/06/2024

## Appendix A: Bills Introduced

<b>Government Bills</b>	<b>Date Introduced LA</b>
<i>Road Transport Amendment (Demerit Point Reduction Trial) Bill 2023*</i>	02/08/2023
<i>Road Transport Legislation Amendment (Automated Seatbelt Enforcement) Bill 2023</i>	18/10/2023
<i>Sheriff and Court Security Amendment Bill 2023</i>	18/10/2023
<i>State Insurance and Care Governance Amendment (ICNSW Governance) Bill 2023</i>	13/09/2023
<i>Statute Law (Miscellaneous Provisions) Bill (No 2) 2023*</i>	17/10/2023
<i>Strata Legislation Amendment Bill 2023*</i>	19/10/2023
<i>Sydney Olympic Park Authority Amendment (Hill Road Upgrade) Bill 2023*</i>	12/09/2023
<i>Thoroughbred Racing Amendment Bill 2023</i>	21/11/2023
<i>Transport Administration Amendment (TAHE) Bill 2023</i>	21/11/2023
<i>Transport Administration Amendment Bill 2024</i>	04/06/2024
<i>Treasury and Revenue Legislation Amendment Bill 2023</i>	19/09/2023
<i>Waste Recycling and Processing Corporation (Authorised Transaction) Amendment Bill 2023</i>	11/10/2023
<i>Water Management Amendment (Central Coast Council) Bill 2024</i>	21/06/2024
<i>Work Health and Safety Amendment (Industrial Manslaughter) Bill 2024</i>	04/06/2024
<i>Work Health and Safety Amendment Bill 2023</i>	20/09/2023

\*Bill originated in the Legislative Council

Private Members Bills	Date Introduced LA
<i>Animal Research Amendment (Prohibition of Forced Swim Tests and Forced Smoke Inhalation Experiments) Bill 2024*</i>	07/02/2024
<i>Automated External Defibrillators (Public Access) Bill 2024</i>	21/03/2024
<i>Automated External Defibrillators (Public Access) Bill 2024 (No 2)</i>	06/06/2024
<i>Bail Amendment (Serious Personal Violence and Electronic Monitoring) Bill 2024</i>	09/05/2024
<i>Constitution Amendment (Water NSW and Local Water Utilities) Bill 2023</i>	30/11/2023
<i>Conversion Practices Prohibition Bill 2023</i>	24/08/2023
<i>Crimes Amendment (Breaking and Entering) Bill 2023</i>	03/08/2023
<i>David Berry Hospital Amendment (Prohibition of Sale) Bill 2024</i>	21/06/2024
<i>Electoral Amendment (Voter ID and Electronic Mark Off) Bill 2023</i>	21/09/2023
<i>Electoral Amendment (Voter ID and Electronic Mark Off) Bill 2024</i>	14/03/2024
<i>Electricity Infrastructure Investment Amendment (Renewable Energy Sector Plan) Bill 2024</i>	09/05/2024
<i>Electricity Infrastructure Investment Amendment (Tender Moratorium) Bill 2024</i>	21/06/2024
<i>Environmental Planning and Assessment Amendment (Affordable Housing) Bill 2024</i>	16/05/2024
<i>Environmental Planning and Assessment Legislation Amendment (Agritourism) Bill 2023</i>	23/11/2023
<i>Equality Legislation Amendment (LGBTIQ+) Bill 2023</i>	24/08/2023
<i>Human Tissue Amendment (Ante-mortem Interventions) Bill 2023</i>	23/11/2023
<i>ICAC and Other Independent Commissions Legislation Amendment (Independent Funding) Bill 2024</i>	21/03/2024
<i>Independent Commission Against Corruption Amendment (Ministerial Diary Disclosure) Bill 2023</i>	12/10/2023
<i>Independent Commission Against Corruption Amendment (Ministerial Diary Disclosure) Bill 2024</i>	14/03/2024
<i>Prevention of Cruelty to Animals Amendment (Virtual Stock Fencing) Bill 2023</i>	08/02/2024
<i>Protection of the Environment Operations Amendment (Balloons) Bill 2024</i>	06/06/2024
<i>Regional Communities (Consultation Standards) Bill 2024</i>	20/06/2024
<i>Residential Tenancies Amendment (Prohibiting No Grounds Evictions) Bill 2024</i>	08/02/2024
<i>Road Transport Amendment (Driving Through Floodwaters) Bill 2024</i>	20/06/2024
<i>Rural Fires Amendment (Red Fleet) Bill 2023</i>	14/09/2023
<i>Rural Fires Amendment (Red Fleet) Bill 2024</i>	14/03/2024
<i>Water Management Amendment (Water Access Licence Register) Bill 2023</i>	12/10/2023

\*Bill originated in the Legislative Council

# Appendix B: Members' Entitlements

## 58th Parliament - 1 July 2023 to 30 June 2024

Description	Members' GTA* Travel	Spouse/ approved relative GTA travel	Members' Staff GTA Travel	Combined CA† and GTA	ROH† Communications Allowance	ROH General Travel Allowance	Members' Electorate to Sydney Travel	Committee Allowance	Skills Development Allowance (SDA)
<b>Albury Justin Clancy</b>									
Allocation for 2023/24									3,390.00
C/Forward from 2022/23									852.46
Total available 2023/24				133,809.59					4,242.46
Expended claimed	11,848.08	1,611.44	11,322.74	122,044.52			18,631.38		2,120.56
Funds Remaining				11,765.07					2,121.90
<b>Auburn Lynda Voltz</b>									
Allocation for 2023/24									3,390.00
C/Forward from 2022/23									852.46
Total available 2023/24				124,428.59					4,242.46
Expended claimed	3,953.38			115,508.09					2,000.00
Funds Remaining				8,920.50					2,242.46
<b>Badgerys Creek Tanya Davies</b>									
Allocation for 2023/24									3,390.00
C/Forward from 2022/23									852.46
Total available 2023/24				127,190.41					4,242.46
Expended claimed	1,076.52		1,648.15	95,653.46					0.00
Funds Remaining				31,536.95					4,242.46
<b>Ballina Tamara Smith</b>									
Allocation for 2023/24									3,390.00
C/Forward from 2022/23									426.90
Total available 2023/24				131,034.59					3,816.90
Expended claimed	2,364.06		15,410.12	94,242.15			9,794.78		0.00
Funds Remaining				36,792.44					3,816.90
<b>Balmain Kobi Shetty</b>									
Allocation for 2023/24									3,390.00
C/Forward from 2022/23									426.90
Total available 2023/24				119,817.95					3,816.90
Expended claimed	2,773.25		45.62	107,099.83					2,190.00
Funds Remaining				12,718.12					1,626.90
<b>Bankstown Jihad Dib</b>									
Allocation for 2023/24									3,390.00
C/Forward from 2022/23									852.46
Total available 2023/24				121,320.04					4,242.46
Expended claimed	551.46			117,444.71					0.00
Funds Remaining				3,875.33					4,242.46

\* General Travel Allowance

^ Communications Allowance

† Registered Office Holder

Description	Members' GTA* Travel	Spouse/ approved relative GTA travel	Members' Staff GTA Travel	Combined CA* and GTA	ROH* Commu-nications Allowance	ROH General Travel Allowance	Members' Electorate to Sydney Travel	Committee Allowance	Skills Dev-elopment Allowance (SDA)
<b>Barwon Roy Butler</b>									
Allocation for 2023/24									8,475.00
C/Forward from 2022/23									1,687.72
Total available 2023/24				222,564.59					10,162.72
Expended claimed	52,503.80	2,443.80	64,416.47	207,867.03			11,369.32		0.00
Funds Remaining				14,697.56					10,162.72
<b>Bathurst Paul Toole</b>									
Allocation for 2023/24									3,390.00
C/Forward from 2022/23									852.46
Total available 2023/24				132,876.30					4,242.46
Expended claimed	9,463.94		3,856.09	104,320.44			1,870.00		0.00
Funds Remaining				28,555.86					4,242.46
<b>Bega Michael Holland</b>									
Allocation for 2023/24									3,390.00
C/Forward from 2022/23									852.46
Total available 2023/24				132,685.59					4,242.46
Expended claimed	17,137.78	208.90	20,165.30	96,207.63			14,246.36		1,870.00
Funds Remaining				36,477.96					2,372.46
<b>Blacktown Stephen Bali</b>									
Allocation for 2023/24									3,390.00
C/Forward from 2022/23									852.46
Total available 2023/24				125,193.01					4,242.46
Expended claimed			75.25	88,544.71					0.00
Funds Remaining				36,648.30					4,242.46
<b>Blue Mountains Trish Doyle</b>									
Allocation for 2023/24									3,390.00
C/Forward from 2022/23									852.46
Total available 2023/24				128,314.65					4,242.46
Expended claimed	84.33		7,651.26	25,948.84					0.00
Funds Remaining				102,365.81					4,242.46
<b>Cabramatta Tri Vo</b>									
Allocation for 2023/24									3,390.00
C/Forward from 2022/23									852.46
Total available 2023/24				129,361.01					4,242.46
Expended claimed	899.76			100,597.25					0.00
Funds Remaining				28,763.76					4,242.46
<b>Camden Sally Quinnell</b>									
Allocation for 2023/24									3,390.00
C/Forward from 2022/23									852.46
Total available 2023/24				129,693.97					4,242.46
Expended claimed	2,105.45			76,452.83			1,946.50		1,500.00
Funds Remaining				53,241.14					2,742.46

## Appendix B: Members' Entitlements

Description	Members' GTA* Travel	Spouse/ approved relative GTA travel	Members' Staff GTA Travel	Combined CA* and GTA	ROH* Commu-nications Allowance	ROH General Travel Allowance	Members' Electorate to Sydney Travel	Committee Allowance	Skills Dev-elopment Allowance (SDA)
<b>Campbelltown Greg Warren</b>									
Allocation for 2023/24									3,390.00
C/Forward from 2022/23									852.46
Total available 2023/24				122,875.39					4,242.46
Expended claimed	7,381.53			101,906.13					2,540.57
Funds Remaining				20,969.26					1,701.89
<b>Canterbury Sophie Cotsis</b>									
Allocation for 2023/24									3,390.00
C/Forward from 2022/23									852.46
Total available 2023/24				121,982.16					4,242.46
Expended claimed	2,878.20			110,101.87					909.10
Funds Remaining				11,880.29					3,333.36
<b>Castle Hill Mark Hodges</b>									
Allocation for 2023/24									3,390.00
C/Forward from 2022/23									852.46
Total available 2023/24				124,791.83					4,242.46
Expended claimed	25.46			123,764.03					700.00
Funds Remaining				1,027.80					3,542.46
<b>Cessnock Clayton Barr</b>									
Allocation for 2023/24									3,390.00
C/Forward from 2022/23									852.46
Total available 2023/24				133,969.46					4,242.46
Expended claimed	5,557.00			93,420.28			9,581.20		0.00
Funds Remaining				40,549.18					4,242.46
<b>Charlestown Jodie Harrison</b>									
Allocation for 2023/24									3,390.00
C/Forward from 2022/23									852.46
Total available 2023/24				132,891.21					4,242.46
Expended claimed			4,377.27	99,494.96					0.00
Funds Remaining				33,396.25					4,242.46
<b>Clarence Richie Williamson</b>									
Allocation for 2023/24									3,406.98
C/Forward from 2022/23									852.46
Total available 2023/24				124,906.12					4,259.44
Expended claimed	2,408.61	603.23	9,276.40	119,784.38			15,629.62		1,500.00
Funds Remaining				5,121.74					2,759.44
<b>Coffs Harbour Gurmesh Singh</b>									
Allocation for 2023/24									3,938.02
C/Forward from 2022/23									994.77
Total available 2023/24				129,767.88		42.77			4,932.79
Expended claimed	16,848.89	2,135.35	5,627.36	112,062.57		0.00	31,022.04		2,000.00
Funds Remaining				17,705.31		42.77			2,932.79

Description	Members' GTA* Travel	Spouse/ approved relative GTA travel	Members' Staff GTA Travel	Combined CA* and GTA	ROH* Commu-nications Allowance	ROH General Travel Allowance	Members' Electorate to Sydney Travel	Committee Allowance	Skills Dev-elopment Allowance (SDA)
<b>Coogee Marjorie O'Neill</b>									
Allocation for 2023/24									3,390.00
C/Forward from 2022/23									852.46
Total available 2023/24				126,934.01					4,242.46
Expended claimed				100,652.25					0.00
Funds Remaining				26,281.76					4,242.46
<b>Cootamundra Steph Cooke</b>									
Allocation for 2023/24									5,085.00
C/Forward from 2022/23									1,279.37
Total available 2023/24				141,886.76					6,364.37
Expended claimed	3,834.60		26,729.59	123,837.87					0.00
Funds Remaining				18,048.89					6,364.37
<b>Cronulla Mark Speakman</b>									
Allocation for 2023/24									3,390.00
C/Forward from 2022/23									852.46
Total available 2023/24				125,569.05	29,190.00	1,417.00			4,242.46
Expended claimed	35.90		51.00	94,309.70	0.00	0.00			680.00
Funds Remaining				31,259.35	29,190.00	1,417.00			3,562.46
<b>Davidson Matt Cross</b>									
Allocation for 2023/24									3,390.00
C/Forward from 2022/23									852.46
Total available 2023/24				122,118.63					4,242.46
Expended claimed	788.14		79.23	95,376.85					0.00
Funds Remaining				26,741.78					4,242.46
<b>Drummoyne Stephanie Di Pasqua</b>									
Allocation for 2023/24									3,390.00
C/Forward from 2022/23									852.46
Total available 2023/24				121,619.59					4,242.46
Expended claimed				114,814.50					3,500.01
Funds Remaining				6,805.09					742.45
<b>Dubbo Dugald Saunders</b>									
Allocation for 2023/24									3,390.00
C/Forward from 2022/23									852.46
Total available 2023/24				131,300.70	3,127.50	2,134.50			4,242.46
Expended claimed	6,988.31	2,473.24	4,674.56	128,909.51	0.00	0.00	16,851.13		1,500.00
Funds Remaining				2,391.19	3,127.50	2,134.50			2,742.46
<b>East Hills Kylie Wilkinson</b>									
Allocation for 2023/24									3,390.00
C/Forward from 2022/23									852.46
Total available 2023/24				124,964.59					4,242.46
Expended claimed	4,933.42			113,750.14					2,675.00
Funds Remaining				11,214.45					1,567.46

## Appendix B: Members' Entitlements

Description	Members' GTA* Travel	Spouse/ approved relative GTA travel	Members' Staff GTA Travel	Combined CA* and GTA	ROH* Commu-nications Allowance	ROH General Travel Allowance	Members' Electorate to Sydney Travel	Committee Allowance	Skills Dev-elopment Allowance (SDA)
<b>Epping Dominic Perrottet</b>									
Allocation for 2023/24									3,390.00
C/Forward from 2022/23									852.46
Total available 2023/24				125,462.01					4,242.46
Expended claimed	3,560.84			81,363.27					0.00
Funds Remaining				44,098.74					4,242.46
<b>Fairfield David Saliba</b>									
Allocation for 2023/24									3,390.00
C/Forward from 2022/23									852.46
Total available 2023/24				126,973.94					4,242.46
Expended claimed	2,810.58			104,863.73				5,085.00	1,131.82
Funds Remaining				22,110.21					3,110.64
<b>Gosford Liesl Tesch</b>									
Allocation for 2023/24									3,390.00
C/Forward from 2022/23									77.49
Total available 2023/24				126,743.08					3,467.49
Expended claimed	136.59		10,570.73	108,138.38					100.00
Funds Remaining				18,604.70					3,367.49
<b>Goulburn Wendy Tuckerman</b>									
Allocation for 2022/23									3,390.00
C/Forward from 2019/20									852.46
Total available 2022/23				129,839.31					4,242.46
Expended claimed	10,375.56		3,766.18	121,649.56			8,060.55		0.00
Funds Remaining				8,189.75					4,242.46
<b>Granville Julia Finn</b>									
Allocation for 2023/24									3,390.00
C/Forward from 2022/23									852.46
Total available 2023/24				130,886.01					4,242.46
Expended claimed	1,587.02			87,644.16					0.00
Funds Remaining				43,241.85					4,242.46
<b>Hawkesbury Robyn Preston</b>									
Allocation for 2023/24									3,955.00
C/Forward from 2022/23									930.88
Total available 2023/24				133,153.10		1,064.50			4,885.88
Expended claimed	1,645.41			115,876.25		0.00			0.00
Funds Remaining				17,276.85		1,064.50			4,885.88
<b>Heathcote Maryanne Stuart</b>									
Allocation for 2023/24									3,390.00
C/Forward from 2022/23									852.46
Total available 2023/24				129,084.48					4,242.46
Expended claimed	1,253.07			75,820.93					1,750.00
Funds Remaining				53,263.55					2,492.46



Description	Members' GTA* Travel	Spouse/ approved relative GTA travel	Members' Staff GTA Travel	Combined CA* and GTA	ROH* Commu-nications Allowance	ROH General Travel Allowance	Members' Electorate to Sydney Travel	Committee Allowance	Skills Dev-elopment Allowance (SDA)
<b>Heffron Ron Hoenig</b>									
Allocation for 2023/24									3,390.00
C/Forward from 2022/23									852.46
Total available 2023/24				122,225.64					4,242.46
Expended claimed				102,046.02					0.00
Funds Remaining				20,179.62					4,242.46
<b>Holsworthy Tina Ayyad</b>									
Allocation for 2023/24									3,390.00
C/Forward from 2022/23									852.46
Total available 2023/24				124,127.42					4,242.46
Expended claimed	238.64	238.64	957.12	97,575.41					3,960.57
Funds Remaining				26,552.01					281.89
<b>Hornsby Matt Kean</b>									
Allocation for 2023/24									3,390.00
C/Forward from 2022/23									488.82
Total available 2023/24				121,313.25					3,878.82
Expended claimed	2,763.54		506.81	78,482.94					0.00
Funds Remaining				42,830.31					3,878.82
<b>Keira Ryan Park</b>									
Allocation for 2023/24									3,390.00
C/Forward from 2022/23									852.46
Total available 2023/24				126,590.94					4,242.46
Expended claimed			183.03	105,889.27					0.00
Funds Remaining				20,701.67					4,242.46
<b>Kellyville Ray Williams</b>									
Allocation for 2023/24									3,390.00
C/Forward from 2022/23									852.46
Total available 2023/24				123,626.62					4,242.46
Expended claimed			30.60	104,925.45					0.00
Funds Remaining				18,701.17					4,242.46
<b>Kiama Gareth Ward</b>									
Allocation for 2023/24									3,955.00
C/Forward from 2022/23									994.77
Total available 2023/24				132,591.82					4,949.77
Expended claimed	11,348.58		21,071.21	113,902.23			9,999.93		0.00
Funds Remaining				18,689.59					4,949.77
<b>Kogarah Chris Minns</b>									
Allocation for 2023/24									3,390.00
C/Forward from 2022/23									852.46
Total available 2023/24				126,971.01		1,062.75			4,242.46
Expended claimed	1,740.65			101,324.61		0.00			0.00
Funds Remaining				25,646.40		1,062.75			4,242.46

## Appendix B: Members' Entitlements

Description	Members' GTA* Travel	Spouse/ approved relative GTA travel	Members' Staff GTA Travel	Combined CA* and GTA	ROH* Commu- nications Allowance	ROH General Travel Allowance	Members' Electorate to Sydney Travel	Committee Allowance	Skills Dev- elopment Allowance (SDA)
<b>Lake Macquarie Greg Piper</b>									
Allocation for 2023/24									3,955.00
C/Forward from 2022/23									994.77
Total available 2023/24				124,095.23	11,467.50	3,193.50			4,949.77
Expended claimed			12,069.65	90,514.29	0.00	0.00			0.00
Funds Remaining				33,580.94	11,467.50	3,193.50			4,949.77
<b>Lane Cove Anthony Roberts</b>									
Allocation for 2023/24									3,390.00
C/Forward from 2022/23									852.46
Total available 2023/24				125,036.41					4,242.46
Expended claimed	3,337.19	600.80		104,319.03				5,085.00	2,571.43
Funds Remaining				20,717.38					1,671.03
<b>Leppington Nathan Hagarty</b>									
Allocation for 2023/24									3,788.28
C/Forward from 2022/23									852.46
Total available 2023/24				127,917.01					4,640.74
Expended claimed	91.92			99,271.84					650.00
Funds Remaining				28,645.17					3,990.74
<b>Lismore Janelle Saffin</b>									
Allocation for 2023/24									3,390.00
C/Forward from 2022/23									852.46
Total available 2023/24				129,197.59					4,242.46
Expended claimed	5,241.67		3,924.33	91,373.16			8,599.93		0.00
Funds Remaining				37,824.43					4,242.46
<b>Liverpool Charishma Kaliyanda</b>									
Allocation for 2023/24									3,390.00
C/Forward from 2022/23									852.46
Total available 2023/24				125,661.93					4,242.46
Expended claimed	1,048.10			87,449.55					1,500.00
Funds Remaining				38,212.38					2,742.46
<b>Londonderry Prue Car</b>									
Allocation for 2023/24									3,390.00
C/Forward from 2022/23									852.46
Total available 2023/24				128,381.46		708.50			4,242.46
Expended claimed	4,582.40			104,359.10		0.00			0.00
Funds Remaining				24,022.36		708.50			4,242.46
<b>Macquarie Fields Anoulack Chanthivong</b>									
Allocation for 2023/24									3,390.00
C/Forward from 2022/23									852.46
Total available 2023/24				126,463.01					4,242.46
Expended claimed				48,874.04					0.00
Funds Remaining				77,588.97					4,242.46

Description	Members' GTA* Travel	Spouse/ approved relative GTA travel	Members' Staff GTA Travel	Combined CA* and GTA	ROH* Commu- nications Allowance	ROH General Travel Allowance	Members' Electorate to Sydney Travel	Committee Allowance	Skills Dev- elopment Allowance (SDA)
<b>Maitland Jenny Aitchison</b>									
Allocation for 2023/24									3,390.00
C/Forward from 2022/23									852.46
Total available 2023/24				133,290.59					4,242.46
Expended claimed	693.48	767.55	9,452.35	94,716.85			1,345.55		0.00
Funds Remaining				38,573.74					4,242.46
<b>Manly James Griffin</b>									
Allocation for 2023/24									3,390.00
C/Forward from 2022/23									852.46
Total available 2023/24				128,523.18					4,242.46
Expended claimed	3,080.41		42.64	111,921.12					0.00
Funds Remaining				16,602.06					4,242.46
<b>Maroubra Michael Daley</b>									
Allocation for 2023/24									3,390.00
C/Forward from 2022/23									852.46
Total available 2023/24				123,260.00					4,242.46
Expended claimed	495.38			74,622.35					0.00
Funds Remaining				48,637.65					4,242.46
<b>Miranda Eleni Petinos</b>									
Allocation for 2023/24									3,390.00
C/Forward from 2022/23									426.90
Total available 2023/24				126,450.46					3,816.90
Expended claimed	10,847.36		778.26	102,937.61					3,084.44
Funds Remaining				23,512.85					732.46
<b>Monaro Steve Whan</b>									
Allocation for 2023/24									3,556.72
C/Forward from 2022/23									938.14
Total available 2023/24				147,782.55					4,494.86
Expended claimed	2,626.28	2,652.11		56,943.92			27,546.06		0.00
Funds Remaining				90,838.63					4,494.86
<b>Mount Druitt Edmond Atalla</b>									
Allocation for 2023/24									3,390.00
C/Forward from 2022/23									852.46
Total available 2023/24				129,217.59					4,242.46
Expended claimed	7,979.42			97,762.86					0.00
Funds Remaining				31,454.73					4,242.46
<b>Murray Helen Dalton</b>									
Allocation for 2023/24									6,215.00
C/Forward from 2022/23									1,563.97
Total available 2023/24				175,694.66					7,778.97
Expended claimed	4,636.97	2,977.95	60,627.65	163,829.83			17,911.98		4,500.00
Funds Remaining				11,864.83					3,278.97

## Appendix B: Members' Entitlements

Description	Members' GTA* Travel	Spouse/ approved relative GTA travel	Members' Staff GTA Travel	Combined CA* and GTA	ROH* Commu-nications Allowance	ROH General Travel Allowance	Members' Electorate to Sydney Travel	Committee Allowance	Skills Dev-elopment Allowance (SDA)
<b>Myall Lakes Tanya Thompson</b>									
Allocation for 2023/24									3,390.00
C/Forward from 2022/23									852.46
Total available 2023/24				133,818.89					4,242.46
Expended claimed	11,741.09	579.65	3,966.02	121,923.18			11,531.95		1,500.00
Funds Remaining				11,895.71					2,742.46
<b>Newcastle Tim Crakanthorp</b>									
Allocation for 2023/24									3,390.00
C/Forward from 2022/23									852.46
Total available 2023/24				131,117.63					4,242.46
Expended claimed	1,593.66		4,780.85	108,476.72			5,355.00		2,612.50
Funds Remaining				22,640.91					1,629.96
<b>Newtown Jenny Leong</b>									
Allocation for 2023/24									3,390.00
C/Forward from 2022/23									426.90
Total available 2023/24				125,871.82					3,816.90
Expended claimed	2,711.58		766.45	81,851.99				5,085.00	537.88
Funds Remaining				44,019.83					3,279.02
<b>North Shore Felicity Wilson</b>									
Allocation for 2023/24									3,390.00
C/Forward from 2022/23									852.46
Total available 2023/24				121,446.13					4,242.46
Expended claimed	6,131.24		391.31	101,089.77					0.00
Funds Remaining				20,356.36					4,242.46
<b>Northern Tablelands Adam Marshall</b>									
Allocation for 2023/24									5,085.00
C/Forward from 2022/23									1,279.37
Total available 2023/24				156,734.26					6,364.37
Expended claimed	16,314.21	0.00	15,604.29	153,662.53			18,611.22		1,540.91
Funds Remaining				3,071.73					4,823.46
<b>Northern Tablelands Brendan Moylan</b>									
Allocation for 2023/24									125.04
C/Forward from 2022/23									n/a
Total available 2023/24				3,635.72					125.04
Expended claimed	460.04		0.00	460.04					0.00
Funds Remaining				3,175.68					125.04
<b>Oatley Mark Couré</b>									
Allocation for 2023/24									3,390.00
C/Forward from 2022/23									852.46
Total available 2023/24				120,522.31					4,242.46
Expended claimed				95,489.42					0.00
Funds Remaining				25,032.89					4,242.46

Description	Members' GTA* Travel	Spouse/ approved relative GTA travel	Members' Staff GTA Travel	Combined CA* and GTA	ROH* Communications Allowance	ROH General Travel Allowance	Members' Electorate to Sydney Travel	Committee Allowance	Skills Development Allowance (SDA)
<b>Orange Phil Donato</b>									
Allocation for 2023/24									3,955.00
C/Forward from 2022/23									994.77
Total available 2023/24				129,802.59					4,949.77
Expended claimed			20,649.58	128,139.69					0.00
Funds Remaining				1,662.90					4,949.77
<b>Oxley Michael Kemp</b>									
Allocation for 2023/24									3,390.00
C/Forward from 2022/23									426.90
Total available 2023/24				137,252.59					3,816.90
Expended claimed	20,278.52	885.40	5,240.31	117,847.10			16,341.11		500.00
Funds Remaining				19,405.49					3,316.90
<b>Parramatta Donna Davis</b>									
Allocation for 2023/24									3,390.00
C/Forward from 2022/23									852.46
Total available 2023/24				124,028.01					4,242.46
Expended claimed	210.58		446.25	83,356.34					495.00
Funds Remaining				40,671.67					3,747.46
<b>Penrith Karen McKeown</b>									
Allocation for 2023/24									3,390.00
C/Forward from 2022/23									852.46
Total available 2023/24				123,065.71					4,242.46
Expended claimed	5,087.77		404.27	94,792.56					0.00
Funds Remaining				28,273.15					4,242.46
<b>Pittwater Rory Amon</b>									
Allocation for 2023/24									3,390.00
C/Forward from 2022/23									852.46
Total available 2023/24				117,215.84					4,242.46
Expended claimed				116,750.95					0.00
Funds Remaining				464.89					4,242.46
<b>Port Macquarie Leslie Williams</b>									
Allocation for 2023/24									3,390.00
C/Forward from 2022/23									852.46
Total available 2023/24				149,950.55					4,242.46
Expended claimed	8,472.12		3,792.02	96,222.25			16,953.85		0.00
Funds Remaining				53,728.30					4,242.46
<b>Port Stephens Kate Washington</b>									
Allocation for 2023/24									3,390.00
C/Forward from 2022/23									852.46
Total available 2023/24				136,833.55					4,242.46
Expended claimed	159.80		1,202.97	84,779.48					0.00
Funds Remaining				52,054.07					4,242.46

## Appendix B: Members' Entitlements

Description	Members' GTA* Travel	Spouse/ approved relative GTA travel	Members' Staff GTA Travel	Combined CA* and GTA	ROH* Commu-nications Allowance	ROH General Travel Allowance	Members' Electorate to Sydney Travel	Committee Allowance	Skills Dev-elopment Allowance (SDA)
<b>Prospect Hugh McDermott</b>									
Allocation for 2023/24									3,390.00
C/Forward from 2022/23									852.46
Total available 2023/24				125,242.83					4,242.46
Expended claimed	7,072.64			118,629.38					0.00
Funds Remaining				6,613.45					4,242.46
<b>Riverstone Warren Kirby</b>									
Allocation for 2023/24									3,390.00
C/Forward from 2022/23									852.46
Total available 2023/24				130,851.71					4,242.46
Expended claimed	1,062.18		259.25	114,776.09					0.00
Funds Remaining				16,075.62					4,242.46
<b>Rockdale Steve Kamper</b>									
Allocation for 2023/24									3,390.00
C/Forward from 2022/23									852.46
Total available 2023/24				122,584.01					4,242.46
Expended claimed	39.80			62,739.39					0.00
Funds Remaining				59,844.62					4,242.46
<b>Ryde Jordan Lane</b>									
Allocation for 2023/24									3,390.00
C/Forward from 2022/23									852.46
Total available 2023/24				124,672.43					4,242.46
Expended claimed	3,244.00		369.29	124,370.28					0.00
Funds Remaining				302.15					4,242.46
<b>Shellharbour Anna Watson</b>									
Allocation for 2023/24									3,390.00
C/Forward from 2022/23									909.09
Total available 2023/24				130,320.59					4,299.09
Expended claimed	7,519.59		12,100.72	109,639.46			4,535.60		308.32
Funds Remaining				20,681.13					3,990.77
<b>South Coast Liza Butler</b>									
Allocation for 2023/24									3,390.00
C/Forward from 2022/23									852.46
Total available 2023/24				129,207.49					4,242.46
Expended claimed	8,513.60		7,234.84	107,482.97			9,101.80		4,242.46
Funds Remaining				21,724.52					0.00
<b>Strathfield Jason Li</b>									
Allocation for 2023/24									3,390.00
C/Forward from 2022/23									602.46
Total available 2023/24				125,240.70					3,992.46
Expended claimed	3,182.36		1,011.47	97,942.04					0.00
Funds Remaining				27,298.66					3,992.46

Description	Members' GTA* Travel	Spouse/ approved relative GTA travel	Members' Staff GTA Travel	Combined CA* and GTA	ROH* Communications Allowance	ROH General Travel Allowance	Members' Electorate to Sydney Travel	Committee Allowance	Skills Development Allowance (SDA)
<b>Summer Hill Jo Haylen</b>									
Allocation for 2023/24									3,390.00
C/Forward from 2022/23									852.46
Total available 2023/24				123,716.01					4,242.46
Expended claimed	69.80			87,601.91					770.00
Funds Remaining				36,114.10					3,472.46
<b>Swansea Yasmin Catley</b>									
Allocation for 2023/24									3,390.00
C/Forward from 2022/23									766.09
Total available 2023/24				130,818.59					4,156.09
Expended claimed	1,170.31		3,951.93	105,659.77					1,380.00
Funds Remaining				25,158.82					2,776.09
<b>Sydney Alex Greenwich</b>									
Allocation for 2023/24									3,955.00
C/Forward from 2022/23									994.77
Total available 2023/24				131,575.63					4,949.77
Expended claimed	1,161.10		85.28	75,654.23					0.00
Funds Remaining				55,921.40					4,949.77
<b>Tamworth Kevin Anderson</b>									
Allocation for 2023/24									3,390.00
C/Forward from 2022/23									852.46
Total available 2023/24				132,114.44					4,242.46
Expended claimed	12,378.96	30.64	12,177.79	117,566.48			28,645.08		500.00
Funds Remaining				14,547.96					3,742.46
<b>Terrigal Adam Crouch</b>									
Allocation for 2023/24									3,955.00
C/Forward from 2022/23									955.56
Total available 2023/24				123,838.11					4,910.56
Expended claimed	147.90		735.73	110,416.19			2,502.40		0.00
Funds Remaining				13,421.92					4,910.56
<b>The Entrance David Mehan</b>									
Allocation for 2023/24									3,390.00
C/Forward from 2022/23									852.46
Total available 2023/24				123,497.60					4,242.46
Expended claimed	79.20		11,843.41	117,007.67					0.00
Funds Remaining				6,489.93					4,242.46
<b>Tweed Geoff Provest</b>									
Allocation for 2023/24									3,390.00
C/Forward from 2022/23									852.46
Total available 2023/24				129,100.59					4,242.46
Expended claimed	5,551.34	5,570.85	3,715.67	42,202.98			8,488.91		0.00
Funds Remaining				86,897.61					4,242.46

## Appendix B: Members' Entitlements

Description	Members' GTA* Travel	Spouse/ approved relative GTA travel	Members' Staff GTA Travel	Combined CA* and GTA	ROH* Commu-nications Allowance	ROH General Travel Allowance	Members' Electorate to Sydney Travel	Committee Allowance	Skills Dev-elopment Allowance (SDA)
<b>Upper Hunter Dave Layzell</b>									
Allocation for 2023/24									3,390.00
C/Forward from 2022/23									852.46
Total available 2023/24				151,977.55					4,242.46
Expended claimed	11,751.72	568.85	6,078.29	109,121.63			8,374.58		500.00
Funds Remaining				42,855.92					3,742.46
<b>Vaucluse Kellie Sloane</b>									
Allocation for 2023/24									3,390.00
C/Forward from 2022/23									852.46
Total available 2023/24				122,463.57					4,242.46
Expended claimed	3,781.06			93,087.07					1,395.00
Funds Remaining				29,376.50					2,847.46
<b>Wagga Wagga Joseph McGirr</b>									
Allocation for 2023/24									3,955.00
C/Forward from 2022/23									994.77
Total available 2023/24				127,012.94					4,949.77
Expended claimed	4,369.14		14,903.21	125,896.98			17,670.37		1,568.19
Funds Remaining				1,115.96					3,381.58
<b>Wahroonga Alister Henskens</b>									
Allocation for 2023/24									3,390.00
C/Forward from 2022/23									852.46
Total available 2023/24				120,534.48					4,242.46
Expended claimed	5,583.97		2,400.03	107,167.95					0.00
Funds Remaining				13,366.53					4,242.46
<b>Wakehurst Michael Regan</b>									
Allocation for 2023/24									3,955.00
C/Forward from 2022/23									994.77
Total available 2023/24				123,632.44					4,949.77
Expended claimed	3,494.92	172.73	406.53	121,850.87				5,085.00	1,960.00
Funds Remaining				1,781.57					2,989.77
<b>Wallsend Sonia Hornery</b>									
Allocation for 2023/24									3,390.00
C/Forward from 2022/23									852.46
Total available 2023/24				131,425.38					4,242.46
Expended claimed			1,175.43	57,676.80					0.00
Funds Remaining				73,748.58					4,242.46
<b>Willoughby Timothy James</b>									
Allocation for 2023/24									3,390.00
C/Forward from 2022/23									852.46
Total available 2023/24				127,793.85					4,242.46
Expended claimed	3,885.20		139.81	106,507.99					3,523.00
Funds Remaining				21,285.86					719.46



Description	Members' GTA* Travel	Spouse/ approved relative GTA travel	Members' Staff GTA Travel	Combined CA* and GTA	ROH* Communications Allowance	ROH General Travel Allowance	Members' Electorate to Sydney Travel	Committee Allowance	Skills Development Allowance (SDA)
<b>Winston Hills Mark Taylor</b>									
Allocation for 2023/24									3,390.00
C/Forward from 2022/23									852.46
Total available 2023/24				129,485.01					4,242.46
Expended claimed	5,191.86	200.00		100,285.80					0.00
Funds Remaining				29,199.21					4,242.46
<b>Wollondilly Judy Hannan</b>									
Allocation for 2023/24									3,955.00
C/Forward from 2022/23									994.77
Total available 2023/24				123,778.16					4,949.77
Expended claimed	489.68		8,895.00	93,928.78					0.00
Funds Remaining				29,849.38					4,949.77
<b>Wollongong Paul Scully</b>									
Allocation for 2023/24									3,390.00
C/Forward from 2022/23									102.46
Total available 2023/24				129,266.12					3,492.46
Expended claimed				119,304.02					0.00
Funds Remaining				9,962.10					3,492.46
<b>Wyong David Harris</b>									
Allocation for 2023/24									3,390.00
C/Forward from 2022/23									852.46
Total available 2023/24				124,384.59					4,242.46
Expended claimed	87.03		7,671.63	67,279.13					0.00
Funds Remaining				57,105.46					4,242.46
<b>LA Total</b>									
Allocation for 2023/24									332,910.04
C/Forward from 2022/23									78,788.90
Total available 2023/24				12,080,258.39	43,785.00	9,623.52			411,698.94
Expended claimed	401,550.90	24,721.13	451,786.60	9,491,152.17	0.00	0.00	352,518.20	20,340.00	68,266.76
Funds Remaining				2,589,106.22	43,785.00	9,623.52			343,432.18
<b>Check Total</b>									
Allocation for 2023/24									
C/Forward from 2022/23									
Total available 2023/24				12,080,258.39	43,785.00	9,623.52			411,698.94
Expended claimed	401,090.86	24,721.13	452,246.64	9,491,152.17	0.00	0.00	352,518.20	20,340.00	68,266.77
Funds Remaining				2,589,106.22	0.00	9,623.52			343,432.17

## 2022-23 Sydney Allowance for Members of the Legislative Assembly

### 57th Parliament - for the period 1 July 2022 to 22 March 2023

Description	
<b>Albury Justin Clancy</b>	
Allocation for 2022/23	See post-election column for full year details
Expended claimed	
Funds Remaining	
<b>Ballina Tamara Smith</b>	
Allocation for 2022/23	See post-election column for full year details
Expended claimed	
Funds Remaining	
<b>Barwon Roy Butler</b>	
Allocation for 2022/23	See post-election column for full year details
Expended claimed	
Funds Remaining	
<b>Bathurst Paul Toole</b>	
Allocation for 2022/23	See post-election column for full year details
Expended claimed	
Funds Remaining	
<b>Bega Michael Holland</b>	
Allocation for 2022/23	See post-election column for full year details
Expended claimed	
Funds Remaining	
<b>Blue Mountains Trish Doyle</b>	
Allocation for 2022/23	See post-election column for full year details
Expended claimed	
Funds Remaining	
<b>Cessnock Clayton Barr</b>	
Allocation for 2022/23	See post-election column for full year details
Expended claimed	
Funds Remaining	

### 58th Parliament - for the period 23 March to 30 June 2023

Description	
<b>Albury Justin Clancy</b>	
Allocation for 2022/23	45,816.00
Expended claimed	14,608.00
Funds Remaining	31,208.00
<b>Badgerys Creek Tanya Davies</b>	
Allocation for 2022/23	43,160.00
Expended claimed	6,308.00
Funds Remaining	36,852.00
<b>Ballina Tamara Smith</b>	
Allocation for 2022/23	44,488.00
Expended claimed	17,264.00
Funds Remaining	27,224.00
<b>Barwon Roy Butler</b>	
Allocation for 2022/23	44,520.29
Expended claimed	44,520.29
Funds Remaining	0.00
<b>Bathurst Paul Toole</b>	
Allocation for 2022/23	57,104.00
Expended claimed	18,924.00
Funds Remaining	38,180.00
<b>Bega Michael Holland</b>	
Allocation for 2022/23	44,820.00
Expended claimed	17,264.00
Funds Remaining	27,556.00
<b>Blue Mountains Trish Doyle</b>	
Allocation for 2022/23	36,520.00
Expended claimed	12,284.00
Funds Remaining	24,236.00

## 57th Parliament - for the period 1 July 2022 to 22 March 2023

Description	
<b>Charlestown</b> Jodie Harrison	
Allocation for 2022/23	See post-election column for full year details
Expended claimed	
Funds Remaining	
<b>Clarence</b> Chris Gulaptis	
Allocation for 2022/23	33,864.00
Expended claimed	13,280.00
Funds Remaining	20,584.00
<b>Coffs Harbour</b> Gurmesh Singh	
Allocation for 2022/23	See post-election column for full year details
Expended claimed	
Funds Remaining	
<b>Cootamundra</b> Steph Cooke	
Allocation for 2022/23	See post-election column for full year details
Expended claimed	
Funds Remaining	
<b>Dubbo</b> Dugald Saunders	
Allocation for 2022/23	See post-election column for full year details
Expended claimed	
Funds Remaining	
<b>Gosford</b> Liesl Tesch	
Allocation for 2022/23	See post-election column for full year details
Expended claimed	
Funds Remaining	
<b>Goulburn</b> Wendy Tuckerman	
Allocation for 2022/23	See post-election column for full year details
Expended claimed	
Funds Remaining	

## 58th Parliament - for the period 23 March to 30 June 2023

Description	
<b>Camden</b> Sally Quinnell	
Allocation for 2022/23	9,296.00
Expended claimed	3,320.00
Funds Remaining	5,976.00
<b>Cessnock</b> Clayton Barr	
Allocation for 2022/23	44,488.00
Expended claimed	14,265.00
Funds Remaining	30,223.00
<b>Charlestown</b> Jodie Harrison	
Allocation for 2022/23	47,808.00
Expended claimed	19,588.00
Funds Remaining	28,220.00
<b>Clarence</b> Richie Williamson	
Allocation for 2022/23	11,952.00
Expended claimed	9,296.00
Funds Remaining	2,656.00
<b>Coffs Harbour</b> Gurmesh Singh	
Allocation for 2022/23	46,148.00
Expended claimed	23,904.00
Funds Remaining	22,244.00
<b>Cootamundra</b> Steph Cooke	
Allocation for 2022/23	55,444.00
Expended claimed	13,944.00
Funds Remaining	41,500.00
<b>Dubbo</b> Dugald Saunders	
Allocation for 2022/23	57,768.00
Expended claimed	28,220.00
Funds Remaining	29,548.00

## 57th Parliament - for the period 1 July 2022 to 22 March 2023

Description	
<b>Keira Ryan Park</b>	
Allocation for 2022/23	See post-election column for full year details
Expended claimed	
Funds Remaining	
<b>Kiama Gareth Ward</b>	
Allocation for 2022/23	See post-election column for full year details
Expended claimed	
Funds Remaining	
<b>Lake Macquarie Greg Piper</b>	
Allocation for 2022/23	See post-election column for full year details
Expended claimed	
Funds Remaining	
<b>Lismore Janelle Saffin</b>	
Allocation for 2022/23	See post-election column for full year details
Expended claimed	
Funds Remaining	
<b>Maitland Jenny Aitchison</b>	
Allocation for 2022/23	See post-election column for full year details
Expended claimed	
Funds Remaining	
<b>Monaro Nichole Overall</b>	
Allocation for 2022/23	33,864.00
Expended claimed	6,706.00
Funds Remaining	27,158.00
<b>Mulgoa Tanya Davies</b>	
Allocation for 2022/23	See post-election column for full year details
Expended claimed	
Funds Remaining	
<b>Murray Helen Dalton</b>	
Allocation for 2022/23	See post-election column for full year details
Expended claimed	
Funds Remaining	
<b>Myall Lakes Stephen Bromhead</b>	
Allocation for 2022/23	33,864.00
Expended claimed	996.00
Funds Remaining	32,868.00

## 58th Parliament - for the period 23 March to 30 June 2023

Description	
<b>Gosford Liesl Tesch</b>	
Allocation for 2022/23	36,520.00
Expended claimed	11,952.00
Funds Remaining	24,568.00
<b>Goulburn Wendy Tuckerman</b>	
Allocation for 2022/23	55,444.00
Expended claimed	13,612.00
Funds Remaining	41,832.00
<b>Keira Ryan Park</b>	
Allocation for 2022/23	40,836.00
Expended claimed	6,640.00
Funds Remaining	34,196.00
<b>Kiama Gareth Ward</b>	
Allocation for 2022/23	44,488.00
Expended claimed	20,894.00
Funds Remaining	23,594.00
<b>Lake Macquarie Greg Piper</b>	
Allocation for 2022/23	48,140.00
Expended claimed	19,256.00
Funds Remaining	28,884.00
<b>Lismore Janelle Saffin</b>	
Allocation for 2022/23	44,820.00
Expended claimed	18,260.00
Funds Remaining	26,560.00
<b>Maitland Jenny Aitchison</b>	
Allocation for 2022/23	47,808.00
Expended claimed	31,208.00
Funds Remaining	16,600.00
<b>Monaro Steve Whan</b>	
Allocation for 2022/23	12,284.00
Expended claimed	5,312.00
Funds Remaining	6,972.00
<b>Murray Helen Dalton</b>	
Allocation for 2022/23	44,488.00
Expended claimed	22,908.00
Funds Remaining	21,580.00

## 57th Parliament - for the period 1 July 2022 to 22 March 2023

Description	
<b>Newcastle</b> Tim Crakanthorp	
Allocation for 2022/23	See post-election column for full year details
Expended claimed	
Funds Remaining	
<b>Northern Tablelands</b> Adam Marshall	
Allocation for 2022/23	See post-election column for full year details
Expended claimed	
Funds Remaining	
<b>Orange</b> Phil Donato	
Allocation for 2022/23	See post-election column for full year details
Expended claimed	
Funds Remaining	
<b>Oxley</b> Melinda Pavey	
Allocation for 2022/23	33,864.00
Expended claimed	33,200.00
Funds Remaining	664.00
<b>Port Macquarie</b> Leslie Williams	
Allocation for 2022/23	See post-election column for full year details
Expended claimed	
Funds Remaining	
<b>Port Stephens</b> Kate Washington	
Allocation for 2022/23	See post-election column for full year details
Expended claimed	
Funds Remaining	
<b>Shellharbour</b> Anna Watson	
Allocation for 2022/23	See post-election column for full year details
Expended claimed	
Funds Remaining	
<b>South Coast</b> Shelley Hancock	
Allocation for 2022/23	33,864.00
Expended claimed	8,588.00
Funds Remaining	25,276.00
<b>Swansea</b> Yasmin Catley	
Allocation for 2022/23	See post-election column for full year details
Expended claimed	
Funds Remaining	

## 58th Parliament - for the period 23 March to 30 June 2023

Description	
<b>Myall Lakes</b> Tanya Thompson	
Allocation for 2022/23	11,952.00
Expended claimed	8,632.00
Funds Remaining	3,320.00
<b>Newcastle</b> Tim Crakanthorp	
Allocation for 2022/23	47,808.00
Expended claimed	13,933.00
Funds Remaining	33,875.00
<b>Northern Tablelands</b> Adam Marshall	
Allocation for 2022/23	45,816.00
Expended claimed	24,524.00
Funds Remaining	21,292.00
<b>Orange</b> Phil Donato	
Allocation for 2022/23	44,488.00
Expended claimed	10,956.00
Funds Remaining	33,532.00
<b>Oxley</b> Michael Kemp	
Allocation for 2022/23	11,952.00
Expended claimed	7,636.00
Funds Remaining	4,316.00
<b>Port Macquarie</b> Leslie Williams	
Allocation for 2022/23	45,816.00
Expended claimed	19,256.00
Funds Remaining	26,560.00
<b>Port Stephens</b> Kate Washington	
Allocation for 2022/23	47,808.00
Expended claimed	12,616.00
Funds Remaining	35,192.00
<b>Shellharbour</b> Anna Watson	
Allocation for 2022/23	46,148.00
Expended claimed	5,644.00
Funds Remaining	40,504.00
<b>South Coast</b> Liza Butler	
Allocation for 2022/23	11,952.00
Expended claimed	9,628.00
Funds Remaining	2,324.00

## 57th Parliament - for the period 1 July 2022 to 22 March 2023

Description	
<b>Tamworth Kevin Anderson</b>	
Allocation for 2022/23	See post-election column for full year details
Expended claimed	
Funds Remaining	
<b>Terrigal Adam Crouch</b>	
Allocation for 2022/23	See post-election column for full year details
Expended claimed	
Funds Remaining	
<b>The Entrance David Mehan</b>	
Allocation for 2022/23	See post-election column for full year details
Expended claimed	
Funds Remaining	
<b>Tweed Geoff Provost</b>	
Allocation for 2022/23	See post-election column for full year details
Expended claimed	
Funds Remaining	
<b>Upper Hunter Dave Layzell</b>	
Allocation for 2022/23	See post-election column for full year details
Expended claimed	
Funds Remaining	
<b>Wagga Wagga Joseph McGirr</b>	
Allocation for 2022/23	See post-election column for full year details
Expended claimed	
Funds Remaining	
<b>Wallsend Sonia Hornery</b>	
Allocation for 2022/23	See post-election column for full year details
Expended claimed	
Funds Remaining	
<b>Wollondilly Nathaniel Smith</b>	
Allocation for 2022/23	33,864.00
Expended claimed	6,308.00
Funds Remaining	27,556.00

## 58th Parliament - for the period 23 March to 30 June 2023

Description	
<b>Swansea Yasmin Catley</b>	
Allocation for 2022/23	40,504.00
Expended claimed	36,188.00
Funds Remaining	4,316.00
<b>Tamworth Kevin Anderson</b>	
Allocation for 2022/23	55,444.00
Expended claimed	26,228.00
Funds Remaining	29,216.00
<b>Terrigal Adam Crouch</b>	
Allocation for 2022/23	45,484.00
Expended claimed	12,284.00
Funds Remaining	33,200.00
<b>The Entrance David Mehan</b>	
Allocation for 2022/23	37,516.00
Expended claimed	14,940.00
Funds Remaining	22,576.00
<b>Tweed Geoff Provost</b>	
Allocation for 2022/23	45,816.00
Expended claimed	26,228.00
Funds Remaining	19,588.00
<b>Upper Hunter Dave Layzell</b>	
Allocation for 2022/23	45,816.00
Expended claimed	23,572.00
Funds Remaining	22,244.00
<b>Wagga Wagga Joseph McGirr</b>	
Allocation for 2022/23	45,816.00
Expended claimed	11,620.00
Funds Remaining	34,196.00
<b>Wallsend Sonia Hornery</b>	
Allocation for 2022/23	44,488.00
Expended claimed	16,268.00
Funds Remaining	28,220.00

## 57th Parliament - for the period 1 July 2022 to 22 March 2023

Description	
<b>Wollongong</b> Paul Scully	
Allocation for 2022/23	See post-election column for full year details
Expended claimed	
Funds Remaining	
<b>Wyang</b> David Harris	
Allocation for 2022/23	See post-election column for full year details
Expended claimed	
Funds Remaining	

## 58th Parliament - for the period 23 March to 30 June 2023

Description	
<b>Wollondilly</b> Judy Hannan	
Allocation for 2022/23	9,296.00
Expended claimed	7,304.00
Funds Remaining	1,992.00
<b>Wollongong</b> Paul Scully	
Allocation for 2022/23	40,504.00
Expended claimed	13,612.00
Funds Remaining	26,892.00
<b>Wyang</b> David Harris	
Allocation for 2022/23	40,504.00
Expended claimed	32,868.00
Funds Remaining	7,636.00
<b>Totals</b>	
Allocation for 2022/23	1,932,272.29
Expended claimed - daily	505,570.00
Expended claimed - annual	
<b>Check Total</b>	
Allocation for 2022/23	1,932,240.00
Expended claimed - daily	505,570.00
Expended claimed - annual	

## Notes on Members' on entitlements (expenditure)

The entitlements for Members of Parliament are determined by the Parliamentary Remuneration Tribunal pursuant to the *Parliamentary Remuneration Act 1989*. The entitlements reported upon in this report are generally those made in the Determination of the Parliamentary Remuneration Tribunal.

The relevant determination is available at <http://www.remtribunals.nsw.gov.au/parliamentary/all-prt-determinations>.

### Notes

1. The figures reported are as at the closing date for the 2023/24 financial accounts. The Parliament's financial accounts are prepared on an accrual accounting basis. Under this method of accounting, the date the goods or services are supplied or provided determines the accounting period/year in which the transaction is recorded. Orders placed in 2023/24 but not delivered until after 30 June 2024 will be debited against the 2024/2025 financial year entitlements. Entitlement claims submitted after 30 June 2024 for the 2023/24 period are accrued and included in these figures subject to Parliament having received prior notification of the expenditure.
2. The Sydney Allowance is provided to Members who reside in non-metropolitan electorates to compensate for the additional costs associated with staying in Sydney to attend sittings of the House, meetings of Parliamentary Committees or other parliamentary business. Sydney Allowance data is reported for the previous year (i.e. 1 July 2022 to 30 June 2023) to allow for the reconciliation processes around annual claims.
3. The Electorate to Sydney Travel Entitlement is provided to Members whose principal place of residence is a minimum distance of 70kms by road from Parliament House. The base entitlement is for up to 104 single trips between the Members' electorate and Sydney. The entitlement can be used for the Members' attendance on sitting days and for attendance at Committee meetings and hearings, or for undertaking other parliamentary duties. The expenditure reported is determined by the number of trips and the cost of each trip.
4. Combined total available funds, total amount expended and funds remaining are shown in the aggregate for the Communications Allowance and General Travel Allowance, as once one of these entitlements is fully expended, Members have the flexibility to utilise remaining funds from the other. Where a negative amount is shown as remaining, the Member has been invoiced and has repaid the additional expenditure.
5. The General Travel Allowance total column in the spreadsheet is a total of the General Travel allowances for Members, Spouses and Staff travel.
6. The Skills Development Allowance is provided to Members and Members' staff to meet current training needs that are directly related to the role of Members and Members' staff. It may be used to meet the cost of undertaking skills-based training, including but not limited to: media skills training, public speaking, community engagement, use of graphic design software, website and social media maintenance, writing skills for reports and media releases.
7. The annual report covers only entitlements or allowances paid to Members - not salary payments (as per schedule 1 of the Parliamentary Remuneration Act). Members of the Public Accounts Committee are eligible for the annual Committee Allowance (\$5,085), however Members holding two or more recognised officeholder positions concurrently are only entitled to payment of one additional officeholder salary, calculated at the highest rate applicable for the positions held.



## Appendix C: Parliamentary Supported Travel

2 to 6 July 2023	The Hon. Greg Piper MP, Mrs Lynette Piper, Ms Helen Minnican and Mr Patrick Glynn to Honiara, Solomon Islands to attend the 52nd Presiding Officers and Clerks Conference (via Brisbane).	\$24,931.96
10 to 14 July 2023	Ms Amanda Alam, Ms Anna Tran and Mr Matt Johnson to Adelaide, South Australia to attend the ANZACATT Parliamentary Law, Practice and Procedure (PLPP) Course.	\$8,854.24
28 July 23	Mr Christopher Herbert and Mr Hugh Duffield to Wagga Wagga, New South Wales to film an inquiry announcement video with the Chair of the Select Committee on Remote, Rural and Regional Health.	\$1,507.84
28 August 2023	Mr Christopher Herbert and Ms Jessica Zhang to Mendooran, New South Wales to film an inquiry announcement video with the Chair of the Committee on Investment, Industry and Regional Development.	\$2,163.52
27 to 29 September 2023	Ms Helen Minnican, Mr Rohan Tyler, Ms Jacqueline Linnane, Mr Alex Read, Ms Ashley Kim, Ms Jessica Zhang, Ms Isabella Azzena and Mr David Macmath to Perth, Western Australia to attend the Australasian Study of Parliament Group (ASPG) Conference.	\$16,446.52
30 September to 6 October 2023	The Hon. Greg Piper MP, Ms Liesl Tesch MP and Ms Carly Maxwell to Accra, Ghana for the 66th Commonwealth Parliamentary Conference.	\$30,438.22
15 to 21 October 2023	Mr Jason Yat-sen Li MP and Ms Stephanie Di Pasqua MP to Edinburgh, Scotland for the CPA Academy Advanced Parliamentary Development Residency Programme.	\$31,235.24
20 October 2023	Mr Simon Johnston, Mr Patrick Glynn and Ms Kayaneh Mouradian to the Winston Hills and The Entrance Electorate Offices to accompany the Twinning Delegation from the Autonomous Region of Bougainville and Solomon Islands.	\$1,549.80
22 October to 11 November 2023	Mr Justin Clancy MP to India, Nepal and Bhutan on a Commonwealth Parliamentary Association (CPA) Overseas Study Tour.	\$18,820.00

## Appendix C: Parliamentary Supported Travel

25 October to 15 November 2023	Mr Geoff Provest MP to the United Kingdom and France on a Commonwealth Parliamentary Association (CPA) Overseas Study Tour.	\$13,500.00
31 October to 2 November 2023	Dr Joe McGirr MP, Ms Janelle Saffin MP, Ms Liza Butler MP, Ms Tanya Thompson MP, and Mr Clayton Barr MP from the Select Committee on Remote, Rural and Regional Health, accompanied by staff members Mr Matt Johnson, Mr Alex Read, and Mr David Macmath to Grafton and Armidale, New South Wales for site visits.	\$11,778.65
1 to 3 November 2023	Ms Lynda Voltz MP, Mr Rory Amon MP, Ms Liesl Tesch MP and Ms Helen Minnican to Brisbane, Queensland to attend the 40th CPA Australia and Pacific Regional Conference.	\$7,042.19
14 to 16 November 2023	Dr Joe McGirr MP and Ms Jenny Leong MP to Nairobi, Kenya to attend the CPA UK Workshop addressing Modern Slavery and Human Trafficking in Supply Chains.	\$28,195.22
21 to 23 November 2023	Mr James Griffin MP to London, United Kingdom to attend the UK Parliament Commonwealth Conference on Parliamentary Scrutiny and Oversight of National Security.	\$14,991.60
22 to 24 January 2024	Ms Helen Minnican, Ms Jenny Whight, Mr Leon Last, Ms Anna Tran, Mr Alex O'Brien, Ms Amanda Alam, Ms Tilda Sikes and Ms Kayaneh Mouradian to Darwin, Northern Territory to attend the ANZACATT Professional Development Seminar.	\$14,488.15
11 to 13 February 2024	The Hon. Stephen Lawrence MLC, The Hon. Mark Banasiak MLC, Ms Liza Butler MP, Mr Justin Clancy MP, Ms Steph Cooke MP, Ms Helen Dalton MP, and the Hon. Wes Fang MLC from the Joint Select Committee on Protecting Local Water Utilities from Privatisation, accompanied by staff members Mr Rohan Tyler, Mr Patrick Glynn, Mr Alex Read, Ms Isabella Ciampa, Mr David Macmath, and Ms Jacqueline Linnane to Wagga Wagga and Dubbo for public hearings and site visits.	\$35,791.60
14 To 22 February 2024	Ms Carly Maxwell to Kiribati to support the CPA Secretariat conduct a Benchmark Assessment.	\$3,546.00
19 to 21 February 2024	Mr Roy Butler, Ms Maryanne Stuart MP, Mr Warren Kirby MP, Mr Richie Williamson MP, Mr Stephen Bali MP, Mr Justin Clancy MP, and Ms Charishma Kaliyanda MP from the Committee on Investment, Industry and Regional Development, accompanied by staff members Mr Kieran Lewis, Ms Shanshan Guo, Ms Kate McCorquodale, Mr Yann Pearson, Mr David Macmath to Wagga Wagga and Junee for public hearings and site visits.	\$17,189.22
11 to 15 March 2024	Ms Jenny Leong MP to London, United Kingdom to attend the Westminster Seminar on Effective Parliaments.	\$14,093.56
17 to 22 March 2024	Mrs Tanya Thompson MP to Ottawa, Canada to attend the 15th CPA Canadian Parliamentary Seminar.	\$16,317.43
6 to 28 April 2024	The Hon. Greg Piper MP, Mrs Lynette Piper, and Ms Helen Minnican to Canada and the United Kingdom; and the Hon. Greg Piper MP, Mrs Lynette Piper, and Ms Jodi Rahme to the United Kingdom and Belgium on a Speaker's Official Study Tour.	\$128,634.10

9 to 30 April 2024	Mr Dugald Saunders MP to the United Kingdom and France on a Commonwealth Parliamentary Association (CPA) Overseas Study Tour.	\$20,500.00
9 to 26 April 2024	Mr Roy Butler MP to Singapore, Thailand, Malaysia, Italy and Canada on a Commonwealth Parliamentary Association (CPA) Overseas Study Tour.	\$19,000.00
15 to 17 April 2024	Mr Simon Johnston to Wellington, New Zealand to attend the 2024 Parliamentary Professional Services Network (PPSN) Conference.	\$2,695.09
15 to 17 April 2024	Dr Joe McGirr MP, Ms Janelle Saffin MP, Mr Clayton Barr MP, Ms Liza Butler MP, Ms Trish Doyle MP, and Mr Justin Clancy MP from the Select Committee on Remote, Rural and Regional Health, accompanied by staff members Mr Matt Johnson, Ms Madelaine Winkler, and Mr David Macmath to Broken Hill for a site visit.	\$16,910.64
15 to 19 April 2024	Mr David Mehan MP and Mr Stephen Bali MP to Honiara, Solomon Islands to participate in DFAT's Parliamentary Election Observer Mission.	\$15,758.35
21 to 23 April 2024	Mr Jason Li MP, Mr Michael Regan MP and Ms Alison Buskens to the Parliament of Western Australia, Perth for the Australasian Council of Public Accounts Committees (ACPAC) Conference.	\$5,525.58
17 to 24 May 2024	The Hon. Dominic Perrottet MP and approved relative to New Zealand on a Commonwealth Parliamentary Association (CPA) study tour.	\$10,340.00
26 to 28 May 2024	Dr Joe McGirr MP, Ms Janelle Saffin MP, Ms Liza Butler MP, Mr Clayton Barr MP, Ms Trish Doyle MP, Mrs Tanya Thompson MP and The Hon Leslie Williams MP from the Select Committee on Remote, Rural and Regional Health, accompanied by staff members Mr Leon Last, Mr Matt Johnson, Ms Madelaine Winkler, Mr David Macmath, Ms Jacqueline Linnane to Orange for site visits and public hearings.	\$15,906.47
9 to 15 June 2024	Mr Todd Buttsworth and Ms Amanda Alam to Colombo, Sri Lanka to attend the CPA Parliamentary Academy - Advanced Residency Programme for Leadership in Parliament for Clerks and Officials.	\$10,127.51
11 to 23 June 2024	The Hon. Sonia Hornery MP, The Hon. Rod Roberts MLC, Mr Mark Taylor MP, The Hon. Stephen Lawrence MLC, Mr David Blunt, Mr Simon Johnston, Ms Eline Saleuesile to the Solomon Islands for Member's Induction.	\$30,969.84
17 to 20 June 2024	Mr Michael Regan MP to Singapore for CPA & UNDP Conference on AI and Disinformation.	\$9,968.07
24 to 27 June 2024	Ms Stephanie Mulvey to Victoria, British Columbia, Canada to attend the Parliamentary Committee Clerks and Researchers Conference.	\$9,667.21
27 June to 18 July 2024	Mr Dave Layzell MP and approved relative to Canada and the United States of America on a Commonwealth Parliamentary Association (CPA) Overseas Study Tour.	\$19,810.00

## Appendix D: Parliamentary Friendship Groups

1. NSW Parliament Endometriosis Friendship Forum
2. NSW Parliamentary Friends of Argentina
3. NSW Parliamentary Friends of Prevention of Domestic Violence and Sexual Assault
4. NSW Parliamentary Friends of St John Ambulance
5. Parliamentary Friends of Active Transport
6. Parliamentary Friends of AFL
7. Parliamentary Friends of Animals
8. Parliamentary Friends of Aquatic Recreation
9. Parliamentary Friends of Baseball and Softball
10. Parliamentary Friends of Basketball
11. Parliamentary Friends of Biosecurity
12. Parliamentary Friends of Brazil
13. Parliamentary Friends of Cooperatives and Mutuals
14. Parliamentary Friends of Cricket
15. Parliamentary Friends of CWA
16. Parliamentary Friends of Defence and Veterans
17. Parliamentary Friends of Dementia
18. Parliamentary Friends of Diabetes\*
19. Parliamentary Friends of Electric Vehicles\*
20. Parliamentary Friends of Emergency Services
21. Parliamentary Friends of Empowering Older Women\*
22. Parliamentary Friends of Eye Health
23. Parliamentary Friends of Food and Drink
24. Parliamentary Friends of Forestry
25. Parliamentary Friends of Forests
26. Parliamentary Friends of France
27. Parliamentary Friends of Grape Growers
28. Parliamentary Friends of Greece
29. Parliamentary Friends of Greyhound Racing
30. Parliamentary Friends of Hearing Health and Deafness
31. Parliamentary Friends of Heart Health
32. Parliamentary Friends of Inclusive Open Space
33. Parliamentary Friends of India
34. Parliamentary Friends of Indigenous, Colonial and Environmental Heritage
35. Parliamentary Friends of Interfaith and Interculture Dialogue
36. Parliamentary Friends of Ireland
37. Parliamentary Friends of Israel
38. Parliamentary Friends of Italy
39. Parliamentary Friends of Koalas
40. Parliamentary Friends of Landcare
41. Parliamentary Friends of Lebanon\*
42. Parliamentary Friends of LGBTIQ+
43. Parliamentary Friends of Local Government
44. Parliamentary Friends of Malta
45. Parliamentary Friends of Mental Health
46. Parliamentary Friends of Music
47. Parliamentary Friends of Nature
48. Parliamentary Friends of Neighbourhood Centres\*
49. Parliamentary Friends of Nepal\*
50. Parliamentary Friends of NSW Farming
51. Parliamentary Friends of Olympics and Paralympics
52. Parliamentary Friends of Organ and Tissue Donation
53. Parliamentary Friends of Palestine

54. Parliamentary Friends of People with Disability
55. Parliamentary Friends of Poland and Hungary
56. Parliamentary Friends of Racing and Breeding
57. Parliamentary Friends of Reconciliation
58. Parliamentary Friends of Religious Freedom
59. Parliamentary Friends of Rugby League
60. Parliamentary Friends of Rugby Union
61. Parliamentary Friends of Seafood
62. Parliamentary Friends of Shooting and Outdoor Recreation
63. Parliamentary Friends of Surf Life Saving
64. Parliamentary Friends of Surfing
65. Parliamentary Friends of Sustainable Fashion
66. Parliamentary Friends of TAFE
67. Parliamentary Friends of Taiwan
68. Parliamentary Friends of the Australian Constitution
69. Parliamentary Friends of the Duke of Edinburgh's International Award
70. Parliamentary Friends of the European Union
71. Parliamentary Friends of the Solomon Islands
72. Parliamentary Friends of the Sydney Swans
73. Parliamentary Friends of the United Kingdom
74. Parliamentary Friends of the United States of America
75. Parliamentary Friends of Türkiye
76. Parliamentary Friends of Western Sydney Wanderers\*
77. Parliamentary Friends of Women's Health

\* Established/renewed in 2024



# Glossary

## A glossary of parliamentary terms

### A

#### **Act (of Parliament)**

A law made by Parliament. A bill which has passed all three stages in both Houses of Parliament and has received assent by the Governor.

#### **Amendment**

A proposed change to a bill or motion before the House.

#### **Appropriation Bill**

A bill which, when passed by Parliament, authorises Government expenditure.

#### **Assent**

The signing of a bill by the Governor to give it formal approval. The final stage in the process by which a bill becomes an Act.

### B

#### **Bill**

A proposal for a new law which has been presented to Parliament.

#### **By-election**

An election held to fill the vacant seat of a Member of the Legislative Assembly.

### C

#### **Clerk**

The senior permanent official of a House of a Parliament who advises on procedure and records the decisions of the House, and is the administrative head of the House Department.

#### **Community Recognition Statements**

Short statements in which Members are able to recognise or congratulate achievements of particular groups or people in the community. Community Recognition Statements may be given orally in the House or submitted in writing.

#### **Conscience vote**

A vote in Parliament in which Members are granted the right to vote according to their own judgement or belief, and not necessarily according to the guidelines, policies or decisions of their political party.

#### **Consideration in detail**

The stage in the passage of bills where amendments to bills may be proposed and considered. Other matters may also be referred by the House to be considered in detail. The House may also consider other matters, such as messages from the Legislative Council, in detail.

### D

#### **Debate**

A formal discussion in the House on a bill or other topic in which different views are put to arrive at a decision.

#### **Division (voting)**

A vote in Parliament when the votes for and against a question are counted and recorded.

## E

### **Executive**

Those members of the governing party who are appointed Ministers and are responsible for administering laws and making policy and directing government departments.

## G

### **General business**

Business before the Legislative Assembly which is put forward by Members who are not Ministers.

### **Government business**

Business of the House which is introduced by a Minister.

### **Governor**

The representative of the Monarch in New South Wales.

## H

### **Hansard**

The official transcript of the debates in Parliament.

### **Hearing (of a committee)**

A meeting of a parliamentary committee for the purpose of taking oral evidence.

## I

### **Inquiry (parliamentary)**

An investigation into a specific matter by a parliamentary committee.

## J

### **Joint Committee**

A parliamentary committee made up of Members of both Houses of Parliament.

## L

### **Long bell**

Practice where the Speaker leaves the Chair for an unspecified time rather than adjourning the House, before again continuing with business on the ringing of one long bell.

## M

### **Mace**

The symbol of authority of the Speaker, the Mace rests on the table in the Legislative Assembly when the House is sitting.

### **Minister**

A Member who is a member of the Executive Government, and responsible for one or more government portfolios.

### **Motion**

A formal proposal for action or expression of an opinion by the Legislative Assembly, for consideration, debate and decision.

## P

### **Parliamentary committee**

A small group of Members of Parliament, which examines, reports on, and makes recommendations about a particular subject to the House(s).

### **Petition**

A document presented to a House of Parliament by a person or group of people asking for action on a matter.

### **Presiding Officer**

A Member of Parliament elected to preside over, or be in charge of, the business, proceedings and administration of a House of Parliament. In the Legislative Assembly the Speaker is the Presiding Officer.

### **Private Members' Statements**

A statement of up to 5 minutes in which Members may raise matters of general concern pertaining to their electorate or local matters of concern to a constituent or constituents.

### **Proclamation**

An official public announcement published in the NSW Government Gazette. The commencement dates for an Act of Parliament are often announced by way of a proclamation.

### **Public Interest Debates**

Public Interest Debates give Members an opportunity to have issues that are important to their communities, and to the wider NSW public, debated and voted on.

## Q

### **Question**

1. A matter proposed in the House by the Chair, such as a motion or stage of a bill, to be debated and voted on.

2. A request for information from a Minister, either in the House during Question Time or in writing to appear on the Questions and Answers Paper.

### **Questions and Answers Paper**

The document issued each sitting day which lists all written questions submitted by Members to Ministers. Ministers are required to provide an answer to each question within 35 calendar days from the question being asked.

### **Question Time**

A daily period of time in the House in which Ministers are asked questions by other Members, without notice, in relation to their portfolio responsibilities.



## S

### Second reading

The stage of the passage of a bill through a House at which time wide-ranging discussion takes place on the principle or purpose of the bill.

### Serjeant-at-Arms

An officer of the Legislative Assembly whose traditional duties involve carrying the Mace on ceremonial occasions and carrying out the Speaker's orders during sittings of the House.

### Sessional Orders

Temporary rules governing the conduct of business in the House, which apply only for the session in which they are made (see also Standing Orders).

### Speaker

The Member who is elected by the Legislative Assembly as its Presiding Officer. In accordance with section 31 of the NSW Constitution Act the Speaker is recognised as the Assembly's independent and impartial representative.

### Standing Orders

A collection of permanent rules agreed to by the House which governs the way it conducts its business (see also Sessional Orders).

### Statutory committee

A parliamentary committee established under statute with Members appointed by either House or both Houses. The terms of reference for the committee, including its functions and powers, are set out in the statute.

### Submission (to a committee)

Suggestions or arguments, usually made in writing, to a committee.

### Suspension of Standing Orders

Where the House agrees, on motion, to allow something to occur which is not permitted by or contrary to the Standing Orders.

## T

### Table

To present a document or other item to the House.

### Terms of reference (of a committee)

The scope for activity and investigation defined for a committee by the House when a matter is referred to it for inquiry.

### Third reading

The final stage in the passage of a bill through the House.

## V

### Votes and Proceedings

The official record of the proceedings in the Legislative Assembly.

## W

### Witness (before a committee)

A person who gives oral evidence to a parliamentary committee. Witnesses are sworn in and their evidence is protected by parliamentary privilege.

### Writs (for an election)

Formal orders, issued by the Governor requiring a general election to be held. The Speaker issues the formal order calling a by-election when a vacancy occurs in the Legislative Assembly during a term of Parliament.

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This annual report summarises the results and performance of the Department of the Legislative Assembly for 2023-24. This and earlier annual reports are available on our website at [www.parliament.nsw.gov.au](http://www.parliament.nsw.gov.au)

For inquiries about the Department or the report you can contact us on [assembly@parliament.nsw.gov.au](mailto:assembly@parliament.nsw.gov.au)

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LEGISLATIVE  
ASSEMBLY

## Contact us

Department of the Legislative Assembly  
Parliament House, Macquarie Street, Sydney NSW 2000

**P** +61 2 9230 2111

**E** [assembly@parliament.nsw.gov.au](mailto:assembly@parliament.nsw.gov.au)

[parliament.nsw.gov.au](http://parliament.nsw.gov.au)